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# **ECONOMIC SURVEYS**

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# **ACCOMMODATION AND FOOD SERVICE ACTIVITIES**

# **2012**

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## **PREFACE**

The report provides information on the Accommodation and Food Service Activities industry in 2012 as well as other relevant information on the industry in Fiji. The activities covered include Short-term Accommodation (typically on a daily or weekly basis), Food and Beverage service Activities (restaurants) and Beverage Serving Activities.

The important numbers presented are the macro-economic aggregates such as Gross Output, Intermediate Consumption, Value Added, Compensation of Employees, Consumption of Fixed Capital and Gross Fixed Capital Formation. These aggregates are combined with similar information on other industries to provide an estimate of GDP, which is a measure of our economy's size. Information made available in this report will allow us to work out the industry's contribution to the country's economy.

The report constitutes information on the industry's contribution to the Fiji economy in terms of expenditure and employment while the estimated Gross Fixed Capital formation reflects investment levels in the industry. Information contained in this report provides inputs to the national accounts system which basically provides a quantitative image of the whole economy.

Information on the Accommodation and Food Service Activities industry would be useful to a good number of users, for instance the;

- 1) Establishments in this industry who can use the data to analyze market performance.
- 2) Economist who uses the data to forecast the economy's performance.
- 3) Investor who wishes to identify opportunities in the Accommodation and Food Service industry.

The cooperation of those who supplied the information presented in this report is hereby acknowledged. The Bureau of Statistics will continue to seek their support as we need to continually provide reliable statistics for evidence based planning. I also would like to thank the staffs who were engaged in the conduct of the survey and in the preparation of this report.



Epeli Waqavonovono  
**Government Statistician**

## NOTES

1 The interpretation of the symbols used in this report is as follows:

0 Nil return or a figure less than half the given value

2 Total values are subject to rounding errors.

3 Key to Abbreviations:

BR	Business Register
CFC	Consumption of Fixed Capital
COE	Compensation of Employees
FBoS	Fiji Bureau of Statistics
FSIC	Fiji Standard Industrial Classification
GDP	Gross Domestic Product
GFCF	Gross Fixed Capital Formation
GO	Gross Output
IC	Intermediate Consumption
OS	Operating Surplus
SAS	Statistical Analysis System
VA	Value Added

4 VA in the report refers to Gross Value Added

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# 1 INTRODUCTION

## 1.1 History of Surveys Undertaken

This report contains the results of the survey carried out for Accommodation and Food Service activities for 2012 together with other relevant information on the industry (refer 2.2 on Coverage and Scope). From 2006, it has become an annual inquiry.

A brief description of previous studies done on this industry is given below in chronological order.

### **1970: Census of Distribution and Services**

This was Fiji's first ever Census of Distribution and Services to be conducted and was inclusive of the *Restaurant and Hotel Sector*. The purpose of conducting this survey was to obtain information on the wholesale, retail and the services activities taking place in Fiji, for which there was hitherto very little official information available to the public.

### **1971: A Report on the survey of the Hotel Industry and the Travel Agencies in Fiji**

The purpose of conducting this survey was to provide information in sufficient detail to fill in the hotel input coefficients for an input-output table and to provide accurate capital investment statistics for the hotel sector in order to fill out the sector's estimate for the Gross Fixed Capital Formation (GFCF). A total of 26 hotels in Group 1<sup>1</sup> responded to the survey and they employed 1,952 people in Fiji, which in terms of the employment statistics compiled by the FBoS, represented a percentage response of 88 per cent.

### **1978: Production, Distribution and Services Survey**

The above survey was conducted for the Hotel, Restaurants and Cafes for 1978. Unfortunately, copies of this report are not available.

### **1984: A: Census of Hotels, Motels and Other Rooming Houses**

By 1984 Tourism Sector had grown considerably and was the second largest industry after Sugar. The purpose of conducting this survey was therefore to provide information as a means of assessing the contribution the Hotel Sector made to the economy. Out of a total of 99 establishments 73 establishments responded. In terms of the number of employees covered, compared to the Annual Employment Survey of 1984, the response rate was about 92 per cent.

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<sup>1</sup> Hotels and Motels with over 30 beds

## **B: Census of Distributive Trade and Services**

Restaurants, cafes, bars and other eating and drinking places including mobile canteens, taverns, night clubs and licensed dance halls and social clubs selling prepared foods and drinks for immediate consumption were covered under this survey. Out of a total of 437 establishments in the restaurant sector, 243 or 56 per cent establishments responded. In terms of the number of employees covered, compared to the Annual Employment Survey of 1984, the survey covered more employees: 967 against 930 in the Annual Employment Survey.

### **1995: Census of Hotels and Restaurants**

The 1995 survey was conducted primarily to enable determine the benchmark levels for the restaurant and hotel sector in the rebasing of the constant price GDP from 1989 to 1995 and also to incorporate changes in the compilation of the data for the hotel and restaurant sector as recommended in the 1993 System of National Accounts.

### **2002: Census of Hotels and Restaurants**

In 2002 the survey was conducted because of the need by its National Accountants to re-base the constant price Gross Domestic Product (GDP) from 1995 to 2002. Survey on Hotels and Restaurants activities was done on an ad hoc basis up till 2002. The growth in the activities necessitated that the Survey from 2006 be carried out annually. From 2008, the title changed to Accommodation and Food Service Activities.

## **1.2 Need for statistics relating to Accommodation and Food Service Activities**

Accommodation and food service activities account for a substantial proportion of the total economic activity, whether in terms of the sector to the GDP or in terms of its share of total employment and GFCF. These activities are widely scattered in the country and the economic function they perform in channelling the flow of services from the producer to the consumer is of great importance.

Statistics on accommodation and food service activities are therefore needed for the preparation of national accounts so that a meaningful study of the whole economy can be made. The data can also be used to construct the input-output table that shows the inter-connection of the Accommodation and Food Service Activities industry with other industries. Policy makers too require the data for formulating sound economic and social policies that augment capital formation. In addition, the establishments engaged in the Accommodation and Food Service Activities industry find the data useful.

## **2 METHODOLOGY**

### **2.1 Legal Basis**

The survey was conducted under the provisions of the Statistics Act (Cap 71). This Act protects the confidentiality of the information submitted by the establishments and stipulates the completion of the questionnaire as well.

## **2.2 Coverage and Scope**

The 2012 survey covered all establishments operating in the Accommodation and Food Service Activities industry defined by the Fiji Standard Industrial Classification (FSIC) 2010 Section I. It is nevertheless possible that some small units not employing regular paid workers may have been omitted due to difficulties in identifying them, but the nature of such units do not affect the overall results in any significant way.

The businesses in the Accommodation and Food Service Activities industry provide short-stay accommodation for visitors and other travellers and the provision of complete meals and drinks fit for immediate consumption (refer Appendix II on Industrial Classification used).

## **2.3 Statistical Unit**

The unit of reporting was the establishment (refer Appendix 1 on Concepts and Definitions).

## **2.4 The Frame**

The frame utilised to survey the establishments engaged in the Accommodation and Food Service Activities in 2012 was the list of establishments maintained by the FBoS. This list is known as the Business Register (BR), which is kept updated on the basis of information supplied to the FBoS by the Fiji Revenue and Customs Authority, Registrar of Companies and the City and Town Councils.

## **2.5 Questionnaire Design**

A common questionnaire was used for surveying both, the Accommodation and the Food Service Activities. It called for information on the particulars of the establishment e.g. type of organisation; income; expenditure; stocks; assets and employment (refer Appendix V for Sample Questionnaire).

## **2.6 Data Collection and Survey Procedures**

The questionnaires were posted on 12<sup>th</sup> July, 2013 and replies were required within a month. Response by the due date was low; therefore personal visits to obtain the questionnaires were made to those establishments that did not respond and to those establishments that required assistance in filling out the questionnaires.

Once the questionnaires were received in the office, scrutiny and editing of data contained in them followed. Errors and omissions if found, called for more correspondence, telephone calls or personal visits in an attempt to obtain complete and correctly filled up returns, which were then placed in files sorted by activity and passed on for data entry.

On completion of data entry, tables were run, data edited and analysed and reports written.

## 2.7 Data Processing

Data was processed by FBoS' Information Technology Business Unit using Statistical Analysis System (SAS) software.

## 2.8 Reference Period

The establishments contacted were to submit details for the calendar year 2012. Where the accounting year differed from the calendar year, establishments were asked to provide information for the accounting year that covered the major part of the calendar year 2012.

## 2.9 Response Rate

The survey had a response rate of 71 per cent.

Establishments which operated during the whole or part of the survey reference period but became untraceable during the survey enumeration period due to closure or removal, were taken as non-respondents. To account for the operations of the non-responding establishments, data were rated-up.

## 2.10 Rate-up Factors

Data of non-responding establishments were calculated using rate-up factors. The rate-up factors were derived by first sorting out establishments into types of business and then grouping these establishments into 6 "number of persons engaged" size groups of 1-4; 5-9; 10-19; 20-49; 50-99 and 100+. Using number of persons engaged in each of this group, simple arithmetic means of Value Added were obtained. These arithmetic means were then multiplied by number of persons engaged in each of the non-responding group to estimate their data.

The estimated figures for the non-responding units were then added to the figures of the responding units to arrive at the estimated data of the entire Accommodation and Food Service Activities.

The GFCF too has been estimated for non-response. Generally capital formations in small establishments, like the ones who have not responded in our inquiry, are low.

Empirically,

Let  $n_{ij}$  be the number of employees in group  $i$  of the  $j$  establishment of those sampled and let  $g_{ij}$  be its corresponding parameter;  $i = 1$  to  $6$ ;  $j = 1$  to  $s$ , where  $s$  is all sample. Then estimate,

$$\hat{G}_{(i)} = \frac{\sum_{i=1}^6 \sum_{j=1}^k g_{ij}}{\sum_{i=1}^6 \sum_{j=1}^k n_{ij}} \left( \sum_{i=1}^6 \sum_{j=1}^k n_{ij} + \sum_{i=1}^6 \sum_{j=k+1}^s n_{ij} \right)$$

where k = number responded

l = number not responded (which is s-k)

### 3. RESULTS

All data contained in this report are in Fiji Dollars and in current prices.

