

ECONOMIC SURVEYS

ACCOMMODATION AND FOOD SERVICE ACTIVITIES

2013

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Printer:

Enquiries:

Fiji Bureau of Statistics
Ratu Sukuna House
MacArthur Street
Suva
Fiji

P O Box 2221
Government Buildings
Suva
Fiji

Telephone: [679] 331 5822
Fax No.: [679] 330 3656
E-mail: info@statsfiji.gov.fj
Website: www.statsfiji.gov.fj

PREFACE

The report provides information on the Accommodation and Food Service Activities industry in 2013 as well as other relevant information on the industry in Fiji. The activities covered include Short-term Accommodation (typically on a daily or weekly basis), Food and Beverage service Activities (restaurants) and Beverage Serving Activities.

The important numbers presented are the macro-economic aggregates such as Gross Output, Intermediate Consumption, Value Added, Compensation of Employees, Consumption of Fixed Capital and Gross Fixed Capital Formation. These aggregates are combined with similar information on other industries to provide an estimate of GDP, which is a measure of our economy's size. Information made available in this report will allow us to work out the industry's contribution to the country's economy.

The report constitutes information on the industry's contribution to the Fiji economy in terms of expenditure and employment while the estimated Gross Fixed Capital formation reflects investment levels in the industry. Information contained in this report provides inputs to the national accounts system which basically provides a quantitative image of the whole economy.

Information on the Accommodation and Food Service Activities industry would be useful to a good number of users, for instance the;

- 1) Establishments in this industry who can use the data to analyze market performance.
- 2) Economist who uses the data to forecast the economy's performance.
- 3) Investor who wishes to identify opportunities in the Accommodation and Food Service industry.

The cooperation of those who supplied the information presented in this report is hereby acknowledged. The Bureau of Statistics will continue to seek their support as we need to continually provide reliable statistics for evidence based planning. I also would like to thank the staffs who were engaged in the conduct of the survey and in the preparation of this report.



Epeli Waqavonovono
Government Statistician

NOTES

1 The interpretation of the symbols used in this report is as follows:

0 Nil return or a figure less than half the given value

2 Total values are subject to rounding errors.

3 Key to Abbreviations:

BR	Business Register
CFC	Consumption of Fixed Capital
COE	Compensation of Employees
FBoS	Fiji Bureau of Statistics
FSIC	Fiji Standard Industrial Classification
GDP	Gross Domestic Product
GFCF	Gross Fixed Capital Formation
GO	Gross Output
IC	Intermediate Consumption
OS	Operating Surplus
SAS	Statistical Analysis System
VA	Value Added

4 VA in the report refers to Gross Value Added

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1 INTRODUCTION

1.1 History of Surveys Undertaken

This report contains the results of the survey carried out for Accommodation and Food Service activities for 2013 together with other relevant information on the industry (refer 2.2 on Coverage and Scope). From 2006, it has become an annual inquiry.

A brief description of previous studies done on this industry is given below in chronological order.

1970: Census of Distribution and Services

This was Fiji's first ever Census of Distribution and Services to be conducted and was inclusive of the *Restaurant and Hotel Sector*. The purpose of conducting this survey was to obtain information on the wholesale, retail and the services activities taking place in Fiji, for which there was hitherto very little official information available to the public.

1971: A Report on the survey of the Hotel Industry and the Travel Agencies in Fiji

The purpose of conducting this survey was to provide information in sufficient detail to fill in the hotel input coefficients for an input-output table and to provide accurate capital investment statistics for the hotel sector in order to fill out the sector's estimate for the Gross Fixed Capital Formation (GFCF). A total of 26 hotels in Group 1¹ responded to the survey and they employed 1,952 people in Fiji, which in terms of the employment statistics compiled by the FBoS, represented a percentage response of 88 per cent.

1978: Production, Distribution and Services Survey

The above survey was conducted for the Hotel, Restaurants and Cafes for 1978. Unfortunately, copies of this report are not available.

1984: A: Census of Hotels, Motels and Other Rooming Houses

By 1984 Tourism Sector had grown considerably and was the second largest industry after Sugar. The purpose of conducting this survey was therefore to provide information as a means of assessing the contribution the Hotel Sector made to the economy. Out of a total of 99 establishments 73 establishments responded. In terms of the number of employees covered, compared to the Annual Employment Survey of 1984, the response rate was about 92 per cent.

¹ Hotels and Motels with over 30 beds

B: Census of Distributive Trade and Services

Restaurants, cafes, bars and other eating and drinking places including mobile canteens, taverns, night clubs and licensed dance halls and social clubs selling prepared foods and drinks for immediate consumption were covered under this survey. Out of a total of 437 establishments in the restaurant sector, 243 or 56 per cent establishments responded. In terms of the number of employees covered, compared to the Annual Employment Survey of 1984, the survey covered more employees: 967 against 930 in the Annual Employment Survey.

1995: Census of Hotels and Restaurants

The 1995 survey was conducted primarily to enable determine the benchmark levels for the restaurant and hotel sector in the rebasing of the constant price GDP from 1989 to 1995 and also to incorporate changes in the compilation of the data for the hotel and restaurant sector as recommended in the 1993 System of National Accounts.

2002: Census of Hotels and Restaurants

In 2002 the survey was conducted because of the need by its National Accountants to re-base the constant price Gross Domestic Product (GDP) from 1995 to 2002. Survey on Hotels and Restaurants activities was done on an ad hoc basis up till 2002. The growth in the activities necessitated that the Survey from 2006 be carried out annually. From 2008, the title changed to Accommodation and Food Service Activities.

