



**SURVEY OF INTERNATIONAL TRADE IN SERVICES  
RESIDENT PRODUCERS OF AIR TRANSPORT SERVICES  
QUARTER 2: (APRIL - JUNE) 2009**

CONFIDENTIAL

DISPATCHED: 30/06/09

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Please correct any errors  
in this label.

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Dear Sir\Madam,

Enclosed are two copies of the questionnaire on International Trade in Services by Resident producers of Air Transport Services.

**PURPOSE:** The survey measures Fiji's services trade with other countries and is used in the compilation of balance of payments statistics.

**DUE DATE:** Please return the completed form in the postage-paid envelope by **21<sup>st</sup> July 2009**.

**COLLECTION AUTHORITY:** The information asked for is collected under the authority of the Statistics Act 1961(Cap 71). In accordance with Section 8 subsection 2 of this Act you are required to fill in one copy of the questionnaire and return it to the undersigned by the due date stated. Failure to meet this deadline could result in legal action without further notice.

**CONFIDENTIALITY OF INFORMATION:** Your completed form remains confidential to the Fiji Islands Bureau of Statistics.

**HELP AVAILABLE:** If you have problems completing this form, or feel you may have difficulties in meeting the due date, please contact the Fiji Islands Bureau of Statistics by:

**Contact**

Mrs Deena Kamoda

**Facsimile**

3 303 656

**Mail**

The Fiji Islands Bureau of Statistics  
Balance of Payments Unit  
P O Box 2221  
Government Buildings  
Suva

**Telephone**

3 315 822 Ext 121

**E-mail**

dkamoda@statsfiji.gov.fj

T. Bainimarama  
**Government Statistician**

### Please read this first

- Please complete this form for the Fijian-based activities of the business named on this label.
- **Earnings and expenses:** Report amounts earned and expenses incurred during the quarter whether or not these amounts have been received or paid. Earnings from abroad and expended incurred abroad should be reported whether or not they were received in Fiji or abroad.
- **Currency:** Convert payments and receipts denominated in foreign currency to Fijian dollars at the exchange rate applicable at the time these amounts are due.
- If exact figures are not available, please provide careful estimates.
- **Gross reporting:** Report transactions on a gross basis; that is, the total value of services provided and received should be recorded even if they are settled on a net basis.
- **Bundling** payments or receipts may be bundled for a combination of several different services, which can not be separately valued (e.g. ground handling charge and fuel consumed in flight). Classify bundled amounts to the service category, which accounts for the majority of their value. **Do not report amounts where goods are the major component.**
- The items listed *including* and *excluding* are examples and should not be taken as a complete list of items to be included or excluded.

### Definitions

- A **Fiji resident** is any individual, business, or other organisation domiciled in Fiji. Fijian branches and subsidiaries of foreign businesses are regarded as Fijian residents.
- A **non-resident** is any individual, business, or other organisation domiciled overseas. Foreign branches and foreign subsidiaries of Fijian businesses are regarded as non-residents.
- **Services** are products other than tangible goods (e.g. port services and agency fees, passenger and freight services, data processing, advertising, accounting and management consulting services). **They do not include remitted profits, interest or dividends.**

## Section A – International earnings

### 1 Earnings from international air freight carried on international and domestic routes

**Including**

- Freight earnings on cargo carried on flights between Fiji and foreign airports and on flights between foreign airports, whether or not sold on your business' paper
- Please report gross amounts earned before deducting any freight related commission and agency fees paid to agents and other third parties

**Excluding**

- Excess baggage charges (include in Question 3)
- Fees and commissions paid by resident airlines to non-residents (include in Question 10)

a) Discharged in Fiji from abroad

F\$

b) Loaded in Fiji for abroad

F\$

c) Carried between foreign airports

F\$

d) Carriage of mail on behalf of foreign postal authorities

F\$

### 2 Earnings received from other airlines in respect of international airline tickets sold abroad for the carriage of persons within Fiji