All tables in this report contain data inclusive of estimates for non-response; exceptions are tables 1 to 5B and 8 to 10 that contain as per survey data.

Results of sub class [55101/55201/55901] have been grouped together in order to protect the confidentiality of the information supplied by them.

#### 3.1 The Survey Response

**Table 1: The Survey Response**

FSIC 2010		SURVEY FRAME	RETURNS RECEIVED	RESPONSE RATE %
SUB- CLASS	ACTIVITY			
<b>ACCOMMODATION</b>		<b>327</b>	<b>229</b>	<b>70</b>
55101	Short term accommodation activities	327	229	70
55201	Camping grounds, recreational vehicle parks and trailer parks			
55901	Other accommodation			
<b>FOOD AND BEVERAGE SERVICE ACTIVITIES</b>		<b>495</b>	<b>355</b>	<b>72</b>
56101	Food and beverage service activities	465	326	70
56301	Beverage serving activities	30	29	97
	<b>TOTAL</b>	<b>822</b>	<b>584</b>	<b>71</b>

### 3.2 Legal Status of Establishments

**Table 2: Legal Status of Establishments**

FSIC 2010		Sole Trader	Partnership	Private Limited Company	Public Limited Company	Co-operative	Joint Venture and Consortia	Non-Profit Organization	Total
SUB-CLASS	ACTIVITY								
<b>ACCOMMODATION</b>		<b>45</b>	<b>13</b>	<b>168</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>229</b>
55101	Short term accommodation activities	45	13	168	0	0	0	3	229
55201	Camping grounds, recreational vehicle parks and trailer parks								
55901	Other accommodation								
<b>FOOD AND BEVERAGE SERVICE ACTIVITIES</b>		<b>247</b>	<b>11</b>	<b>70</b>	<b>0</b>	<b>4</b>	<b>3</b>	<b>20</b>	<b>355</b>
56101	Food and beverage service activities	238	11	70	0	4	3	0	326
56301	Beverage serving activities	9	0	0	0	0	0	20	29
<b>TOTAL</b>		<b>292</b>	<b>24</b>	<b>238</b>	<b>0</b>	<b>4</b>	<b>3</b>	<b>23</b>	<b>584</b>

### 3.3 Ownership of Establishments

**Table 3: Ownership of Establishments**

FSIC 2010		FIJI OWNED	BRANCH OF AN OVERSEAS COMPANY	SUBSIDIARY OF AN OVERSEAS COMPANY	TOTAL
SUB-CLASS	ACTIVITY				
<b>ACCOMMODATION</b>		<b>199</b>	<b>11</b>	<b>19</b>	<b>229</b>
55101	Short term accommodation activities	199	11	19	229
55201	Camping grounds, recreational vehicle parks and trailer parks				
55901	Other accommodation				
<b>FOOD AND BEVERAGE SERVICE ACTIVITIES</b>		<b>343</b>	<b>9</b>	<b>3</b>	<b>355</b>
56101	Food and beverage service activities	314	9	3	326
56301	Beverage serving activities	29	0	0	29
<b>TOTAL</b>		<b>542</b>	<b>20</b>	<b>22</b>	<b>584</b>

### 3.4 Size of Establishments

**Table 4: Size of Establishments**

FSIC 2010		NUMBER OF PERSONS ENGAGED						
SUB-CLASS	ACTIVITY	1-4	5-9	10-19	20-49	50-99	100+	TOTAL
<b>ACCOMMODATION</b>		<b>42</b>	<b>50</b>	<b>52</b>	<b>38</b>	<b>27</b>	<b>20</b>	<b>229</b>
55101	Short term accommodation activities							
55201	Camping grounds, recreational vehicle parks and trailer parks	42	50	52	38	27	20	229
55901	Other accommodation							
<b>FOOD AND BEVERAGE SERVICE ACTIVITIES</b>		<b>99</b>	<b>178</b>	<b>46</b>	<b>25</b>	<b>7</b>	<b>0</b>	<b>355</b>
56101	Food and beverage service activities	95	162	42	20	7	0	326
56301	Beverage serving activities	4	16	4	5	0	0	29
<b>TOTAL</b>		<b>141</b>	<b>228</b>	<b>98</b>	<b>63</b>	<b>34</b>	<b>20</b>	<b>584</b>

### 3.5 Number of Persons Engaged as at 30 June 2012

**Table 5 A: Number of Persons Engaged**

FSIC 2010		WORKING WITH PAY		WORKING WITHOUT PAY		TOTAL
SUB-CLASS	ACTIVITY	Local	Expatriates	Working proprietors	Unpaid family workers	
<b>ACCOMMODATION</b>		<b>8,410</b>	<b>126</b>	<b>59</b>	<b>39</b>	<b>8,634</b>
55101	Short term accommodation activities					
55201	Camping grounds, recreational vehicle parks and trailer parks	8,410	126	59	39	8,634
55901	Other accommodation					
<b>FOOD AND BEVERAGE SERVICE ACTIVITIES</b>		<b>2,361</b>	<b>23</b>	<b>171</b>	<b>114</b>	<b>2,669</b>
56101	Food and beverage service activities	2,097	23	170	114	2,404
56301	Beverage serving activities	264	0	1	0	265
<b>TOTAL</b>		<b>10,771</b>	<b>149</b>	<b>230</b>	<b>153</b>	<b>11,303</b>

**Table 5 B: Number of Persons Engaged by Race and Gender**

FSIC 2010		GENDER		
SUB-CLASS	ACTIVITY	Male	Female	Total
<b>ACCOMMODATION</b>		<b>4,195</b>	<b>4,439</b>	<b>8,634</b>
55101	Short term accommodation activities	4,195	4,439	8,634
55201	Camping grounds, recreational vehicle parks and trailer parks			
55901	Other accommodation			
<b>FOOD AND BEVERAGE SERVICE ACTIVITIES</b>		<b>1,091</b>	<b>1,578</b>	<b>2,669</b>
56101	Food and beverage service activities	923	1,481	2,404
56301	Beverage serving activities	168	97	265
<b>TOTAL</b>		<b>5,286</b>	<b>6,017</b>	<b>11,303</b>

### 3.6 Macroeconomic Aggregates

**Table 6: Macroeconomic Aggregates**

FSIC 2010	GO	IC	VA	COE	CFC	OS
<b>55</b>	<b>741,516,687</b>	<b>385,577,614</b>	<b>355,939,073</b>	<b>157,719,471</b>	<b>60,708,155</b>	<b>137,511,447</b>
55101	741,516,687	385,577,614	355,939,073	157,719,471	60,708,155	137,511,447
55201						
55901						
<b>56</b>	<b>157,499,453</b>	<b>114,597,827</b>	<b>42,901,626</b>	<b>20,788,131</b>	<b>2,351,299</b>	<b>19,762,196</b>
56101	147,399,533	107,518,000	39,881,533	18,646,445	2,144,366	19,090,722
56301	10,099,920	7,079,827	3,020,093	2,141,686	206,933	671,474
<b>TOTAL</b>	<b>899,016,140</b>	<b>500,175,441</b>	<b>398,840,699</b>	<b>178,507,602</b>	<b>63,059,454</b>	<b>157,273,643</b>

### 3.7 Gross Fixed Capital Formation

**Table 7: Gross Fixed Capital Formation (\$)**

	FSIC 2010 SUB-CLASS			
	55101/ 55201/55901	56101	56301	TOTAL
Land development and improvement	74,107	0	0	74,107
Buildings	15,108,385	1,495,478	0	16,603,863
Plant and machinery	7,874,620	2,038,189	21,613	9,934,422
Furniture, fixtures and office equipment	17,581,292	815,916	0	18,397,208
Transport vehicle and related equipment	6,088,213	418,284	0	6,506,497
Others	403,497	0	35,849	439,346
<b>GROSS FIXED CAPITAL FORMATION</b>	<b>47,130,114</b>	<b>4,767,867</b>	<b>57,462</b>	<b>51,955,443</b>



### 3.8 Average Turnover per Establishment

**Table 8: Average Turnover per Establishment**

FSIC 2010		ESTABLIS- HMENTS	INCOME FROM SALES OF GOODS AND SERVICES (as per survey)	AVERAGE TURNOVER PER ESTABLISHMENT
SUB- CLASS	ACTIVITY	NUMBER	\$	\$
<b>ACCOMMODATION</b>		<b>229</b>	<b>458,613,551</b>	<b>2,002,679</b>
55101	Short term accommodation activities	229	458,613,551	2,002,679
55201	Camping grounds, recreational vehicle parks and trailer parks			
55901	Other accommodation			
<b>FOOD AND BEVERAGE SERVICE ACTIVITIES</b>		<b>355</b>	<b>139,205,713</b>	<b>392,129</b>
56101	Food and beverage service activities	326	131,609,312	403,710
56301	Beverage serving activities	29	7,596,401	261,945
<b>TOTAL</b>		<b>584</b>	<b>597,819,264</b>	<b>1,023,663</b>

### 3.9 Average Turnover per Paid Employee

**Table 9: Average Turnover per Paid Employee**

FSIC 2010		INCOME FROM SALES OF GOODS AND SERVICES (as per survey)	PAID EMPLOYEE (as per survey)	AVERAGE TURNOVER PER PAID EMPLOYEE
SUB- CLASS	ACTIVITY	\$	NUMBER	\$
<b>ACCOMMODATION</b>		<b>458,613,551</b>	<b>8,536</b>	<b>53,727</b>
55101	Short term accommodation activities	458,613,551	8,536	53,727
55201	Camping grounds, recreational vehicle parks and trailer parks			
55901	Other accommodation			
<b>FOOD AND BEVERAGE SERVICE ACTIVITIES</b>		<b>139,205,713</b>	<b>2,384</b>	<b>58,392</b>
56101	Food and beverage service activities	131,609,312	2,120	62,080
56301	Beverage serving activities	7,596,401	264	28,774
<b>TOTAL</b>		<b>597,819,264</b>	<b>10,920</b>	<b>54,745</b>