1.2 Need for statistics relating to Accommodation and Food Service Activities

Accommodation and food service activities account for a substantial proportion of the total economic activity, whether in terms of the sector to the GDP or in terms of its share of total employment and GFCF. These activities are widely scattered in the country and the economic function they perform in channelling the flow of services from the producer to the consumer is of great importance.

Statistics on accommodation and food service activities are therefore needed for the preparation of national accounts so that a meaningful study of the whole economy can be made. The data can also be used to construct the input-output table that shows the inter-connection of the Accommodation and Food Service Activities industry with other industries. Policy makers too require the data for formulating sound economic and social policies that augment capital formation. In addition, the establishments engaged in the Accommodation and Food Service Activities industry find the data useful.

2 METHODOLOGY

2.1 Legal Basis

The survey was conducted under the provisions of the Statistics Act (Cap 71). This Act protects the confidentiality of the information submitted by the establishments and stipulates the completion of the questionnaire as well.

2.2 Coverage and Scope

The 2013 survey covered all establishments operating in the Accommodation and Food Service Activities industry defined by the Fiji Standard Industrial Classification (FSIC) 2010 Section I. It is nevertheless possible that some small units not employing regular paid workers may have been omitted due to difficulties in identifying them, but the nature of such units do not affect the overall results in any significant way.

The businesses in the Accommodation and Food Service Activities industry provide short-stay accommodation for visitors and other travellers and the provision of complete meals and drinks fit for immediate consumption (refer Appendix II on Industrial Classification used).

2.3 Statistical Unit

The unit of reporting was the establishment (refer Appendix 1 on Concepts and Definitions).

2.4 The Frame

The frame utilised to survey the establishments engaged in the Accommodation and Food Service Activities in 2013 was the list of establishments maintained by the FBoS. This list is known as the Business Register (BR), which is kept updated on the basis of information supplied to the FBoS by the Fiji Revenue and Customs Authority, Registrar of Companies and the City and Town Councils.

2.5 Questionnaire Design

A common questionnaire was used for surveying both, the Accommodation and the Food Service Activities. It called for information on the particulars of the establishment e.g. type of organisation; income; expenditure; stocks; assets and employment (refer Appendix V for Sample Questionnaire).

2.6 Data Collection and Survey Procedures

The questionnaires were posted on 30th June, 2014 and replies were required within a month. Response by the due date was low; therefore personal visits to obtain the questionnaires were made to those establishments that did not respond and to those establishments that required assistance in filling out the questionnaires.

Once the questionnaires were received in the office, scrutiny and editing of data contained in them followed. Errors and omissions if found, called for more correspondence, telephone calls or personal visits in an attempt to obtain complete and correctly filled up returns, which were then placed in files sorted by activity and passed on for data entry.

On completion of data entry, tables were run, data edited and analysed and reports written.

2.7 Data Processing

Data was processed by FBoS' Information Technology Business Unit using Statistical Analysis System (SAS) software.

2.8 Reference Period

The establishments contacted were to submit details for the calendar year 2013. Where the accounting year differed from the calendar year, establishments were asked to provide information for the accounting year that covered the major part of the calendar year 2013.

2.9 Response Rate

The survey had a response rate of 71 per cent.

Establishments which operated during the whole or part of the survey reference period but became untraceable during the survey enumeration period due to closure or removal, were taken as non-respondents. To account for the operations of the non-responding establishments, data were rated-up.

2.10 Rate-up Factors

Data of non-responding establishments were calculated using rate-up factors. The rate-up factors were derived by first sorting out establishments into types of business and then grouping these establishments into 6 "number of persons engaged" size groups of 1-4; 5-9; 10-19; 20- 49; 50-99 and 100+. Using number of persons engaged in each of this group, simple arithmetic means of Value Added were obtained. These arithmetic means were then multiplied by number of persons engaged in each of the non-responding group to estimate their data.

The estimated figures for the non-responding units were then added to the figures of the responding units to arrive at the estimated data of the entire Accommodation and Food Service Activities.

The GFCF too has been estimated for non-response. Generally capital formations in small establishments, like the ones who have not responded in our inquiry, are low.

Empirically,

Let n_{ij} be the number of employees in group i of the j establishment of those sampled and let g_{ij} be its corresponding parameter; $i = 1$ to 6 ; $j = 1$ to s , where s is all sample. Then estimate,

$$\hat{G}_{(i)} = \frac{\sum_{i=1}^6 \sum_{j=1}^k g_{ij}}{\sum_{i=1}^6 \sum_{j=1}^k n_{ij}} \left(\sum_{i=1}^6 \sum_{j=1}^k n_{ij} + \sum_{i=1}^6 \sum_{j=k+1}^s n_{ij} \right)$$

where k = number responded
 l = number not responded (which is s-k)

3. RESULTS

All data contained in this report are in Fiji Dollars and in current prices.

All tables in this report contain data inclusive of estimates for non-response; exceptions are tables 1 to 5B and 8 to 10 that contain as per survey data.

Results of sub class [55101/55201/55901] have been grouped together in order to protect the confidentiality of the information supplied by them.

