



**SURVEY OF INTERNATIONAL TRADE IN SERVICES  
NON-RESIDENT PRODUCERS OF SEA TRANSPORT SERVICES  
QUARTER 2: (APRIL - JUNE) 2009**

CONFIDENTIAL

DISPATCHED: 30/06/09

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Please correct any errors  
in this label.

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Dear Sir\Madam,

Enclosed are two copies of the questionnaire on International Trade in Services by Non-Resident producers of Sea Transport Services.

**PURPOSE:** The survey measures Fiji's services trade with other countries and is used in the compilation of balance of payments statistics.

**DUE DATE:** Please return the completed form in the postage-paid envelope by **21<sup>st</sup> July 2009**.

**COLLECTION AUTHORITY:** The information asked for is collected under the authority of the Statistics Act 1961(Cap 71). In accordance with Section 8 subsection 2 of this Act you are required to fill in one copy of the questionnaire and return it to the undersigned by the due date stated. Failure to meet this deadline could result in legal action without further notice.

**CONFIDENTIALITY OF INFORMATION:** Your completed form remains confidential to the Fiji Islands Bureau of Statistics.

**HELP AVAILABLE:** If you have problems completing this form, or feel you may have difficulties in meeting the due date, please contact the Fiji Islands Bureau of Statistics by:

**Contact**

Mrs Deena Kamoda

**Facsimile**

3 303 656

**Mail**

The Fiji Islands Bureau of Statistics  
Balance of Payments Unit  
P O Box 2221  
Government Buildings  
Suva

**Telephone**

3 315 822 Ext 121

**E-mail**

dkamoda@statsfiji.gov.fj

T. Bainimarama  
**Government Statistician**

### Please read this first

- Please complete this form for the Fijian-based activities of the business named on this label.
- **Earnings and expenses:** Report amounts earned and expenses incurred during the quarter whether or not these amounts have been received or paid. Earnings from abroad and expended incurred abroad should be reported whether or not they were received in Fiji or abroad.
- **Currency:** Convert payments and receipts denominated in foreign currency to Fijian dollars at the exchange rate applicable at the time these amounts are due.
- **Data source:** The information sought to complete this form should be available from your, **Voyage, Disbursement** or **Principal** account or an account similar to these.
- If exact figures are not available, please provide careful estimates. **Gross reporting:** Report transactions on a gross basis; that is, the total value of services provided and received should be recorded even if they are settled on a net basis.
- **Bundling** payments or receipts may be bundled for a combination of several different services, which can not be separately valued (e.g. ground handling charge and fuel consumed in flight). Classify bundled amounts to the service category which accounts for the majority of their value. **Do not report amounts where goods are the major component.**
- The items listed *including* and *excluding* are examples and should not be taken as a complete list of items to be included or excluded.

### Definitions

- A **Fiji resident** is any individual, business, or other organisation domiciled in Fiji. Fijian branches and subsidiaries of foreign businesses are regarded as Fijian residents.
- A **non-resident** is any individual, business, or other organisation domiciled overseas. Foreign branches and foreign subsidiaries of Fijian businesses are regarded as non-residents.
- **Services** are products other than tangible goods (e.g. port services and agency fees, passenger and freight services, data processing, advertising, accounting and management consulting services). **They do not include remitted profits, interest or dividends.**
- **Disponent owner** has responsibilities for all costs associated with the operation of the vessel.
- **Country of owner** is the country where the disponent owner of the vessel resides.
- A **vessel operator** is any business which is responsible for the operating costs, repairs and earnings of vessels. The operator may or may not be disponent owner. Costs include crew wages, port charges and hull insurance.
- **Country of vessel operator** is the country of residence of the vessel operator.

**Section A – Expenses in Fiji by non-resident shipping owners/operators**

**1 Stevedoring**

**Including**

- Payments for stevedoring that you passed to other residents (including other areas of this business), for or on behalf of the non-resident operated vessels that you handled

F\$

**2 Masters' cash**

F\$

**3 Repairs to vessels and containers**

F\$

**4 Other disbursements in Fiji on behalf of non-resident shipping owners/operators for sea transport related services**

**Including**

- Customs agency services
- Towing, salvage, pilotage
- Harbour dues and other port services
- State light dues
- Hold/cargo etc.

**Excluding**

- Ship bunkers, stores etc
- This business' agency fees and commission receipts (include in Question 5).

F\$

**Section B – Receipts from services provided by this business to non-residents**

**5 Agency fees and commission receipts**

**Including**

- Gross amounts receivable from non-resident businesses for service provided by this business
- Gross amounts receivable from non-residents for agency fees that this business has subcontracted to another Fijian business.

**Excluding**

- Sub-agency activity undertaken on behalf of another resident company

**Note**

- Agency fees and commissions relate to the payments made to agents for organizational services

F\$

**6 Other services provided by this business to non-residents**

**Including**

- Trade related services (eg commission agent's earnings on trade in goods)
- Professional services (eg legal, accounting, advertising etc)
- Computer and information services
- Business, technical and financial services
- Royalties and license fees

**Excluding**

- Agency fees included in Question 5
- Any of the services included in Questions 1 to 4 as non-resident ship operating expenses

**Note**

- Please provide separate details for each type of service provided (attach list if more than 3 types of service provided)

Service type:	F\$
Service type:	F\$
Service type:	F\$

**Section C – Earnings in Fiji of non-resident shipping operators**

**7 Passenger fares sold in Fiji**

***Including***

- Gross sales (before deducting commissions) for all passenger tickets in Fiji regardless of whether the voyages begin or end in Fiji

***Note***

- Commissions for passenger fares should also be reported in Question 5

F\$

**8 Other earnings in Fiji by non-resident shipping operators**

***Including***

- Demurrage
- Carriage of Fijian mail
- Payments for cargo loaded in Fiji
- Freights earnings from imports or exports

F\$

**Section D – Expenses of this business for services received from non-residents**

**9 Other services received by this business from non-residents**

***Including***

- Trade related services (eg commission agent’s earnings on trade in goods)
- Professional services (eg legal, accounting, advertising etc)
- Computer and information services
- Business, technical and financial services
- Royalties and license fees

***Note***

- Please provide separate details for each type of service provided (attach list if more than 3 types of service provided)

Service type:	F\$
Service type:	F\$
Service type:	F\$

**Section E – Comments**

**1** Please provide comments on any of the  
**0** information you have supplied on this form

**Person we should contact if any queries arise regarding this form:**

Name: \_\_\_\_\_

Telephone No: \_\_\_\_\_

Email: \_\_\_\_\_

Facsimile No \_\_\_\_\_

Signature \_\_\_\_\_

Date: \_\_\_\_\_

**Thank you for completing this form**