### 3.10 Average Compensation of Employees per Paid Employee

**Table 10: Average Compensation of Employees per Paid Employee**

FSIC 2010		COMPENSATION OF EMPLOYEES	PAID EMPLOYEE	AVERAGE COMPENSATION PER PAID EMPLOYEE
		(as per survey)	(as per survey)	
SUB-CLASS	ACTIVITY	\$	NUMBER	\$
<b>ACCOMMODATION</b>		<b>134,061,550</b>	<b>8,536</b>	<b>15,705</b>
55101	Short term accommodation activities	134,061,550	8,536	15,705
55201	Camping grounds, recreational vehicle parks and trailer parks			
55901	Other accommodation			
<b>FOOD AND BEVERAGE SERVICE ACTIVITIES</b>		<b>19,457,988</b>	<b>2,384</b>	<b>8,162</b>
56101	Food and beverage service activities	17,380,553	2,120	8,198
56301	Beverage serving activities	2,077,435	264	7,869
<b>TOTAL</b>		<b>153,519,538</b>	<b>10,920</b>	<b>14,059</b>

### 3.11 2012 Results Compared with 2011 Results

**Table 11: 2012 Results Compared with 2011 Results**

AGGREGATES	2011		2012		Percentage change
	\$	aggregates expressed as % of GO	\$	aggregates expressed as % of GO	
<b>GO</b>	859,355,995		899,016,140		4.62
<b>IC</b>	489,778,604	56.99	500,175,441	55.64	2.12
<b>VA</b>	369,577,391	43.01	398,840,699	44.36	7.92
<b>COE</b>	171,844,560	20.00	178,507,602	19.86	3.88
<b>CFC</b>	59,280,315	6.90	63,059,454	7.01	6.38
<b>OS</b>	138,452,516	16.11	157,273,643	17.49	13.59
<b>GFCF</b>	51,516,820		51,955,443		0.85
<b>NUMBER OF PERSONS ENGAGED</b>	11,147		11,303		1.40

An increase in GO by 4.62 per cent led to an increase in the VA by 7.92 per cent in 2012.

The CFC when compared to 2011 shows an increase of 6.38 per cent and this is supported by an increase in the GFCF for 2012.

*For supplementary information on the Accommodation and Food Service Activities industry, reference can be made to Appendix I for the Concepts and Definitions, Appendix II for the Industrial Classification Used, Appendix III for Composition of Macroeconomic Aggregates, IV for Components of Macroeconomic Aggregates, Appendix V for 2012 Sample Questionnaire, Appendix VI for Hotel Statistics, VII for Visitor Statistics and VIII for Tourism Statistics.*

## APPENDIX I

### CONCEPTS AND DEFINITIONS

All concepts and definitions used in this report are based upon the recommendations of the United Nations for their world programme of Accommodation and Food Service Activities Statistics [contained in the International Recommendations on Statistics of the Distributive Trades and Services] as far as has been possible. The major concepts and definitions and their treatment are briefly explained below.

<b><i>Compensation of Employees</i></b>	Includes payments, whether in cash or in kind, made by the employer during the inquiry period for the work done to all persons included in the count of employees. It includes all cash payments, commissions, bonuses, cost of living allowances and wages paid during periods of vacation and sick leave, contributions in respect of their employee's social security and pension and payments in kind.
<b><i>Consumption of Fixed Capital</i></b>	In theory this is the value of the current replacement cost of fixed assets used up during the accounting period as a result of normal wear and tear. The consumption of fixed capital shown in this report is derived from the information supplied by the firm. This is expected to conform largely to the requirements of Income Tax Act and no adjustment is attempted to bring this into conformity with the national accounts definition.
<b><i>Employment Size Group</i></b>	This includes paid employment as well as people engaged.
<b><i>Establishment</i></b>	An Establishment can be referred to as an enterprise that engages in one or predominantly one kind of economic activity, at or from one location, for which data are available or can be meaningfully compiled, that allow the calculation of the operating surplus.
<b><i>Fixed Assets</i></b>	Fixed assets include the value of all physical assets expected to have a productive life of more than one year and intended for use by the establishment. Included are major additions, alterations and improvements to existing fixed assets that extend their normal economic life or raise their productivity.
<b><i>Foreign Owned</i></b>	Subsidiary of an overseas company is always considered foreign owned, whereas a branch of an overseas company is only considered foreign owned if 51 per cent or more of its equity is held abroad.
<b><i>Gross Fixed Capital Formation</i></b>	This is the outlay of the restaurants and hotels industry on new and second-hand durable goods less their sales plus their own account capital construction work done on similar goods.
<b><i>Gross Output</i></b>	This is the gross value of all goods and services produced during the accounting period, the value of capital construction for own account and other income.

<b><i>Intermediate Consumption</i></b>	Intermediate consumption consists of non-durable goods and services which have a lifetime of use of less than one year. Compensation of employees do not form part of intermediate consumption, but expenditure such as travelling expenses of management personnel are included. Intermediate consumption differs from total purchases of raw materials, fuels etc. by the amount of stock changes of such goods. Valuation of intermediate consumption is at purchasers' value i.e. it is inclusive of all costs incurred by producers in the acquisition of the required goods and services.
<b><i>Local Owned</i></b>	All companies with 51 per cent or more of its equity held in Fiji are considered locally owned.
<b><i>Number of Employees</i></b>	This includes all persons who work in the establishment and receive regular pay and persons working away from the establishment when paid by and under the control of the establishment. Also included are salaried managers, and directors of incorporated businesses except when paid solely for their attendance at board of directors meetings.
<b><i>Operating Surplus</i></b>	This is the excess of value added by producers over compensation of employees, consumption of fixed capital and net indirect taxes.
<b><i>Payments in kind</i></b>	This is defined as the net cost to the employer of those goods and services furnished to employees free of charge or at markedly reduced cost that are clearly and primarily of benefit to the employees as consumers. The item includes food, beverages, clothing (except uniforms for civilians as these are not worn off-duty) and lodging etc.
<b><i>Statistical Unit</i></b>	Statistical unit is the Unit for which information is collected.
<b><i>Unpaid Family Workers</i></b>	Unpaid family workers are persons living in the household of any of the proprietors of the owning establishment and working in the establishment without regular pay for at least one third of the working time normal to the establishment.
<b><i>Value Added</i></b>	Value added is the difference between the gross output and the intermediate consumption. It provides a useful way of measuring without duplication the economic importance of an industry or industrial sector.
<b><i>Working Proprietors</i></b>	Working proprietors are owners of establishments who are actively engaged in the work of the establishment. Excluded are silent or inactive partners.

## APPENDIX II

### INDUSTRIAL CLASSIFICATION USED

SECTION I: ACCOMMODATION AND FOOD SERVICE ACTIVITIES from the Fiji Standard Industrial Classification 2010, commonly known as the FSIC 2010 has been used. FSIC 2010 is based on the International Standard Industrial Classification Rev 4.

ACCOMMODATION AND FOOD SERVICE ACTIVITIES includes the provision of short-stay accommodation for visitors and other travellers and the provision of complete meals and drinks fit for immediate consumption. The amount and type of supplementary services provided within this section can vary widely.

DIVISION	GROUP	CLASS	FSIC	DESCRIPTION
55				<b>ACCOMMODATION</b>
	551	5510	55101	<p><b>Short term accommodation activities</b></p> <p>This sub-class includes the provision of short stay furnished accommodation -typically on a daily or weekly basis- in guest rooms and suites or complete self-contained units with kitchens, with or without daily or other regular housekeeping services, and may often include a range of additional services such as food and beverage services, parking, laundry services, swimming pools and exercise rooms, recreational facilities and conference and convention facilities. Short-term accommodation is provided by:</p> <ul style="list-style-type: none"> <li>-hotels</li> <li>-resort hotels</li> <li>-suite / apartment hotels</li> <li>-motels</li> <li>-motor hotels</li> <li>-guesthouses</li> <li>-bed and breakfast units</li> <li>-visitor flats and bungalows</li> <li>-time-share units</li> <li>-holiday homes</li> <li>-chalets, housekeeping cottages and cabins</li> <li>-youth hostels and mountain refuges</li> </ul> <p>This sub-class excludes:</p> <ul style="list-style-type: none"> <li>-provision of homes and furnished or unfurnished flats or apartments for more permanent use, typically on a monthly or annual basis, see division 68</li> </ul>
	552	5520	55201	<p><b>Camping grounds, recreational vehicle parks and trailer parks</b></p> <p>This sub-class includes:</p> <ul style="list-style-type: none"> <li>-provision of accommodation in campgrounds, trailer parks, recreational camps and fishing and hunting camps for short stay visitors</li> <li>-provision of space and facilities for recreational vehicles</li> <li>-protective shelters or plain bivouac facilities for placing tents and/or sleeping bags</li> </ul>