3.1 The Survey Response

Table 1: The Survey Response

FSIC 2010		SURVEY	RETURNS	RESPONSE
SUB-CLASS	ACTIVITY	FRAME	RECEIVED	RATE %
ACCOMMODATION		327	233	71
55101	Short term accommodation activities	327	233	71
55201	Camping grounds, recreational vehicle parks and trailer parks			
55901	Other accommodation			
FOOD AND BEVERAGE SERVICE ACTIVITIES		508	362	71
56101	Food and beverage service activities	474	333	70
56301	Beverage serving activities	34	29	85
	TOTAL	835	595	71

3.2 Legal Status of Establishments

Table 2: Legal Status of Establishments

FSIC 2010		Sole Trader	Partnership	Private Limited Company	Public Limited Company	Co-operative	Joint Venture and Consortia	Non-Profit Organization	Total
SUB-CLASS	ACTIVITY								
ACCOMMODATION		45	13	172	0	0	0	3	233
55101	Short term accommodation activities	45	13	172	0	0	0	3	233
55201	Camping grounds, recreational vehicle parks and trailer parks								
55901	Other accommodation								
FOOD AND BEVERAGE SERVICE ACTIVITIES		254	11	78	0	4	3	12	362
56101	Food and beverage service activities	245	11	70	0	4	3	0	333
56301	Beverage serving activities	9	0	8	0	0	0	12	29
TOTAL		299	24	250	0	4	3	15	595

3.3 Ownership of Establishments

Table 3: Ownership of Establishments

FSIC 2010		FIJI OWNED	BRANCH OF AN OVERSEAS COMPANY	SUBSIDIARY OF AN OVERSEAS COMPANY	TOTAL
SUB-CLASS	ACTIVITY				
ACCOMMODATION		200	11	22	233
55101	Short term accommodation activities	200	11	22	233
55201	Camping grounds, recreational vehicle parks and trailer parks				
55901	Other accommodation				
FOOD AND BEVERAGE SERVICE ACTIVITIES		350	9	3	362
56101	Food and beverage service activities	321	9	3	333
56301	Beverage serving activities	29	0	0	29
TOTAL		550	20	25	595

3.4 Size of Establishments

Table 4: Size of Establishments

FSIC 2010		NUMBER OF PERSONS ENGAGED						TOTAL
SUB-CLASS	ACTIVITY	1-4	5-9	10-19	20-49	50-99	100+	
ACCOMMODATION		29	65	47	46	21	25	233
55101	Short term accommodation activities	29	65	47	46	21	25	233
55201	Camping grounds, recreational vehicle parks and trailer parks							
55901	Other accommodation							
FOOD AND BEVERAGE SERVICE ACTIVITIES		104	173	51	26	8	0	362
56101	Food and beverage service activities	100	163	42	21	7	0	333
56301	Beverage serving activities	4	10	9	5	1	0	29
TOTAL		133	238	98	72	29	25	595

3.5 Number of Persons Engaged as at 30 June 2013

Table 5 A: Number of Persons Engaged

FSIC 2010		WORKING WITH PAY		WORKING WITHOUT PAY		TOTAL
SUB-CLASS	ACTIVITY	Local	Expatriates	Working proprietors	Unpaid family workers	
ACCOMMODATION		10,070	134	64	42	10,310
55101	Short term accommodation activities	10,070	134	64	42	10,310
55201	Camping grounds, recreational vehicle parks and trailer parks					
55901	Other accommodation					
FOOD AND BEVERAGE SERVICE ACTIVITIES		2,572	24	199	150	2,945
56101	Food and beverage service activities	2,202	24	197	149	2,572
56301	Beverage serving activities	370	0	2	1	373
TOTAL		12,642	158	263	193	13,255

Table 5 B: Number of Persons Engaged by Race and Gender

FSIC 2010		GENDER		
SUB-CLASS	ACTIVITY	Male	Female	Total
ACCOMMODATION		5,623	4,687	10,310
55101	Short term accommodation activities	5,623	4,687	10,310
55201	Camping grounds, recreational vehicle parks and trailer parks			
55901	Other accommodation			
FOOD AND BEVERAGE SERVICE ACTIVITIES		1,238	1,707	2,945
56101	Food and beverage service activities	984	1,588	2,572
56301	Beverage serving activities	254	119	373
TOTAL		6,861	6,394	13,255

3.6 Macroeconomic Aggregates

Table 6: Macroeconomic Aggregates

FSIC 2010	GO	IC	VA	COE	CFC	OS
55	804,270,443	420,623,232	383,647,211	166,322,945	48,905,772	168,418,494
55101	804,270,443	420,623,232	383,647,211	166,322,945	48,905,772	168,418,494
55201						
55901						
56	168,437,161	121,081,785	47,355,376	24,018,795	3,276,148	20,060,433
56101	153,095,372	110,120,927	42,974,445	21,248,277	2,911,156	18,815,012
56301	15,341,789	10,960,858	4,380,931	2,770,518	364,992	1,245,421
TOTAL	972,707,604	541,705,017	431,002,587	190,341,740	52,181,920	188,478,927

3.7 Gross Fixed Capital Formation

Table 7: Gross Fixed Capital Formation (\$)

	FSIC 2010 SUB-CLASS			
	55101/ 55201/55901	56101	56301	TOTAL
Land development and improvement	208,896	42,853	0	251,749
Buildings	23,452,140	1,523,077	483,107	25,458,324
Plant and machinery	5,947,344	404,514	16,878	6,368,736
Furniture, fixtures and office equipment	10,864,488	687,535	668,985	12,221,008
Transport vehicle and related equipment	2,576,016	848,710	66,000	3,490,726
Others	740,550	0	15,694	756,244
GROSS FIXED CAPITAL FORMATION	43,789,434	3,506,689	1,250,664	48,546,787

