



**SURVEY OF INTERNATIONAL TRADE IN SERVICES  
INFORMATION TECHNOLOGY SERVICES AND ROYALTIES  
QUARTER 2: (APRIL - JUNE) 2009**

CONFIDENTIAL

DISPATCHED: 30/06/09

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Please correct any errors  
in this label.

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Dear Sir\Madam,

Enclosed are two copies of the questionnaire on International Trade in Services for Information Technology Services and Royalties.

**PURPOSE:** The survey measures Fiji's services trade with other countries and is used in the compilation of balance of payments statistics.

**DUE DATE:** Please return the completed form in the postage-paid envelope by **21<sup>st</sup> July 2009**.

**COLLECTION AUTHORITY:** The information asked for is collected under the authority of the Statistics Act 1961(Cap 71). In accordance with Section 8 subsection 2 of this Act you are required to fill in one copy of the questionnaire and return it to the undersigned by the due date stated. Failure to meet this deadline could result in legal action without further notice.

**CONFIDENTIALITY OF INFORMATION:** Your completed form remains confidential to the Fiji Islands Bureau of Statistics.

**HELP AVAILABLE:** If you have problems completing this form, or feel you may have difficulties in meeting the due date, please contact the Fiji Islands Bureau of Statistics by:

**Contact**

Mrs Deena Kamoda

**Facsimile**

3303656

**Mail**

The Fiji Islands Bureau of Statistics  
Balance of Payments Unit  
P O Box 2221  
Government Buildings  
Suva

**Telephone**

3315822 Ext 121

**E-mail**

dkamoda@statsfiji.gov.fj

T. Bainimarama  
**Government Statistician**

### Please read this first

- Please complete this form for the Fijian-based activities of the business named on this label.
- **Payments and receipts:** Report payments and receipts when they are due.
- **Currency:** Convert payments and receipts denominated in foreign currency to Fijian dollars at the exchange rate applicable at the time these amounts are due.
- **Gross reporting:** Report transactions on a gross basis; that is, the total value of services provided and received should be recorded even if they are settled on a net basis.
- If exact figures are not available, please provide careful estimates. **Bundling** payments or receipts may be bundled for a combination of several different services, which can not be separately valued. Classify bundled amounts to the service category which accounts for the majority of their value. **Do not report amounts where goods are the major component.**

### Definitions

- **A Fiji resident** is any individual, business, or other organisation domiciled in Fiji. Fijian branches and subsidiaries of foreign businesses are regarded as Fijian residents.
- **A non-resident** is any individual, business, or other organisation domiciled overseas. Foreign branches and foreign subsidiaries of Fijian businesses are regarded as non-residents. Royalties cover fees for the right to operate franchises and to use copyrights, licenses, patents and trademarks, etc.
- **Services** are products other than tangible goods.
- The **selected international services** covered by this form  
*Exclude:*  
-Imports and exports of goods;  
-Remitted profits, interest or dividends;  
-Transportation (e.g. airfares) and travel (e.g. hotels and meals) transactions;

### General inclusions and exclusions

#### *Including*

- Gross amounts receivable for services provided to non-residents, regardless of whether the services are funded by residents or non-residents.
- Gross amounts receivable for services to non-residents which this business has sub-contracted out to either non-resident or resident businesses
- Gross amounts payable for services sub-contracted out to non-resident businesses
- Gross amounts receivable from non-resident businesses for service which this business has provided under sub-contract to them
- Gross amounts receivable for services by residents employees of this business who are temporarily located abroad
- Gross amounts payable for services provided in Fiji by non-resident employees of non-resident businesses

#### *Excluding*

- Gross amounts receivable from resident businesses for services which this business has provided under sub-contract to them
- Wages and salaries payable to employees of this business for work undertaken while they are abroad

## 1 Computer hardware and software consultancy and implementation services

Did this business provide to or receive from a non-resident any computer consultancy, software services or computer training and education services?

### Note

- Software may be on disc, tape, chips or transmitted directly over telephone lines

### Including

- Software implementation/installation
- Systems analysis, design and programming
- Systems and software maintenance
- Systems integration
- Software and systems support services
- Outsourcing of hardware and software services
- Hardware maintenance and repairs
- Preventative and corrective hardware maintenance

### Excluding

- The value of the hardware

a) Receipts – due from non-residents

b) Payments – due to non-residents

## 2 Data processing services

Did this business provide to or receive from a non-resident any data processing services?