<b>DIVISION</b>	<b>GROUP</b>	<b>CLASS</b>	<b>FSIC</b>	<b>DESCRIPTION</b>
	<b>559</b>	<b>5590</b>	<b>55901</b>	<p><b>Other accommodation</b></p> <p>This sub-class includes the provision of temporary or longer-term accommodation in single or shared rooms or dormitories for students, migrant (seasonal) workers and other individuals.</p> <p>Accommodation is provided by:</p> <ul style="list-style-type: none"> <li>-student residences</li> <li>-school dormitories</li> <li>-workers hostels</li> <li>-rooming and boarding houses</li> <li>-railway sleeping cars</li> </ul>
<b>56</b>				<b>FOOD AND BEVERAGE SERVICE ACTIVITIES</b>
	<b>561</b>	<b>5610</b>	<b>56101</b>	<p><b>Food and beverage service activities</b></p> <p>This sub-class includes the provision of food services to customers, whether they are served while seated or serve themselves from a display of items, whether they eat the prepared meals on the premises, take them out or have them delivered. This includes the preparation and serving of meals for immediate consumption from motorized vehicles or non-motorized carts and catering activities for individual events or for a specified period of time and the operation of food concessions, such as at sports or similar facilities. It includes:</p> <ul style="list-style-type: none"> <li>-restaurants</li> <li>-cafeterias</li> <li>-fast-food restaurants</li> <li>-pizza delivery</li> <li>-take-out eating places</li> <li>-ice cream truck vendors</li> <li>-mobile food carts</li> <li>-food preparation in market stalls</li> <li>-event catering</li> <li>-activities of food service contractors (e.g. for transportation companies)</li> <li>-operation of food concessions at sports and similar facilities</li> <li>-operation of canteens or cafeterias (e.g. for factories, offices, hospitals or schools) on a concession basis</li> <li>-restaurant and bar activities connected to transportation, when carried out by separate units.</li> </ul>
	<b>563</b>	<b>5630</b>	<b>56301</b>	<p><b>Beverage serving activities</b></p> <p>This sub-class includes the preparation and serving of beverages for immediate consumption on the premises. It includes activities of:</p> <ul style="list-style-type: none"> <li>-bars</li> <li>-taverns</li> <li>-cocktail lounges</li> <li>-discotheques (with beverage serving predominant)</li> <li>-beer parlors and pubs</li> <li>-coffee shops</li> <li>-fruit juice bars</li> <li>-mobile beverage vendors</li> </ul> <p>This sub-class excludes:</p> <ul style="list-style-type: none"> <li>-reselling packaged/prepared beverages, see 47111, 47221, 47801, 47901</li> <li>-operation of discotheques and dance floors without beverage serving, see 93299</li> </ul>

## APPENDIX III

### COMPOSITION OF MACROECONOMIC AGGREGATES

	FSIC 2010 SUB-CLASS			
	55101/55201/ 55901	56101	56301	TOTAL
<b>INCOME</b>				
<b>Primary Activity</b>	<b>671,517,511</b>	<b>146,110,854</b>	<b>7,799,158</b>	<b>825,427,523</b>
Income from the provision of accommodation	450,471,387	4,452,191	237,348	455,160,926
Sales of goods and services for consumption	221,046,124	141,658,663	7,561,810	370,266,597
<b>Secondary Activity</b>	<b>69,999,176</b>	<b>1,288,679</b>	<b>2,300,762</b>	<b>73,588,617</b>
Gross Margin	11,171,806	50,333	55,549	11,277,688
Receipts from travel and tours	13,078,872	256,240	0	13,335,112
Rent received for hire of building, plant and machinery	12,152,601	344,705	705,985	13,203,291
Receipts from industrial services rendered	11,762,679	71,534	11,109	11,845,322
Own account capital construction	1,663,964	0	0	1,663,964
Other income	20,169,254	565,867	1,528,119	22,263,240
<b>GROSS OUTPUT</b>	<b>741,516,687</b>	<b>147,399,533</b>	<b>10,099,920</b>	<b>899,016,140</b>
<b>Miscellaneous Income</b>	<b>26,692,430</b>	<b>3,965,726</b>	<b>324,886</b>	<b>30,983,042</b>
Property income received				
Rent received from land	3,085,519	290,110	31,853	3,407,482
Interest received	653,752	140,052	23,681	817,485
Dividends received	30,977	1,785	0	32,762
Royalty received	115,334	0	0	115,334
Profit or loss received from any other business	83,247	11,621	40,873	135,741
Insurance claims received	1,012,780	0	10,523	1,023,303
Bad and doubtful debts recovered	384,416	0	34,823	419,239
Exchange gain	539,655	2,723	41,245	583,623
Gain on sale of fixed assets	329,679	56,284	368	386,331
Service turnover tax	6,277,832	25,499	0	6,303,331
VAT charged on goods and services provided	14,179,239	3,437,652	141,520	17,758,411
<b>TOTAL INCOME</b>	<b>768,209,117</b>	<b>151,365,259</b>	<b>10,424,806</b>	<b>929,999,182</b>
<b>EXPENDITURE</b>				
Expenditure on materials used	119,002,401	78,039,286	4,877,020	201,918,707
Opening stock of raw materials	2,467,153	694,044	0	3,161,197
Less closing stock of raw materials	2,536,923	652,002	0	3,188,925
Expenditure on fuel, electricity & water	64,743,580	7,260,935	375,011	72,379,526
Petrol/Automotive diesel fuel	18,192,780	2,364,291	23,240	20,580,311
Industrial diesel fuel/Heavy fuel oil	5,878,069	42,118	0	5,920,187
Kerosene	67,545	147,498	0	215,043
Liquid petroleum gas	10,302,057	874,874	5,721	11,182,652
Electricity	24,285,125	3,699,688	285,966	28,270,779
Water	6,018,004	132,466	60,084	6,210,554
Current repairs and maintenance on buildings, motor vehicles and machinery and equipment	33,780,223	2,158,857	372,249	36,311,329

	FSIC 2010 SUB-CLASS			
	55101/55201/ 55901	56101	56301	TOTAL
Advertising and promotion	23,252,419	2,529,051	13,625	25,795,095
Business insurance paid	18,109,508	475,895	162,118	18,747,521
Management and consultation fee	15,661,058	2,003,297	10,147	17,674,502
Rent paid for furniture, building and machinery	8,615,694	7,951,345	41,556	16,608,595
Postage, telephone and telecommunication, etc	14,832,555	1,228,488	75,222	16,136,265
Laundry and cleaning services	10,213,205	361,055	94,915	10,669,175
Music and other entertainment expenses	12,642,644	214,510	68,440	12,925,594
Cartage and haulage expenses	5,189,322	92,252	13,698	5,295,272
Travel expenses	7,413,938	2,845,019	88,127	10,347,084
Audit, accounting and legal fee	9,883,406	422,936	89,146	10,395,488
Bank charges	6,450,346	399,478	147,430	6,997,254
Value of contract and commission work done	3,473,594	251,966	12,066	3,737,626
Office stationary and supplies	6,084,949	277,516	35,371	6,397,836
Other expenditure	26,298,542	964,072	603,686	27,866,300
<b>INTERMEDIATE INPUT</b>	<b>385,577,614</b>	<b>107,518,000</b>	<b>7,079,827</b>	<b>500,175,441</b>
<b>Miscellaneous Expenditure</b>	<b>38,544,713</b>	<b>6,489,101</b>	<b>432,221</b>	<b>45,466,035</b>
Property income paid				
Rent paid for land	5,049,302	1,060,807	30,824	6,140,933
Interest paid	12,930,631	661,065	72,307	13,664,003
Dividends paid	264,085	2,714	0	266,799
Royalty paid	612,942	1,432,264	0	2,045,206
Bad and doubtful debts written off	594,018	9,333	48,897	652,248
Business license, rates on property paid to central or local government etc	4,312,407	270,870	80,636	4,663,913
Casualty insurance	794,119	2,640	6,759	803,518
FNU Levy	803,867	367,225	14,237	1,185,329
Exchange loss	1,025,217	50,269	0	1,075,486
Loss on sale of fixed assets	208,407	282,918	6,179	497,504
VAT paid on supplies of goods and services	11,949,718	2,348,996	172,382	14,471,096
<b>Compensation of Employees</b>	<b>157,719,471</b>	<b>18,646,445</b>	<b>2,141,686</b>	<b>178,507,602</b>
Wages and salaries paid	138,990,787	16,822,106	1,955,438	157,768,331
FNPF	12,233,054	1,688,925	148,506	14,070,485
Payment in kind	6,495,630	135,414	37,742	6,668,786
<b>Consumption of Fixed Capital</b>	<b>60,708,155</b>	<b>2,144,366</b>	<b>671,474</b>	<b>63,523,995</b>
<b>TOTAL EXPENDITURE</b>	<b>642,549,953</b>	<b>134,797,912</b>	<b>10,325,208</b>	<b>787,673,073</b>



## APPENDIX IV

### COMPONENTS OF MACROECONOMIC AGGREGATES

#### Sales of goods and services for consumption (\$)

	55101/55201/ 55901	56101	56301	TOTAL
Sales of goods and services for consumption on the premises	<b>206,943,420</b>	<b>97,360,387</b>	<b>7,277,882</b>	<b>311,581,689</b>
i] Food	128,159,678	60,354,103	287,746	188,801,527
ii] Beverages -	73,438,118	30,146,728	6,414,543	109,999,389
tea, coffee and cocoa	12,624,644	7,365,013	20,543	20,010,200
alcoholic drinks	47,348,945	11,083,046	5,371,360	63,803,351
non-alcoholic drinks	13,464,529	11,698,669	1,022,640	26,185,838
iii] Tobacco and tobacco products	5,345,624	6,859,556	575,593	12,780,773
Sales of goods and services for consumption off the premises	<b>14,102,704</b>	<b>44,298,276</b>	<b>283,928</b>	<b>58,684,908</b>
i] Food	9,437,002	26,395,491	0	35,832,493
ii] Beverages -	2,549,811	15,753,336	283,928	18,587,075
tea, coffee and cocoa	797,251	5,204,269	0	6,001,520
alcoholic drinks	1,081,757	2,032,074	283,928	3,397,759
non-alcoholic drinks	670,803	8,516,993	0	9,187,796
iii] Tobacco and tobacco products	2,115,891	2,149,449	0	4,265,340
<b>TOTAL</b>	<b>221,046,124</b>	<b>141,658,663</b>	<b>7,561,810</b>	<b>370,266,597</b>