3.8 Average Turnover per Establishment

Table 8: Average Turnover per Establishment

FSIC 2010		ESTABLIS- HMENTS	INCOME FROM SALES OF GOODS AND SERVICES (as per survey)	AVERAGE TURNOVER PER ESTABLISHMENT
SUB- CLASS	ACTIVITY	NUMBER	\$	\$
ACCOMMODATION		233	497,425,520	2,134,873
55101	Short term accommodation activities	233	497,425,520	2,134,873
55201	Camping grounds, recreational vehicle parks and trailer parks			
55901	Other accommodation			
FOOD AND BEVERAGE SERVICE ACTIVITIES		362	145,227,757	401,182
56101	Food and beverage service activities	333	136,694,982	410,495
56301	Beverage serving activities	29	8,532,775	294,234
TOTAL		595	642,653,277	1,080,090

3.9 Average Turnover per Paid Employee

Table 9: Average Turnover per Paid Employee

FSIC 2010		INCOME FROM SALES OF GOODS AND SERVICES (as per survey)	PAID EMPLOYEE (as per survey)	AVERAGE TURNOVER PER PAID EMPLOYEE
SUB- CLASS	ACTIVITY	\$	NUMBER	\$
ACCOMMODATION		497,425,520	10,204	48,748
55101	Short term accommodation activities	497,425,520	10,204	48,748
55201	Camping grounds, recreational vehicle parks and trailer parks			
55901	Other accommodation			
FOOD AND BEVERAGE SERVICE ACTIVITIES		145,227,757	2,596	55,943
56101	Food and beverage service activities	136,694,982	2,226	61,408
56301	Beverage serving activities	8,532,775	370	23,062
TOTAL		642,653,277	12,800	50,207

3.10 Average Compensation of Employees per Paid Employee

Table 10: Average Compensation of Employees per Paid Employee

FSIC 2010		COMPENSATION OF EMPLOYEES	PAID EMPLOYEE	AVERAGE COMPENSATION PER PAID EMPLOYEE
		(as per survey)	(as per survey)	
SUB-CLASS	ACTIVITY	\$	NUMBER	\$
ACCOMMODATION		140,708,712	10,204	13,790
55101	Short term accommodation activities	140,708,712	10,204	13,790
55201	Camping grounds, recreational vehicle parks and trailer parks			
55901	Other accommodation			
FOOD AND BEVERAGE SERVICE ACTIVITIES		22,557,733	2,596	8,689
56101	Food and beverage service activities	19,805,748	2,226	8,897
56301	Beverage serving activities	2,751,985	370	7,438
TOTAL		163,266,445	12,800	12,755

3.11 2013 Results Compared with 2012 Results

Table 11: 2013 Results Compared with 2012 Results

AGGREGATES	2012		2013		Percentage change
	\$	aggregates expressed as % of GO	\$	aggregates expressed as % of GO	
GO	899,016,140		972,707,604		8.20
IC	500,175,441	55.64	541,705,017	55.69	8.30
VA	398,840,699	44.36	431,002,587	44.31	8.06
COE	178,507,602	19.86	190,341,740	19.57	6.63
CFC	63,059,454	7.01	52,181,920	8.36	-17.25
OS	157,273,643	17.49	188,478,927	19.38	19.84
GFCF	51,955,443		48,579,127		-6.50
NUMBER OF PERSONS ENGAGED	11,303		13,255		17.27

An increase in GO by 8.20 per cent led to an increase in the VA by 8.06 per cent in 2013.

The CFC when compared to 2012 shows a decrease of 17.25 per cent and this is supported by a decrease in the GFCF for 2013.

For supplementary information on the Accommodation and Food Service Activities industry, reference can be made to Appendix I for the Concepts and Definitions, Appendix II for the Industrial Classification Used, Appendix III for Composition of Macroeconomic Aggregates, IV for Components of Macroeconomic Aggregates, Appendix V for 2013 Sample Questionnaire, Appendix VI for Hotel Statistics, VII for Visitor Statistics and VIII for Tourism Statistics.

APPENDIX I

CONCEPTS AND DEFINITIONS

All concepts and definitions used in this report are based upon the recommendations of the United Nations for their world programme of Accommodation and Food Service Activities Statistics [contained in the International Recommendations on Statistics of the Distributive Trades and Services] as far as has been possible. The major concepts and definitions and their treatment are briefly explained below.

<i>Compensation of Employees</i>	Includes payments, whether in cash or in kind, made by the employer during the inquiry period for the work done to all persons included in the count of employees. It includes all cash payments, commissions, bonuses, cost of living allowances and wages paid during periods of vacation and sick leave, contributions in respect of their employee's social security and pension and payments in kind.
<i>Consumption of Fixed Capital</i>	In theory this is the value of the current replacement cost of fixed assets used up during the accounting period as a result of normal wear and tear. The consumption of fixed capital shown in this report is derived from the information supplied by the firm. This is expected to conform largely to the requirements of Income Tax Act and no adjustment is attempted to bring this into conformity with the national accounts definition.
<i>Employment Size Group</i>	This includes paid employment as well as people engaged.
<i>Establishment</i>	An Establishment can be referred to as an enterprise that engages in one or predominantly one kind of economic activity, at or from one location, for which data are available or can be meaningfully compiled, that allow the calculation of the operating surplus.
<i>Fixed Assets</i>	Fixed assets include the value of all physical assets expected to have a productive life of more than one year and intended for use by the establishment. Included are major additions, alterations and improvements to existing fixed assets that extend their normal economic life or raise their productivity.
<i>Foreign Owned</i>	Subsidiary of an overseas company is always considered foreign owned, whereas a branch of an overseas company is only considered foreign owned if 51 per cent or more of its equity is held abroad.
<i>Gross Fixed Capital Formation</i>	This is the outlay of the restaurants and hotels industry on new and second-hand durable goods less their sales plus their own account capital construction work done on similar goods.
<i>Gross Output</i>	This is the gross value of all goods and services produced during the accounting period, the value of capital construction for own account and other income.