### Including

- Data processing services such as input preparation and data entry
- Data processing and tabulation services
- Time sharing services

### Excluding

- Database services (include in question 3)
- Training services (include in Question 1)

a) Receipts – due from non-residents

b) Payments – due to non-residents

## 3 Database services

Did this business provide to or receive from a non-resident any database services?

### Including

- Supply of time series and real time data
- Reports or tables produced directly from a database
- The operation of databases/networks for information provision where a third party provides the information

### Excluding

- Royalties and other fees paid by database operators to information providers (include in Question 8)
- Royalties and other fees received by information suppliers from database operators (include in Question 8)

a) Receipts – due from non-residents

b) Payments – due to non-residents

## 4 News agency and subscription services

Did this business provide to or receive from a non-resident any news agency or subscription services?

### Including

- Subscriptions for news agency services
- News agency services for newspapers, periodicals, television and radio services
- On-line general news or information services however the service is distributed
- Copyrights to use news information
- Fees paid to or received from freelance journalists

### Excluding

- Specific data base services (include in Question 3)

a) Receipts – due from non-residents

b) Payments – due to non-residents

## 5 License fees, distribution fees (including royalties) on computer software

Did this business pay to or receive from a non-resident any license fee, etc on computer software?

***Including***

- Advances

***Excluding***

- Royalties and other fees paid by database operators to information providers (report in Question 8)

a) Receipts – due from non-residents

F\$

b) Payments – due to non-residents

F\$

## 6 License fee, royalties, copyright and patent fees, etc on computer design and hardware

Did this business pay to or receive from a non-resident any license fee, etc on computer design and hardware?

***Including***

- Advances

a) Receipts – due from non-residents

F\$

b) Payments – due to non-residents

F\$

## 7 Other computer and information services

Did this business pay to or receive from a non-resident any other computer or information services not reported in Questions 1 to 6?

Please specify

c) Receipts – due from non-residents

F\$

d) Payments – due to non-residents

F\$

## 8 Other transaction in services and royalties

a) **Receipts** from non-residents in any of the services and/or royalties listed below

• <b>Professional services</b> (Management consultancy and public relations etc.)	F\$
• <b>Management fees between affiliated companies</b>	F\$
• <b>Financial services</b>	F\$
• <b>Insurance services</b> (Own asset risk placed directly abroad)	F\$
• <b>Rental or operational leasing services other than for ships or aircraft</b>	F\$
• <b>Research and development services</b>	F\$
• <b>Trade related services</b> (commission agents fees, etc)	F\$
• <b>Technical services</b>	F\$
• <b>Communication services</b>	F\$
• <b>Personal, cultural and recreational services</b>	F\$
• <b>Royalties; distribution, franchise, copyright, license and patent fees, and trademarks, etc.</b> (Excluding film and audio-visual software)	F\$
• <b>Other services</b>	F\$

b) **Payments** to non-residents in any of the services and/or royalties listed below

• <b>Professional services</b> (Management consultancy and public relations etc.)	F\$
• <b>Management fees between affiliated companies</b>	F\$
• <b>Financial services</b>	F\$
• <b>Insurance services</b> (Own asset risk placed directly abroad)	F\$
• <b>Rental or operational leasing services other than for ships or aircraft</b>	F\$
• <b>Research and development services</b>	F\$
• <b>Trade related services</b> (commission agents fees, etc)	F\$
• <b>Technical services</b>	F\$
• <b>Communication services</b>	F\$
• <b>Personal, cultural and recreational services</b>	F\$
• <b>Royalties; distribution, franchise, copy right, license and patent fees, and trademarks, etc.</b> (Excluding film and audio-visual software)	F\$
• <b>Other services</b>	F\$

## 9 Comments

**Please provide comments on any of the information you have supplied on this form**

**Person we should contact if any queries arise regarding this form:**

Name: \_\_\_\_\_

Telephone No: \_\_\_\_\_

Email: \_\_\_\_\_

Facsimile No \_\_\_\_\_

Signature \_\_\_\_\_

Date: \_\_\_\_\_

**Thank you for completing this form**