#### Expenditure on materials used (\$)

55101/55201/55901	PURCHASED				TOTAL
	IMPORTED		LOCALLY PRODUCED		
DESCRIPTION OF MATERIALS AND SUPPLIES	Directly from abroad	Purchased locally	Purchased from manufacturers	Purchased from others	
TOTAL FOOD	286,835	43,700,514	6,658,826	18,527,994	69,174,169
Bread and Cereals	0	2,667,662	1,057,445	696,289	4,421,396
Meat	186,803	22,789,095	1,641,975	4,816,434	29,434,307
Fish	0	4,474,844	422,617	4,137,157	9,034,618
Dairy Products	9,429	2,218,698	881,104	319,337	3,428,568
Oils and Fats	0	2,134,967	682,446	152,508	2,969,921
Fruits	2,175	1,494,373	90,156	699,285	2,285,989
Vegetables	88,428	4,545,739	325,662	4,413,863	9,373,692
Root-crops	0	76,448	125,832	834,296	1,036,576
Sugar	0	349,945	803,297	276,515	1,429,757
All other food	0	2,948,743	628,292	2,182,310	5,759,345
TOTAL BEVERAGES	64,063	22,272,292	9,911,636	1,503,239	33,751,230
Tea, coffee and cocoa	0	4,752,815	365,195	134,996	5,253,006
Non-alcoholic beverage	25,924	3,979,704	3,770,873	684,036	8,460,537
Alcoholic Beverages	38,139	13,539,773	5,775,568	684,207	20,037,687
TOTAL TOBACCO & TOBACCO PRODUCTS	0	182,209	666,004	164,564	1,012,777
TOTAL LINEN FURNISHING	377,479	3,374,033	434,403	72,555	4,258,470
TOTAL KITCHENWARE & TABLEWARE	437,875	984,698	295,046	103,205	1,820,824
TOTAL CLEANING MATERIALS	109,750	1,006,552	595,023	339,111	2,050,436
TOTAL OTHERS	0	3,733,509	417,772	2,783,214	6,934,495
<b>TOTAL</b>	<b>1,276,002</b>	<b>75,253,807</b>	<b>18,978,710</b>	<b>23,493,882</b>	<b>119,002,401</b>

56101	PURCHASED				TOTAL
	IMPORTED		LOCALLY PRODUCED		
	Directly from abroad	Purchased locally	Purchased from manufacturers	Purchased from others	
DESCRIPTION OF MATERIALS AND SUPPLIES					
TOTAL FOOD	5,274,734	16,288,480	14,549,567	21,062,109	57,174,890
Bread and Cereals	650,501	166,425	332,215	792,403	1,941,544
Meat	3,983,017	8,667,098	8,256,523	4,182,863	25,089,501
Fish	194,181	531,838	2,044,001	3,167,207	5,937,227
Dairy Products	93,926	546,493	1,723,779	1,230,854	3,595,052
Oils and Fats	0	566,483	330,187	878,859	1,775,529
Fruits	0	206,020	200,109	394,096	800,225
Vegetables	0	3,324,683	483,367	4,310,108	8,118,158
Root-crops	0	24,651	64,978	1,564,572	1,654,201
Sugar	26,817	32,765	210,424	493,926	763,932
All other food	326,292	2,222,024	903,984	4,047,221	7,499,521
TOTAL BEVERAGES	415,766	6,281,697	6,882,392	5,815,744	19,395,599
Tea, coffee and cocoa	386,934	981,728	315,479	455,974	2,140,115
Non-alcoholic beverage	28,832	1,962,778	4,052,095	3,461,414	9,505,119
Alcoholic Beverages	0	3,337,191	2,514,818	1,898,356	7,750,365
TOTAL TOBACCO & TOBACCO PRODUCTS	0	0	695,223	208,519	903,742
TOTAL LINEN FURNISHING	0	0	2,844	8,078	10,922
TOTAL KITCHENWARE & TABLEWARE	0	0	22,729	51,220	73,949
TOTAL CLEANING MATERIALS	0	0	85,109	157,652	242,761
TOTAL OTHERS	15,732	21,818	3,153	196,720	237,423
<b>TOTAL</b>	<b>5,706,232</b>	<b>22,591,995</b>	<b>22,241,017</b>	<b>27,500,042</b>	<b>78,039,286</b>

56301	PURCHASED				TOTAL
	IMPORTED		LOCALLY PRODUCED		
	Directly from abroad	Purchased locally	Purchased from manufacturers	Purchased from others	
DESCRIPTION OF MATERIALS AND SUPPLIES					
TOTAL FOOD	0	0	0	108,427	108,427
Bread and Cereals	0	0	0	0	0
Meat	0	0	0	99,473	99,473
Fish	0	0	0	0	0
Dairy Products	0	0	0	0	0
Oils and Fats	0	0	0	0	0
Fruits	0	0	0	0	0
Vegetables	0	0	0	0	0
Root-crops	0	0	0	0	0
Sugar	0	0	0	0	0
All other food	0	0	0	8,954	8,954
TOTAL BEVERAGES	0	163,642	3,744,377	331,116	4,239,135
Tea, coffee and cocoa	0	0	0	0	0
Non-alcoholic beverage	0	21,979	581,637	42,559	646,175
Alcoholic Beverages	0	141,663	3,162,740	288,557	3,592,960
TOTAL TOBACCO & TOBACCO PRODUCTS	0	0	346,493	0	346,493
TOTAL LINEN FURNISHING	0	0	4,362	2,446	6,808
TOTAL KITCHENWARE & TABLEWARE	0	0	6,612	10,570	17,182
TOTAL CLEANING MATERIALS	0	0	16,081	0	16,081
TOTAL OTHERS	0	0	21,360	121,534	142,894
<b>TOTAL</b>	<b>0</b>	<b>163,642</b>	<b>4,139,285</b>	<b>574,093</b>	<b>4,877,020</b>



**NOTE:** Under the Fiji Standard Industrial Classification 2010 Accommodation and Food Service Activities includes the provision of short-stay accommodation for visitors and other travellers and the provision of complete meals and drinks fit for immediate consumption. The amount and type of supplementary services provided within this section can vary widely.

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## **ORGANISATIONAL STRUCTURE**

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1 A business can have more than one establishment involved in similar or different activities at different locations. State the location, the type of activity engaged in and the Gross Turnover of each establishment during the year.

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## **FORM OF OWNERSHIP**

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- 4 (1) Fiji owned:  
This is an establishment operating in Fiji in which 51% or more equity is held locally.
- (2) Branch of an overseas company:  
This is an establishment operating in Fiji which is controlled by or supervised by an overseas head office and which is an integral part of the foreign parent organisation. Branch has no equity share capital.
- (3) Subsidiary of an overseas company:  
A company is a subsidiary of another if that other company owns this subsidiary wholly or holds more than half the nominal value of the equity share capital of this subsidiary company.

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## **EQUITY PARTICIPATION**

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5 Give the proportion of the share capital held by residents of Fiji. Equity share capital held by companies or individuals on behalf of residents of Fiji should also be included.

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## **NATURE OF WORK**

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6 In cases where establishments are involved in more than one activity at a single location, please state the major activity involved in.

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## **OPERATING STATUS**

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7 If you are no longer in business, a **STATUTORY DECLARATION** must be attached to one copy of the questionnaire with the words “**CLOSED BUSINESS**” written across the questionnaire and returned to the Fiji Bureau of Statistics. The Statutory Declaration must be signed by a Magistrate or a Barrister\Solicitor, Justice of Peace or a member of the Notary Public acting on your behalf. The Statutory Declaration must state the name of the business, nature of its activity and the date on which it ceased operation. If your business operated for part of the year 2012 please provide information for the duration your business operated.

## QUESTIONNAIRE

Please answer all relevant questions with clear and correct figures. Estimates will be accepted where actual data are not available. Values, **excluding VAT**, are to be expressed in Fiji Dollars.

### ORGANISATIONAL STRUCTURE

1	Does this business operate at more than one location?			
	Please tick the appropriate box: No    Yes    If yes, please give details below:			
	NAME OF ESTABLISHMENT\BRANCH (1)	PHYSICAL LOCATION OF BUSINESS (2)	MAIN TYPE OF BUSINESS OR ACTIVITY (3)	GROSS TURNOVER (4)
	<b>Note:</b> This return is required for the addressed establishment only. In case this is not possible, a combined return with similar main activities may be submitted. If the information cannot be provided on this basis, please state the reasons:			
	<b>Remark:</b> Please comment here to assist in the interpretation of data supplied:			

### ACCOUNTING PERIOD

2	Please state the accounting period: From \ \ 2012 \ To \ \ 2012
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### LEGAL STATUS OF ORGANISATION

		<b>Please tick appropriate box</b>			
3		Sole Trader	1	Partnership	2
	001	Private Limited Company	3	Public Limited Company	4
		Co-operative	5	Government Owned Trading	6
		Statutory Boards	7	Central Government	8
		Local Authority owned	9	Local Government	10
		Joint Venture and Consortia	11	Non-profit organisation	12
		Trusts and Estates	13	Consulates and Foreign Embassies	14
		Branch of a Company	15	Societies and Associations	16
		Other Business Type (specify)			20

### FORM OF OWNERSHIP

4		<b>Please tick appropriate box</b>			
	002	Fiji owned	1	Branch of an overseas company	2
		Subsidiary of an overseas company	3	Others (specify)	4

### EQUITY PARTICIPATION

5	Please indicate in the appropriate box equity capital held by Fiji Citizens.			
	(a) As at end of 2011	%	(b) As at end of 2012	%

### NATURE OF WORK

6	Please give a brief description of the main activity of the establishment\s covered by this return:			
	003  FOR OFFICIAL USE ONLY			

### OPERATING STATUS

7	Please state whether the establishment in question (tick appropriate box)			
	Operated during the whole of the accounting period specified	1		
	Operated during part of the accounting period specified (specify months)	2		
	Had not commenced business during the accounting period specified	3		

---

## **INCOME FROM SALE OF GOODS AND SERVICES**

---

8 This should be the actual selling value net of any discount or rebate allowed to the buyer.

9 This shows the composition of question 8.

Alcoholic drinks refer to spirit, wine and beer etc.