<i>Intermediate Consumption</i>	Intermediate consumption consists of non-durable goods and services which have a lifetime of use of less than one year. Compensation of employees do not form part of intermediate consumption, but expenditure such as travelling expenses of management personnel are included. Intermediate consumption differs from total purchases of raw materials, fuels etc. by the amount of stock changes of such goods. Valuation of intermediate consumption is at purchasers' value i.e. it is inclusive of all costs incurred by producers in the acquisition of the required goods and services.
<i>Local Owned</i>	All companies with 51 per cent or more of its equity held in Fiji are considered locally owned.
<i>Number of Employees</i>	This includes all persons who work in the establishment and receive regular pay and persons working away from the establishment when paid by and under the control of the establishment. Also included are salaried managers, and directors of incorporated businesses except when paid solely for their attendance at board of directors meetings.
<i>Operating Surplus</i>	This is the excess of value added by producers over compensation of employees, consumption of fixed capital and net indirect taxes.
<i>Payments in kind</i>	This is defined as the net cost to the employer of those goods and services furnished to employees free of charge or at markedly reduced cost that are clearly and primarily of benefit to the employees as consumers. The item includes food, beverages, clothing (except uniforms for civilians as these are not worn off-duty) and lodging etc.
<i>Statistical Unit</i>	Statistical unit is the Unit for which information is collected.
<i>Unpaid Family Workers</i>	Unpaid family workers are persons living in the household of any of the proprietors of the owning establishment and working in the establishment without regular pay for at least one third of the working time normal to the establishment.
<i>Value Added</i>	Value added is the difference between the gross output and the intermediate consumption. It provides a useful way of measuring without duplication the economic importance of an industry or industrial sector.
<i>Working Proprietors</i>	Working proprietors are owners of establishments who are actively engaged in the work of the establishment. Excluded are silent or inactive partners.

APPENDIX II

INDUSTRIAL CLASSIFICATION USED

SECTION I: ACCOMMODATION AND FOOD SERVICE ACTIVITIES from the Fiji Standard Industrial Classification 2010, commonly known as the FSIC 2010 has been used. FSIC 2010 is based on the International Standard Industrial Classification Rev 4.

ACCOMMODATION AND FOOD SERVICE ACTIVITIES includes the provision of short-stay accommodation for visitors and other travellers and the provision of complete meals and drinks fit for immediate consumption. The amount and type of supplementary services provided within this section can vary widely.

DIVISION	GROUP	CLASS	FSIC	DESCRIPTION
55				ACCOMMODATION
	551	5510	55101	<p>Short term accommodation activities</p> <p>This sub-class includes the provision of short stay furnished accommodation -typically on a daily or weekly basis- in guest rooms and suites or complete self-contained units with kitchens, with or without daily or other regular housekeeping services, and may often include a range of additional services such as food and beverage services, parking, laundry services, swimming pools and exercise rooms, recreational facilities and conference and convention facilities. Short-term accommodation is provided by:</p> <ul style="list-style-type: none"> -hotels -resort hotels -suite / apartment hotels -motels -motor hotels -guesthouses -bed and breakfast units -visitor flats and bungalows -time-share units -holiday homes -chalets, housekeeping cottages and cabins -youth hostels and mountain refuges <p>This sub-class excludes:</p> <ul style="list-style-type: none"> -provision of homes and furnished or unfurnished flats or apartments for more permanent use, typically on a monthly or annual basis, see division 68
	552	5520	55201	<p>Camping grounds, recreational vehicle parks and trailer parks</p> <p>This sub-class includes:</p> <ul style="list-style-type: none"> -provision of accommodation in campgrounds, trailer parks, recreational camps and fishing and hunting camps for short stay visitors -provision of space and facilities for recreational vehicles -protective shelters or plain bivouac facilities for placing tents and/or sleeping bags

DIVISION	GROUP	CLASS	FSIC	DESCRIPTION
	559	5590	55901	<p>Other accommodation</p> <p>This sub-class includes the provision of temporary or longer-term accommodation in single or shared rooms or dormitories for students, migrant (seasonal) workers and other individuals.</p> <p>Accommodation is provided by:</p> <ul style="list-style-type: none"> -student residences -school dormitories -workers hostels -rooming and boarding houses -railway sleeping cars
56				FOOD AND BEVERAGE SERVICE ACTIVITIES
	561	5610	56101	<p>Food and beverage service activities</p> <p>This sub-class includes the provision of food services to customers, whether they are served while seated or serve themselves from a display of items, whether they eat the prepared meals on the premises, take them out or have them delivered. This includes the preparation and serving of meals for immediate consumption from motorized vehicles or non-motorized carts and catering activities for individual events or for a specified period of time and the operation of food concessions, such as at sports or similar facilities. It includes:</p> <ul style="list-style-type: none"> -restaurants -cafeterias -fast-food restaurants -pizza delivery -take-out eating places -ice cream truck vendors -mobile food carts -food preparation in market stalls -event catering -activities of food service contractors (e.g. for transportation companies) -operation of food concessions at sports and similar facilities -operation of canteens or cafeterias (e.g. for factories, offices, hospitals or schools) on a concession basis -restaurant and bar activities connected to transportation, when carried out by separate units.
	563	5630	56301	<p>Beverage serving activities</p> <p>This sub-class includes the preparation and serving of beverages for immediate consumption on the premises. It includes activities of:</p> <ul style="list-style-type: none"> -bars -taverns -cocktail lounges -discotheques (with beverage serving predominant) -beer parlors and pubs -coffee shops -fruit juice bars -mobile beverage vendors <p>This sub-class excludes:</p> <ul style="list-style-type: none"> -reselling packaged/prepared beverages, see 47111, 47221, 47801, 47901 -operation of discotheques and dance floors without beverage serving, see 93299

