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**CONFIDENTIAL**

## **2020 FORESTRY CASE STUDY**

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Please specify the name and address.

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Dear Sir/Madam,

**PURPOSE:** The study provides an important means of assessing the contribution this sector makes to the economy of Fiji and indicates the changing composition and structure of the industry. The results of the study are used by the Fiji Bureau of Statistics in the estimation of the Gross Domestic Product / National Income of Fiji and in the provision of other key indicators.

**REFERENCE PERIOD:** Reference period is the calendar year 2020. If your accounting year is different provide information approximating closest to the calendar year 2020.

**COMPULSORY REQUIREMENT:** The study is conducted under the provisions of the Statistics Act (Cap 71). In accordance with Section 8 subsection 2 of this Act you are required to provide the correct data during the interview. Failure to provide data could result in legal action without further notice.

**CONFIDENTIALITY OF INFORMATION:** Information supplied will be used by the department solely for the preparation of national statistics. Any release of information will be in accordance with the Statistics Act, which prohibits the release of data in a manner that identifies individual establishments or enterprises.

**CONTACT PERSON FOR HELP AND ADVICE:** Mr. Samuela Lalakobau on email [slalakobau@statsfiji.gov.fj](mailto:slalakobau@statsfiji.gov.fj) or telephone 331 5844 (ext. 386 244) or direct line 323 0844.

Maria Musudroka [Ms]  
**Acting Chief Executive**

# QUESTIONNAIRE

All relevant questions – QUESTIONS THAT ARE RELEVANT TO YOUR OPERATIONS – must be answered with clear and correct figures. Estimates will be accepted where actual data are not available. Values are to be expressed in Fiji dollars.

Note: Farm gate price is to be included.

## A PARTICULARS OF THE ESTABLISHMENT

<b>1.</b>	<b>NATURE OF WORK:</b>	Please give a brief description of the main activity and any other substantial activity of the establishment covered by this return.
Main activity:		
Other activity:		

## B OUTPUT

2. VALUE OF PRODUCTION DURING THE ACCOUNTING YEAR				
a)	DESCRIPTION OF PRODUCT	QUANTITY PRODUCED	FARM GATE PRICE	TOTAL VALUE
		(Qty)	(Qty)	(\$)
		A	B	A x B
TOTAL				
b)	Value of goods used for own consumption (\$)			

3. OTHER INCOME EARNED DURING THE YEAR		VALUE (\$)
a)	Receipts received from minor repairs & maintenance to plant, machinery, transport, buildings etc	
b)	Rental income received for the hire of building, plant machinery, transport, animals etc	
c)	Insurance claim received	
d)	Interest received	
e)	Gain on sale of fixed assets	
f)	Others (specify)	
Total		
<b>4. TOTAL INCOME DERIVED DURING THE YEAR (QUESTIONS 2 AND 3)</b>		

**C INPUT**

<b>5. PURCHASE OF MATERIALS DURING THE YEAR</b>		<b>Value (\$)</b>
<b>Purchase of materials for use in the business:</b>		
a)		
b)		
c)		
d)		
e)		
f)		
Total		
<b>6. TOTAL</b>		

<b>7. OPERATING EXPENDITURE DURING THE YEAR</b>		<b>Value (\$)</b>
a)	Petrol/Automotive diesel oil	
b)	LPG or Kerosene	
c)	Electricity	
d)	Water	
e)	Repairs and maintenance paid for:	
	i) Motor vehicles	
	ii) Building	
	iii) Machinery and equipment	
f)	Cartage and haulage expenses paid to other firms	
g)	Travel expenses (e.g. management, personal, etc.)	
h)	Value of contract and commission work done	
i)	Audit, accounting and legal fee	
j)	Bank charges	
k)	Telephone and telecommunication	
l)	Office stationary and supplies	
m)	Rent paid for hire:	
	i) Building	
	ii) Plant and machinery	
	iii) Transport	
	iv) Tools and equipment	
n)	Expenditure paid:	
	i) Rent/Lease paid for the Land	
	ii) Interest paid	
	iii) Royalty	
o)	Bad and doubtful debts written off	
p)	Business licenses and rates on property	
q)	Loss on sale of assets	
r)	Insurance paid	
s)	Depreciation	
t)	Others (specify)	
<b>TOTAL [QUESTIONS 7(a) to 7(t)]</b>		

<b>8.</b>	<b>COMPENSATION OF EMPLOYEES</b>	<b>NUMBER EMPLOYED (1)</b>	<b>GROSS WAGES AND SALARIES (2)</b>	<b>EMPLOYEES CONTRIBUTION TO FPNP (3)</b>	<b>PAYMENT IN KIND (4)</b>
<b>Land Preparation</b>			VALUE (\$)		
a)	Operative (wage earners)				
b)	Unpaid family workers				
c)	Other (salary earners)				
Total					
<b>Planting</b>					
a)	Operative (wage earners)				
b)	Unpaid family workers				
c)	Other (salary earners)				
Total					
<b>Care of Crops</b>					
a)	Operative (wage earners)				
b)	Unpaid family workers				
c)	Other (salary earners)				
Total					
<b>Harvesting</b>					
a)	Operative (wage earners)				
b)	Unpaid family workers				
c)	Other (salary earners)				
Total					
<b>GRAND TOTAL</b>					

<b>9.</b>	<b>GRAND TOTAL OF ALL EXPENDITURE INCURRED [QUESTIONS 6 + 7 + 8 (2, 3, 4)]</b>	<b>\$</b>
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**D STOCKS**

<b>10.</b>	<b>VALUE OF STOCKS</b>	<b>OPENING (1)</b>	<b>CLOSING (2)</b>	<b>CHANGE (2) - (1) = (3)</b>
	Materials, Fuel Supplies & Components			
Total				

**E NET EARNINGS**

<b>11.</b>	<b>Net profit / loss of your establishments / enterprise (Question (4 - 9 + 10 (3)))</b>	<b>\$</b>
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**F FIXED ASSETS SCHEDULE**

12.	TYPES OF FIXED ASSETS	VALUE (\$)						
		Opening Book Value (1)	Purchase of new and second hand goods at cost		Own account Construction (4)	Sale of Capital Assets (5)	Depreciation (6)	Closing book value (7)
			Locally (2)	From Abroad (3)				
a)	Land							
b)	Land development & improvement							
c)	Buildings							
d)	Plant and Machinery							
e)	Transport vehicle and related equipment							
f)	Transport vehicle and related equipment							
g)	Others							
	E.g. Planting of new trees to produce fruits							
	Purchase of plants and other materials							
	Major construction, reconstruction and extensions to existing fixed assets							
TOTAL								

**Person we should contact if any queries arise regarding this form:**

Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Facsimile: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**THANK YOU FOR COMPLETING THE QUESTIONNAIRE**