Non-alcoholic drinks refer to mineral water and soft drinks etc.

9 c) Income\commission received by provision of accommodation services for organising tours.

9 d) Include here, if applicable, income from beauty salons and laundry services etc. provided by the hotel.

### **Exclude VAT charged on goods and services provided.**

---

## **OTHER INCOME**

---

10 This is the resale value of goods bought, the goods being in the same condition as received and having undergone no intervening manufacturing process by your establishment e.g. duty free goods.

12 a) Include all claims arising from business insurance. Examples of business insurances are insurance against the risk of buildings, properties and stocks. Exclude life, education or any other personal insurance.

12 b) Include all claims arising from casualty insurance. Examples of casualty insurance are insurance against the risk of accidents and illness to employees. Claims for life, education or any other form of personal insurance are to be excluded.

## INCOME FROM SALE OF GOODS AND SERVICES

8	Please enter in the box the total income from the sale of goods and services [Codes 005+006+013+020+021]	004	\$
9	Please analyse the value given in question 8 according to the following items:		VALUE (\$)
a	INCOME FROM THE PROVISION OF ACCOMMODATION	005	
b1	TOTAL INCOME FROM SALES OF GOODS FOR CONSUMPTION ON THE PREMISES (Codes 007 to 012)	006	
	of which i] Food	007	
	ii] Beverages -tea, coffee and cocoa	008	
	alcoholic drinks	009	
	Non –alcoholic drinks	010	
	Total beverages [Codes 008-010]	011	
	iii] Tobacco and tobacco products	012	
b2	TOTAL INCOME FROM SALES OF GOODS FOR CONSUMPTION OFF THE PREMISES [Codes 014 to 019]	013	
	of which i] Food	014	
	ii] Beverages - tea, coffee and cocoa	015	
	alcoholic drinks	016	
	non-alcoholic drinks	017	
	Total beverages [Codes 015-017]	018	
	iii] Tobacco and tobacco products	019	
c	Receipts from hotel organised activities and tours	020	
d	Receipts from services rendered by hotels e.g. beauty and massage, laundry etc	021	

## OTHER INCOME

			VALUE (\$)
10	Value of goods sold in the same condition as purchased (refer question 30 )	022	
11	Rent received for the hire of building, plant and machinery and furniture etc	023	
12	Insurance claims received: a] Business insurance claims received	024	
	b] Casualty insurance claims received	025	
13	Subsidies and grants received from: i] Within Fiji	026	
	ii] Overseas	027	
14	Income from: a] Rent received from land	028	
	b] Interest received	029	
	c] Dividends received	030	
	d] Royalty received	031	
15	Profit or loss received from any other business in which you have an interest	032	
16	Bad and doubtful debts recovered	033	
17	Exchange gain	034	
18	Gain on sale of fixed assets	035	
19	All other income received (specify). _____	036	
	_____		
	Total other income (Codes 022 to 036)	037	
20	Hotel Turnover Tax (Hotels only)	038	
21	VAT charged on goods and services provided	039	
22	<b>GRAND TOTAL OF ALL INCOME RECEIVED (Codes 004+037 +038+039)</b>	<b>040</b>	

---

## **PURCHASES OF MATERIALS DURING THE YEAR**

---

- 23 State in detail the total value of all purchases of materials and supplies for use in the preparation of food; for provision and maintenance of accommodation and for the operation of a hotel, bar, restaurant or catering business etc.

Direct import by establishments should be reported at cost.

The cost of freight and transport should be excluded unless it is accounted for as part of the purchase price. Transport cost paid to outside firms should be included in question 34.

Exclude all purchases of plant and machinery and other capital equipment purchased by you that should be included in question 61.

Alcoholic drinks refer to spirit, wine and beer etc.

Non-alcoholic drinks refer to mineral water and soft drinks etc.

**Exclude VAT paid on supplies of goods and services.**

---

## **FUEL, ELECTRICITY AND WATER**

---

- 24-27 Fuel purchased, other than fuel purchased for resale, including gasoline and other fuel for vehicle etc should be included.

- 28 This should include the cost of electricity purchased for lighting, air conditioning, refrigeration etc.



## PURCHASES OF MATERIALS AND OPERATING EXPENDITURE

23		Please state the value of all materials and supplies purchased during the year.					
		VALUE (\$)					
		IMPORTED		LOCALLY PRODUCED			
		PURCHASED		PURCHASED			
	DESCRIPTION OF MATERIALS AND SUPPLIES	FROM ABROAD (1)	LOCALLY (2)	FROM MANFT (3)	FROM OTHERS (4)	TOTAL (5)	
A]	<b>TOTAL FOOD</b>	041					
	Please analyse <u>FOOD</u> below:						
	Bread and cereals	046					
	Meat	051					
	Fish	056					
	Dairy products	061					
	Oils and fats	066					
	Fruit	071					
	Vegetables	076					
	Root-crops	081					
	Sugar	086					
	All other food	091					
B]	<b>TOTAL BEVERAGES</b>	096					
	Please analyse <u>BEVERAGES</u> below:						
	Tea, coffee and cocoa etc	101					
	Non-alcoholic beverages	106					
	Alcoholic beverages	111					
C]	<b>TOTAL TOBACCO &amp; TOBACCO PRODUCTS</b>	116					
D]	<b>TOTAL LINEN, FURNISHING ETC</b>	121					
E]	<b>TOTAL KITCHENWARE &amp; TABLEWARE</b>	126					
F]	<b>TOTAL CLEANSING MATERIALS ETC</b>	131					
G]	<b>TOTAL OTHERS:specify _____</b> _____ _____	136					
	<b>Total</b>	<b>141</b>					

## FUEL, ELECTRICITY AND WATER

Please state the expenditure incurred on fuel, electricity and water			VALUE (\$)
24	Petrol/Automotive diesel fuel	146	
25	Industrial diesel fuel/Heavy fuel oil	147	
26	Kerosene	148	
27	Liquid petroleum gas	149	
28	Electricity	150	
29	Water	151	
	<b>Total</b>	<b>152</b>	

---

## OTHER EXPENDITURE

---

- 31 Refers to laundry and cleaning expenses paid to outside firms.
- 33 Repairs and maintenance costs paid to other firms covers the total costs of current repair and maintenance service provided by such firms on repairs done on vehicles, building etc of the establishment. Current repair and maintenance carried out by an ancillary repair and maintenance unit which has been treated as an independent establishment should be included.
- 34 Cartage and haulage expense includes payment for the transportation of goods and materials within the country. It excludes cost of transport carried out by your own equipment and employees.
- 36 Contract and commission work done by other establishments on your materials covers payments made by the establishment for contract and commission work done on materials controlled by your establishment.
- 44 a) Include payment in respect of leased/rented land. If it is not possible to separate payments made for land from building, please include expenditure in Question 44.
- b) Interest payments include interest on long-term debts and interest on any other money the establishment has borrowed.

---

## EMPLOYMENT AND COMPENSATION OF EMPLOYEES

---

- 53 Please note that the information in respect of employment is for the last pay week in June 2012 but the rest of the question requires data for the appropriate accounting year.

Gross wages and salaries includes overtime, sick and holiday pay, bonuses, payments under piece rate schemes, all allowances, severance and redundancy pay, sales commissions paid to own employees and directors fee etc.

Payment in kind is the cost to the employer for providing employees with housing, transport, clothing, food, drinks, fuels, etc free of charge or at a reduced rate.

Expatriates are non-Fiji citizens who stayed in Fiji.

Working proprietors include all individual proprietors and partners who are actively engaged in the work of the establishment. Silent or inactive partners should be excluded unless they participate actively in the work of the establishment.

Unpaid family workers include persons living in the household of any of the proprietors of the owning establishment and working in the establishment without regular pay for at least a third of the normal working hours of the establishment.

## OTHER EXPENDITURE

			VALUE (\$)
30	Cost of goods purchased for resale (refer to question 10)	153	
31	Laundry and cleaning services	154	
32	Music and other entertainment expenses	155	
33	Repairs and maintenance paid for on vehicles, buildings etc to outside firms	156	
34	Cartage and haulage expenses paid to other firms	157	
35	Travel expenses (e.g. management, personal etc)	158	
36	Value of contract and commission work done	159	
37	Audit, accounting and legal fee	160	
38	Advertising and promotion etc	161	
39	Bank charges	162	
40	Postage, telephone and telecommunication etc	163	
41	Office stationery and supplies	164	
42	Management and consultation fee	165	
43	Rent paid for furniture, building, plant and machinery etc	166	
44	Expenditure on: a) Rent paid for land	167	
	b) Interest paid	168	
	c) Dividends paid	169	
	d) Royalty paid	170	
45	Bad and doubtful debts written off	171	
46	Business licenses, rates on property paid to central or local government etc	172	
47	Insurance paid: a) Business insurance	173	
	b) Casualty insurance	174	
48	Training and Productivity Authority of Fiji (TPAF) Levy	175	
49	Exchange losses	176	
50	Fixed asset expenses: a) Loss on sale of fixed assets	177	
	b) Depreciation claimed (to agree with question 63 (7))	178	
51	Payment for hotel organised activities and tours	179	
52	All other costs and expenses	180	
	Total other expenditure (Codes 153 to 180 excluding 169)	181	

## EMPLOYMENT AND COMPENSATION OF EMPLOYEES

53			NUMBER EMPLOYED	GROSS WAGES AND SALARIES PAID	EMPLOYER'S CONTRIBUTION TO FNPFC ETC	PAYMENT IN KIND
			(1)	(2)	(3)	(4)
a)	Fiji citizens	182				
b)	Expatriates	186				
	<b>Total</b>	190				
c)	Working without pay					
	i) Working proprietors	194				
	ii) Unpaid family workers	195				
	<b>Total (Codes 190(1) +194+195</b>	196				
d)	From the total number in employment given in code 196, please state:					
	Total Males	197		Total Females	198	

---

**STOCKS**

---

- 56 a] All trading stocks (stocks intended for resale) should be included. Stocks of capital goods intended for resale should also be included.
- b] This should include stocks of food, liquor supplies and consumables, fuels etc.