APPENDIX III

COMPOSITION OF MACROECONOMIC AGGREGATES

	FSIC 2010 SUB-CLASS			
	55101/55201/ 55901	56101	56301	TOTAL
<u>INCOME</u>				
Primary Activity	728,347,313	151,756,895	11,846,929	891,951,137
Income from the provision of accommodation	488,594,294	4,624,233	360,532	493,579,059
Sales of goods and services for consumption	239,753,019	147,132,662	11,486,397	398,372,078
Secondary Activity	75,923,130	1,338,477	3,494,860	80,756,467
Gross Margin	12,117,264	52,278	84,379	12,253,921
Receipts from travel and tours	14,185,723	266,142	0	14,451,865
Rent received for hire of building, plant and machinery	13,181,062	358,025	1,072,392	14,611,479
Receipts from industrial services rendered	12,758,142	74,298	16,875	12,849,315
Own account capital construction	1,804,783	0	0	1,804,783
Other income	21,876,156	587,734	2,321,214	24,785,104
GROSS OUTPUT	804,270,443	153,095,372	15,341,789	972,707,604
Miscellaneous Income	27,573,280	4,096,594	335,606	32,005,480
Property income received				
Rent received from land	3,187,341	299,684	32,904	3,519,929
Interest received	675,326	144,674	24,462	844,462
Dividends received	31,999	1,844	0	33,843
Royalty received	119,140	0	0	119,140
Profit or loss received from any other business	85,994	12,004	42,222	140,220
Insurance claims received	1,046,202	0	10,870	1,057,072
Bad and doubtful debts recovered	397,102	0	35,972	433,074
Exchange gain	557,464	2,813	42,606	602,883
Gain on sale of fixed assets	340,558	58,141	380	399,079
Service turnover tax	6,485,000	26,340	0	6,511,340
VAT charged on goods and services provided	14,647,154	3,551,094	146,190	18,344,438
TOTAL INCOME	831,843,723	157,191,966	15,677,395	1,004,713,084
<u>EXPENDITURE</u>				
Expenditure on materials used	129,818,674	79,928,556	7,550,513	217,297,743
Opening stock of raw materials	2,691,396	710,846	0	3,402,242
Less closing stock of raw materials	2,767,507	667,786	0	3,435,293
Expenditure on fuel, electricity & water	70,628,203	7,436,718	580,585	78,645,506
Petrol/Automotive diesel fuel	19,846,344	2,421,529	35,980	22,303,853
Industrial diesel fuel/Heavy fuel oil	6,412,334	43,138	0	6,455,472
Kerosene	73,684	151,069	0	224,753
Liquid petroleum gas	11,238,423	896,054	8,857	12,143,334
Electricity	26,492,430	3,789,255	442,727	30,724,412
Water	6,564,988	135,673	93,021	6,793,682
Current repairs and maintenance on buildings, motor vehicles and machinery and equipment	36,850,549	2,211,121	576,309	39,637,979

	FSIC 2010 SUB-CLASS			
	55101/55201/ 55901	56101	56301	TOTAL
Advertising and promotion	25,365,860	2,590,277	21,094	27,977,231
Business insurance paid	19,755,503	487,416	250,988	20,493,907
Management and consultation fee	17,084,511	2,051,795	15,709	19,152,015
Rent paid for furniture, building and machinery	9,398,785	8,143,841	64,336	17,606,962
Postage, telephone and telecommunication, etc	16,180,704	1,258,229	116,457	17,555,390
Laundry and cleaning services	11,141,496	369,796	146,946	11,658,238
Music and other entertainment expenses	13,791,749	219,703	105,958	14,117,410
Cartage and haulage expenses	5,660,986	94,485	21,207	5,776,678
Travel expenses	8,087,800	2,913,895	136,437	11,138,132
Audit, accounting and legal fee	10,781,721	433,175	138,014	11,352,910
Bank charges	7,036,626	409,149	228,248	7,674,023
Value of contract and commission work done	3,789,313	258,066	18,680	4,066,059
Office stationary and supplies	6,638,017	284,234	54,761	6,977,012
Other expenditure	28,688,846	987,411	934,616	30,610,873
INTERMEDIATE INPUT	420,623,232	110,120,927	10,960,858	541,705,017
Miscellaneous Expenditure	40,691,653	6,850,543	456,295	47,998,491
Property income paid				
Rent paid for land	5,330,548	1,119,894	32,541	6,482,983
Interest paid	13,650,867	697,886	76,334	14,425,087
Dividends paid	278,795	2,865	0	281,660
Royalty paid	647,083	1,512,041	0	2,159,124
Bad and doubtful debts written off	627,105	9,853	51,621	688,579
Business license, rates on property paid to central or local government etc	4,552,608	285,957	85,127	4,923,692
Casualty insurance	838,351	2,787	7,135	848,273
FNU Levy	848,642	387,679	15,030	1,251,351
Exchange loss	1,082,322	53,069	0	1,135,391
Loss on sale of fixed assets	220,015	298,677	6,523	525,215
VAT paid on supplies of goods and services	12,615,317	2,479,835	181,984	15,277,136
Compensation of Employees	166,322,945	21,248,277	2,770,518	190,341,740
Wages and salaries paid	146,572,625	19,169,379	2,529,584	168,271,588
FNPF	12,900,358	1,924,589	192,110	15,017,057
Payment in kind	6,849,962	154,309	48,824	7,053,095
Consumption of Fixed Capital	48,905,772	2,911,156	364,992	52,181,920
TOTAL EXPENDITURE	676,543,602	141,130,903	14,552,663	832,227,168