F\$

### 3 International passenger fare earnings (Also known as uplifted, availed or flown revenue)

**Including**

- Travelled revenue from all flights (scheduled, non-scheduled or charter) on all airline ticket coupons sold in Fiji or abroad, whether or not sold on your business' paper for all travel between Fijian and foreign airports and for travel on flights between foreign airports
- Please report gross amounts before deducting any passenger fare related commissions and agency fees paid to agents and other third parties
- Excess baggage charges, etc

**Excluding**

- International passenger fare earnings for travel within Fiji (include in Question 2)
- Fees and commissions paid by the resident airline to non-residents are collected separately in Question 10)

a) Sold in Fiji

F\$

a) Sold abroad

F\$

### 4 Earnings from chartering and operational leasing of this business' aircraft to non-residents

F\$

### 5 Other earnings from non-residents for air-transport related services provided abroad

**Including**

- Aircraft maintenance
- Counter and baggage services
- Inflight catering
- Cleaning
- Contract revenue, etc

F\$

## Section B – Transport related expenses incurred overseas

### 6 Fuel taken on at overseas airports

F\$

### 7 Expenses incurred for catering and operational leasing of aircraft from non-residents

F\$

### 8 Air navigation and landing charges incurred overseas

F\$

### 9 Advertising and promotional expenses incurred overseas

F\$

### 10 Agency fees and commission expenses incurred overseas

#### *Including*

- All commissions and agency fees paid to agents and other third parties
- Incentive and override commissions
- Booking fees
- Retainer fee, etc

#### *Excluding*

- All overseas office and administrative expenses (include in Question 12)

F\$

### 11 Stores purchased overseas

#### *Including*

- Catering and related services, such as food preparation and storage
- Duty free goods
- Cleaning materials and other stores
- Food and beverages for passengers and crew
- Inventory, etc

F\$

### 12 Office and administrative expenses incurred overseas

F\$

### 13 Crew lay over expenses (accommodation, meals, etc)

F\$

### 14 Aircraft repairs expenses incurred overseas

#### *Including*

- The total value of the repair service provided by non-residents i.e. include any service components, the goods/materials/replacement parts component, hanger space, etc. provided by non-residents
- The total value of repairs irrespective of the source of the funds e.g. if the total value of the repairs performed is 100 of which 90 is covered by insurance, 100 should be recorded rather than 10

#### *Excluding*

- The value of replacement parts and services sourced by your business from Fiji for use in carrying out the repairs abroad

F\$

### 15 Other expenses incurred overseas for air-transport related services

#### *Including*

- Maintenance services, fees for aircraft handling and other airport facilities, counter and baggage services, etc

F\$

**Section C – Transaction in other services and royalties**

16 a) Receipts from non-residents in any of the services and/or royalties listed below

• <b>Professional services</b> (Management consultancy and public relations etc.)	F\$
• <b>Financial services</b>	F\$
• <b>Insurance services</b> (Own asset risk placed directly abroad)	F\$
• <b>Research and development services</b>	F\$
• <b>Technical services</b>	F\$
• <b>Computer and information services</b> (News agency and subscription services etc)	F\$
• <b>Communication services</b>	F\$
• <b>Personal, cultural and recreational services</b>	F\$
• <b>Royalties; distribution, franchise, copyright, license and patent fees, and trademarks, etc.</b> (Excluding film and audio-visual software)	F\$
• <b>Other services</b>	F\$

b) Payments to non-residents in any of the services and/or royalties listed below

• <b>Professional services</b> (Management consultancy and public relations etc.)	F\$
• <b>Financial services</b>	F\$
• <b>Insurance services</b> (Own asset risk placed directly abroad)	F\$
• <b>Research and development services</b>	F\$
• <b>Technical services</b>	F\$
• <b>Computer and information services</b> (News agency and subscription services etc)	F\$
• <b>Communication services</b>	F\$
• <b>Personal, cultural and recreational services</b>	F\$
• <b>Royalties; distribution, franchise, copyright, license and patent fees, and trademarks, etc.</b> (Excluding film and audio-visual software)	F\$
• <b>Other services</b>	F\$

**Section D – Comments**

17 Please provide comments on any of the information you have supplied on this form

**Person we should contact if any queries arise regarding this form:**

Name: \_\_\_\_\_

Telephone No: \_\_\_\_\_

Facsimile No: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Thank you for completing this form**