---

**NET EARNINGS AND TAXES PAID**

---

- 57 This is the net profit of your establishment\enterprise from the profit and loss account. The following method would enable you to check if all the information from the trading, profit and loss account has been entered onto the questionnaire:

	Income [ Code 040 + 207(3)]	\$
less	Expenditure [ Code 200]	\$
equals	Profit (+)\Loss (-) [Code 210]	\$

54	VAT paid on supplies of goods and services	199	
----	--------------------------------------------	-----	--

55	<b>GRAND TOTAL OF ALL EXPENDITURE INCURRED [Codes 141 (5) + 152 + 181 + 190 (2, 3, 4) + 199]</b>	200	\$
----	--------------------------------------------------------------------------------------------------	-----	----

### STOCKS

56	Please give the value of stocks held by your establishment		VALUE OF STOCKS (\$)		
			OPENING (1)	CLOSING (2)	CHANGE (2)-(1)=(3)
a]	Stock of finished goods bought for sale	201			
b]	Materials, fuel, supplies and components	204			
	<b>Total</b>	207			

### NET EARNINGS AND TAXES PAID

			Amount (\$)
57	Net profit\loss of your establishment\enterprise. If this does not agree with question 58, please give reasons_____	210	
58	Taxable income of your establishment\enterprise	211	
59	Amount, if any, of previous year losses that was deducted before arriving at the taxable income	212	
60	Amount of Fiji Income Tax paid\payable by your establishment\enterprise.	213	

---

**FIXED CAPITAL ASSETS**

---

61 Please ensure that: The value given for depreciation should agree with the value given in question 50(b)

Valuables include:

- Entertainment, literacy & artistic originals;
- Precious stones and metals (e.g. diamonds, non monetary gold, Platinum and silver);
- Other valuables (e.g. jewellery and collector items)
- Antiques & other art objects

---

**DATA ON ACCOMMODATION CAPACITY**

---

62 b] Units refer to accommodation on its own e.g. bures, villas, cottages etc.

### FIXED CAPITAL ASSETS

61		VALUE (\$)							
		Opening Book Value (1)	Purchase of new and second hand assets at cost		Land Development & Improvement (4)	Own Account Capital Construction (5)	Sales of Capital Assets (6)	Depreciation (7)	Closing Book Value (8)
			locally (2)	from abroad (3)					
A]	Land	214							
B]	Non-Residential Building	222							
	Residential Building	230							
C]	Plant and machinery	238							
D]	Furniture, fixtures	246							
	ICT equipments	254							
	Other office equipment	262							
E]	Transport vehicles and related equipment	270							
F]	Research & Development	278							
G]	Valuables (Antiques, Artistic Originals, Precious Metals, etc)	286							
H]	Others (specify):	294							
	<b>Total</b>	302							

### DATA ON ACCOMODATION CAPACITY

62	Please specify the accommodation capacity of your establishment:		
	a) Number of rooms	310	
	b) Number of units	311	

Signature of person completing the questionnaire: \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ Position \_\_\_\_\_

Telephone No \_\_\_\_\_ Fax No \_\_\_\_\_ Email \_\_\_\_\_

If Chartered Account in private practice, please place a tick in the box

**THANK YOU FOR COMPLETING THE QUESTIONNAIRE**

## **HOTEL STATISTICS**

Hotel Statistics is compiled quarterly by the Tourism and Migration Business Unit of the Social Statistics Division.

### **NUMBER OF ROOMS AVAILABLE BY AREA - 2012**

<b>AREA</b>	<b>QUARTER 1</b>	<b>QUARTER 2</b>	<b>QUARTER 3</b>	<b>QUARTER 4</b>
Coral Coast	177,038	177,719	179,348	180,741
Lautoka	66,825	68,707	76,119	69,929
Mamanuca	125,923	125,119	132,123	125,591
Nadi	311,994	316,136	321,918	316,167
Northern Division	61,220	61,740	63,694	63,668
Suva	134,798	133,899	135,684	135,576
Others	34,276	34,062	34,132	34,225
<b>TOTAL</b>	<b>912,074</b>	<b>917,382</b>	<b>943,018</b>	<b>925,897</b>

Source: Year 2012 Provisional Hotels and Tourist Accommodation Press Release No.19, 2013 of the Fiji Bureau of Statistics

The above table shows rooms available by area every quarter. All the rooms available do not get sold as can be seen from the following table.

### **NUMBER OF ROOMS SOLD BY AREA - 2012**

<b>AREA</b>	<b>QUARTER 1</b>	<b>QUARTER 2</b>	<b>QUARTER 3</b>	<b>QUARTER 4</b>
Coral Coast	92,323	92,913	131,777	103,195
Lautoka	20,606	23,255	27,578	25,604
Mamanuca	48,073	63,289	74,738	57,059
Nadi	136,245	150,148	177,999	171,736
Northern Division	14,847	19,046	20,240	19,179
Suva	54,793	62,676	69,066	63,774
Others	5,369	5,886	7,457	6,707
<b>TOTAL</b>	<b>372,256</b>	<b>417,213</b>	<b>508,855</b>	<b>447,254</b>

Source: Year 2012 Provisional Hotels and Tourist Accommodation Press Release No.19, 2013 of the Fiji Bureau of Statistics

### **ROOM OCCUPANCY BY AREA (%) - 2012**

<b>AREA</b>	<b>QUARTER 1</b>	<b>QUARTER 2</b>	<b>QUARTER 3</b>	<b>QUARTER 4</b>
Coral Coast	52.1	52.3	73.5	57.1
Lautoka	30.8	33.8	36.2	36.6
Mamanuca	38.2	50.6	56.6	45.4
Nadi	43.7	47.5	55.3	54.3
Northern Division	24.3	30.8	31.8	30.1
Suva	40.6	46.8	50.9	47.0
Others	15.7	17.3	21.8	19.6
<b>TOTAL</b>	<b>40.8</b>	<b>45.5</b>	<b>54.0</b>	<b>48.3</b>

Source: Year 2012 Provisional Hotels and Tourist Accommodation Press Release No. 19, 2013 of the Fiji Bureau of Statistics



## APPENDIX VII

### VISITOR STATISTICS

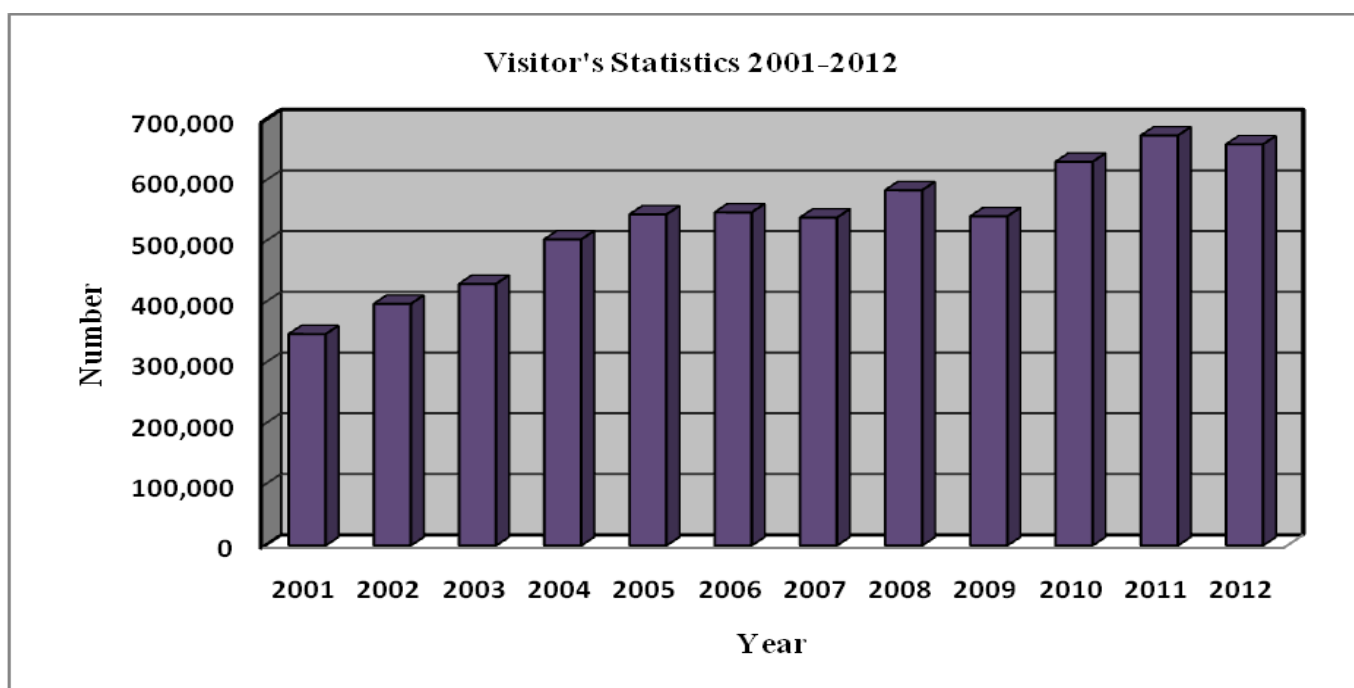
Visitor Statistics is compiled by the Tourism and Migration Business Unit of the Social Statistics Division.