APPENDIX IV

COMPONENTS OF MACROECONOMIC AGGREGATES

Sales of goods and services for consumption (\$)

	55101/55201/ 55901	56101	56301	TOTAL
Sales of goods and services for consumption on the premises	224,456,819	101,122,605	11,055,110	336,634,534
i] Food	139,005,694	62,686,318	437,087	202,129,099
ii] Beverages -	79,653,107	31,311,663	9,743,697	120,708,467
tea, coffee and cocoa	13,693,054	7,649,613	31,205	21,373,872
alcoholic drinks	51,356,035	11,511,319	8,159,101	71,026,455
non-alcoholic drinks	14,604,018	12,150,731	1,553,391	28,308,140
iii] Tobacco and tobacco products	5,798,018	7,124,624	874,326	13,796,968
Sales of goods and services for consumption off the premises	15,296,200	46,010,057	431,287	61,737,544
i] Food	10,235,645	27,415,470	0	37,651,115
ii] Beverages -	2,765,598	16,362,079	431,287	19,558,964
tea, coffee and cocoa	864,721	5,405,373	0	6,270,094
alcoholic drinks	1,173,305	2,110,598	431,287	3,715,190
non-alcoholic drinks	727,572	8,846,108	0	9,573,680
iii] Tobacco and tobacco products	2,294,957	2,232,508	0	4,527,465
TOTAL	239,753,019	147,132,662	11,486,397	398,372,078

Expenditure on materials used (\$)

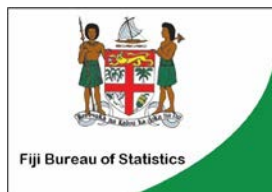
55101/55201/55901	PURCHASED				TOTAL
	IMPORTED		LOCALLY PRODUCED		
DESCRIPTION OF MATERIALS AND SUPPLIES	Directly from abroad	Purchased locally	Purchased from manufacturers	Purchased from others	
TOTAL FOOD	312,906	47,672,507	7,264,056	20,212,027	75,461,496
Bread and Cereals	0	2,910,129	1,153,557	759,576	4,823,262
Meat	203,782	24,860,424	1,791,218	5,254,206	32,109,630
Fish	0	4,881,568	461,029	4,513,188	9,855,785
Dairy Products	10,286	2,420,358	961,189	348,362	3,740,195
Oils and Fats	0	2,329,017	744,474	166,370	3,239,861
Fruits	2,373	1,630,198	98,350	762,844	2,493,765
Vegetables	96,465	4,958,907	355,262	4,815,044	10,225,678
Root-crops	0	83,396	137,269	910,126	1,130,791
Sugar	0	381,752	876,310	301,648	1,559,710
All other food	0	3,216,758	685,398	2,380,663	6,282,819
TOTAL BEVERAGES	69,886	24,296,647	10,812,516	1,639,870	36,818,919
Tea, coffee and cocoa	0	5,184,804	398,388	147,266	5,730,458
Non-alcoholic beverage	28,280	4,341,424	4,113,612	746,209	9,229,525
Alcoholic Beverages	41,606	14,770,419	6,300,516	746,395	21,858,936
TOTAL TOBACCO & TOBACCO PRODUCTS	0	198,770	726,538	179,521	1,104,829
TOTAL LINEN FURNISHING	411,789	3,680,703	473,886	79,150	4,645,528
TOTAL KITCHENWARE & TABLEWARE	477,674	1,074,198	321,863	112,585	1,986,320
TOTAL CLEANING MATERIALS	119,725	1,098,039	649,105	369,933	2,236,802
TOTAL OTHERS	0	4,072,852	455,744	3,036,184	7,564,780
TOTAL	1,391,980	82,093,716	20,703,708	25,629,270	129,818,674

56101	PURCHASED				TOTAL
	IMPORTED		LOCALLY PRODUCED		
	Directly from abroad	Purchased locally	Purchased from manufacturers	Purchased from others	
DESCRIPTION OF MATERIALS AND SUPPLIES					
TOTAL FOOD	5,402,431	16,682,811	14,901,802	21,572,006	58,559,050
Bread and Cereals	666,249	170,454	340,258	811,586	1,988,547
Meat	4,079,443	8,876,922	8,456,407	4,284,127	25,696,899
Fish	198,882	544,713	2,093,486	3,243,883	6,080,964
Dairy Products	96,200	559,723	1,765,510	1,260,652	3,682,085
Oils and Fats	0	580,197	338,181	900,135	1,818,513
Fruits	0	211,008	204,953	403,637	819,598
Vegetables	0	3,405,171	495,069	4,414,452	8,314,692
Root-crops	0	25,248	66,551	1,602,449	1,694,248
Sugar	27,466	33,558	215,518	505,884	782,426
All other food	334,191	2,275,817	925,869	4,145,201	7,681,078
TOTAL BEVERAGES	425,831	6,433,772	7,049,009	5,956,539	19,865,151
Tea, coffee and cocoa	396,301	1,005,495	232,116	467,013	2,191,925
Non-alcoholic beverage	29,530	2,010,295	4,150,193	3,545,212	9,735,230
Alcoholic Beverages	0	3,417,982	2,575,700	1,944,314	7,937,996
TOTAL TOBACCO & TOBACCO PRODUCTS	0	0	712,054	213,567	925,621
TOTAL LINEN FURNISHING	0	0	2,913	8,274	11,187
TOTAL KITCHENWARE & TABLEWARE	0	0	23,279	52,460	75,739
TOTAL CLEANING MATERIALS	0	0	87,169	161,469	248,638
TOTAL OTHERS	16,113	22,346	3,229	201,482	243,170
TOTAL	5,844,375	23,138,929	22,779,455	28,165,797	79,928,556