#### NUMBER OF VISITOR ARRIVALS BY MONTH AND YEAR

MONTH	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	TOTAL
2001	24,498	20,180	25,306	25,063	24,280	33,656	35,731	33,898	33,464	31,251	28,810	31,877	348,014
2002	30,624	26,470	31,241	28,665	30,794	35,556	39,960	38,207	36,677	36,564	32,288	30,813	397,859
2003	30,665	26,350	29,301	30,050	31,411	39,618	43,925	43,416	42,354	39,879	35,808	38,023	430,800
2004	35,486	32,072	37,497	36,460	39,058	45,168	51,272	49,047	48,188	44,376	41,225	44,226	504,075
2005	41,647	34,407	42,769	39,820	40,818	50,134	58,238	53,013	48,893	46,923	42,039	46,444	545,145
2006	40,959	34,406	39,621	43,207	41,677	52,110	59,052	53,865	54,076	50,519	39,493	39,604	548,589
2007	36,998	31,743	39,992	42,140	38,365	49,497	55,924	50,557	53,059	48,326	43,246	50,034	539,881
2008	45,212	39,164	46,386	42,435	44,316	53,333	59,246	58,013	53,135	50,118	43,397	50,276	585,031
2009	32,985	31,286	36,060	39,385	37,666	47,332	59,728	55,990	55,241	53,243	43,257	50,013	542,186
2010	44,755	34,392	46,713	46,218	47,062	58,614	67,263	61,850	61,665	59,290	49,165	54,881	631,868
2011	48,455	37,659	45,163	55,158	54,380	61,919	72,067	66,040	62,902	59,899	52,151	59,257	675,050
2012	50,107	37,399	48,915	41,704	51,735	60,920	69,108	64,827	66,379	62,686	52,501	54,309	660,590

Source: Year 2012 Fiji Visitor Arrivals Press Release No. 06, 2013 of the Fiji Bureau of Statistics

The above table shows that visitor arrival is subject to seasonal variation. Fiji benefits from Australian and New Zealand visitors who take advantage of our warm weather to escape their winter.

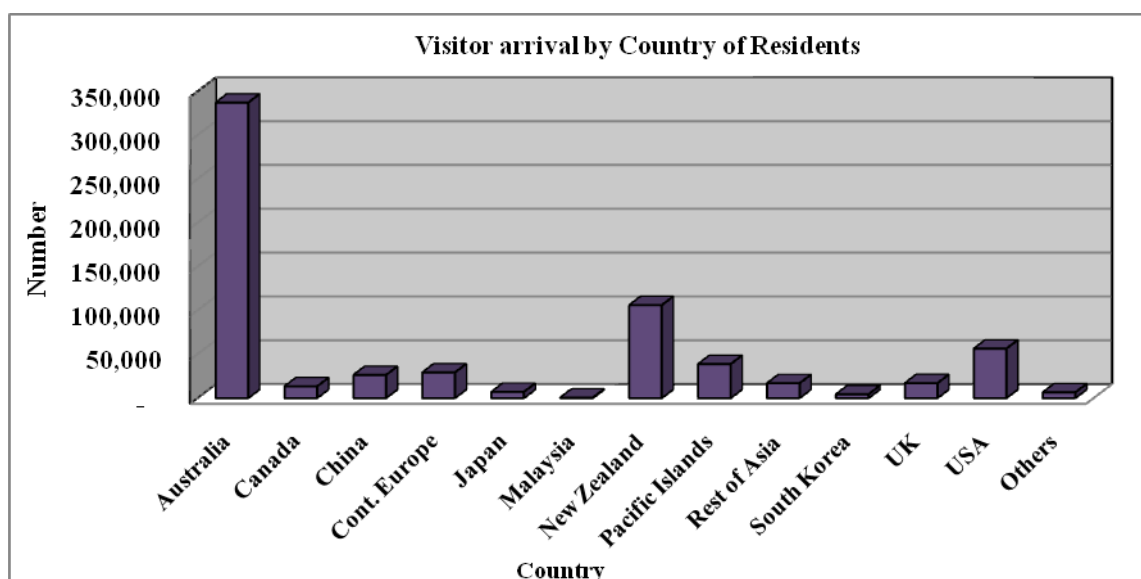


The graph shows that in the last 11 years visitors to Fiji increased considerably and steadily. 2011 recorded an all time record number of Visitor Arrivals. Whilst 2012 recorded 2.1 per cent decreased when compared to 2011.

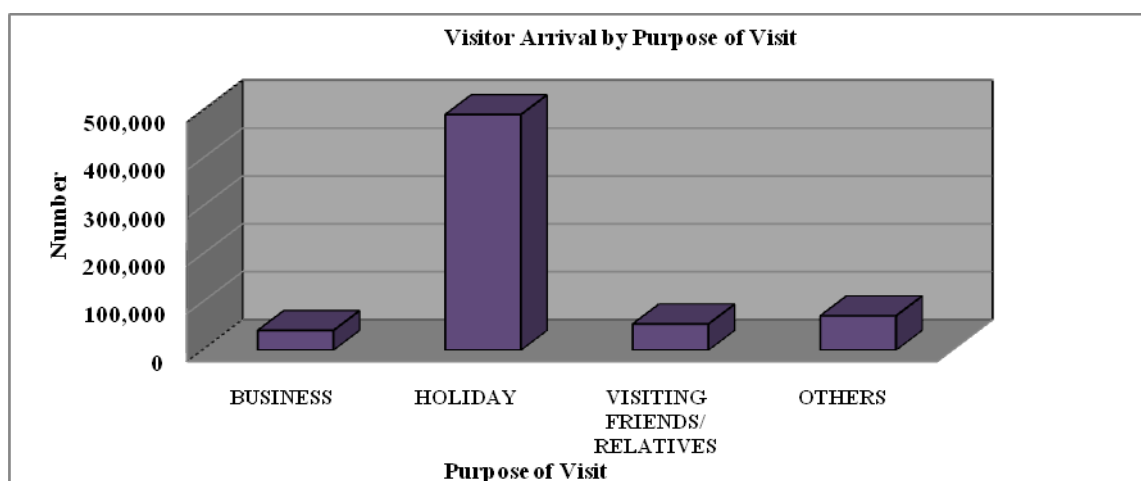
## 2012 VISITOR ARRIVALS BY COUNTRY OF RESIDENCE AND PURPOSE OF VISIT

COUNTRY	PURPOSE OF VISIT				NUMBER TOTAL
	BUSINESS	HOLIDAY	VISITING FRIENDS/ RELATIVES	OTHERS	
Australia	10,532	292,050	24,517	10,192	337,291
Canada	313	8,133	3,653	1,327	13,426
China	2,675	11,952	680	11,088	26,395
Continent of Europe	988	24,700	688	2,951	29,327
Japan	2,123	3,983	252	711	7,069
Malaysia	134	356	36	71	597
New Zealand	6,319	82,307	12,605	4,891	106,122
Pacific Islands	9,245	5,505	4,695	19,441	38,886
Rest of Asia	2,811	4,344	704	9,136	16,995
South Korea	497	2,952	341	614	4,404
United Kingdom	570	14,929	821	756	17,076
United States Of America	2,550	38,894	5,693	9,341	56,478
Others Countries	2,516	2,451	165	1,392	6,524
<b>TOTAL</b>	<b>41,273</b>	<b>492,556</b>	<b>54,850</b>	<b>71,911</b>	<b>660,590</b>

Source: Fiji Bureau of Statistics



In 2012, 51.1 per cent of visitors were from Australia, 16.1 per cent from New Zealand, 8.6 per cent from the United States of America and 4.4 per cent from Continental Europe.



Holiday was the main purpose of visit for 74.6 per cent of visitors.

## APPENDIX VIII

### TOURISM STATISTICS

Tourism statistics is compiled by the Balance of Payments Unit of the Economic Statistics Division.

	2009	2010	2011	2012
<b>Average Length of Stay [Days]</b>	<b>9.8</b>	<b>9.6</b>	<b>9.4</b>	<b>9.4</b>
Business	8.4	8.2	8.4	9.3
Personal				
Visiting Friends & Relatives	21.1	19.7	20.1	21.5
Others	8.6	8.4	13.7	15.4
Cruise Ship Passengers	1.0	1.0	1.0	1.0
<b>Total Visitor Days</b>	<b>5,320,243</b>	<b>6,002,338</b>	<b>6,292,985</b>	<b>6,266,998</b>
Business	310,992	337,536	353,811	288,594
Personal	5,009,251	5,664,803	5,939,174	5,978,404
Visiting Friends & Relatives	1,151,106	1,210,795	1,209,920	1,199,270
Others	3,858,144	4,454,009	4,729,254	4,779,134
Cruise Ship Passengers	47,470	43,226	44,042	60,002
<b>Per-Diem Expenditure [FJD]</b>				
Business	186.51	188.21	223.67	227.54
Personal				
Visiting Friends & Relatives	58.9	59.44	64.21	65.41
Others	186.51	188.21	170.69	172.35
Cruise Ship Passengers	55.88	56.39	61.30	63.05
<b>Tourism Earnings [FJD M]<sup>1</sup></b>	<b>848.9</b>	<b>976.7</b>	<b>1,286.5</b>	<b>1,300.0</b>
Business	58.0	63.6	77.8	65.0
Personal	790.9	913.1	1,208.7	1,235.0
Visiting Friends & Relatives	67.9	71.9	77.8	78.4
Others	720.3	838.8	1,128.1	1,152.8
Cruise Ship Passengers	2.7	2.4	2.8	3.8

Source: Year 2014 Fiji's Earnings from Tourism Press Release No. 32, 2014 of the Fiji Bureau of Statistics

## APPENDIX

<sup>1</sup> Tourism earnings data is obtained at the departure lounge of the Nadi and Nausori Airports through personal interview and states what the tourists spent in Fiji.

Tourism Earnings data differ from the Hotel Turnover data (refer Table 6) data, which is obtained from the Hotels who report on the income they receive in the form of accommodation, food and bar sales etc (refer Appendix VI) as result of:

- A large percentage of tourists travel on pre-paid packages bought in the home country. In their interview they report the amount they paid for the package but what the hotel eventually receives is net off discounts hence the two data will differ by a small percentage.
- Tourists also report on expenditures outside of hotels e.g. shopping (will go in wholesale and retail); cruise, domestic air, car rentals, road tours and public transport (will go in transport, storage and communication) etc.
- Tourists may report on accommodation that may not be registered hence not covered in the Hotel Survey e.g. home-stay in villages.