56301	PURCHASED				TOTAL
	IMPORTED		LOCALLY PRODUCED		
	Directly from abroad	Purchased locally	Purchased from manufacturers	Purchased from others	
DESCRIPTION OF MATERIALS AND SUPPLIES					
TOTAL FOOD	0	0	0	167,865	167,865
Bread and Cereals	0	0	0	0	0
Meat	0	0	0	154,003	154,003
Fish	0	0	0	0	0
Dairy Products	0	0	0	0	0
Oils and Fats	0	0	0	0	0
Fruits	0	0	0	0	0
Vegetables	0	0	0	0	0
Root-crops	0	0	0	0	0
Sugar	0	0	0	0	0
All other food	0	0	0	13,862	13,862
TOTAL BEVERAGES	0	253,347	5,796,976	512,628	6,562,951
Tea, coffee and cocoa	0	0	0	0	0
Non-alcoholic beverage	0	34,027	900,480	65,889	1,000,396
Alcoholic Beverages	0	219,320	4,896,496	446,739	5,562,555
TOTAL TOBACCO & TOBACCO PRODUCTS	0	0	536,434	0	536,434
TOTAL LINEN FURNISHING	0	0	6,753	3,787	10,540
TOTAL KITCHENWARE & TABLEWARE	0	0	10,237	16,364	26,601
TOTAL CLEANING MATERIALS	0	0	24,896	0	24,896
TOTAL OTHERS	0	0	33,069	188,157	221,226
TOTAL	0	253,347	6,408,365	888,801	7,550,513

APPENDIX V

SAMPLE QUESTIONNAIRE



Ratu Sukuna House, Mac Arthur Street, Victoria Parade, Suva

P O Box 2221
Government Buildings
Suva
FIJI

Telephone: [679] 331 5822
Fax No.: [679] 330 3656
E-mail: info@statsfiji.gov.fj
Website: www.statsfiji.gov.fj

CONFIDENTIAL

DESPATCHED: 30\06\14

2013 CENSUS OF ACCOMMODATION AND FOOD SERVICE ACTIVITIES

Tax Identification Number:

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Please correct any errors appearing in this label

Dear Sir\Madam,

Enclosed are two copies of the 2013 Census of Accommodation and Food Service Activities questionnaire.

COVERAGE AND SCOPE: It covers all establishments engaged in the accommodation and food service activities sector classified under the Fiji Standard Industrial Classification 2010's Section I (refer note on page 2). If an establishment's accommodation and food service activities are combined with other types of business, you should report on the accommodation and food service side of the operations only.

PURPOSE: The census provides an important means of assessing the contribution this sector makes to the economy of Fiji, and indicates the changing composition and structure of the industry. The results of the Census are used by the Fiji Islands Bureau of Statistics in the estimation of the National Income of Fiji and in the provision of other key indicators.

REFERENCE PERIOD: Reference period is the calendar year 2013. If your accounting year is different provide information approximating closest to the calendar year 2013. Limited liability companies are requested to submit a copy of their financial statements with the questionnaire.

COMPULSORY REQUIREMENT: The Census is conducted under the provisions of the Statistics Act (Cap 71). In accordance with Section 8 subsection 2 of this Act you are required to fill in one copy of the questionnaire and return it to the undersigned on or before 30\07\14. Failure to meet this deadline could result in legal action without further notice.

CONFIDENTIALITY OF INFORMATION: Information supplied will be used by the department for the preparation of statistics. Any release of information will be in accordance with the Statistics Act and only authorised persons will have access to individual information.

CONTACT PERSON FOR HELP AND ADVICE: Ms. Priya Mala on extension 132 or email pmala@statsfiji.gov.fj

Epeli Waqavonovono
Government Statistician

*Accommodation and Food Service Activities 2013
Economic Statistics Division*

NOTE: Under the Fiji Standard Industrial Classification 2010 Accommodation and Food Service Activities includes the provision of short-stay accommodation for visitors and other travellers and the provision of complete meals and drinks fit for immediate consumption. The amount and type of supplementary services provided within this section can vary widely.

ORGANISATIONAL STRUCTURE

1 A business can have more than one establishment involved in similar or different activities at different locations. State the location, the type of activity engaged in and the Gross Turnover of each establishment during the year.

FORM OF OWNERSHIP

- 4 (1) Fiji owned:
This is an establishment operating in Fiji in which 51% or more equity is held locally.
- (2) Branch of an overseas company:
This is an establishment operating in Fiji which is controlled by or supervised by an overseas head office and which is an integral part of the foreign parent organisation. Branch has no equity share capital.
- (3) Subsidiary of an overseas company:
A company is a subsidiary of another if that other company owns this subsidiary wholly or holds more than half the nominal value of the equity share capital of this subsidiary company.

EQUITY PARTICIPATION

5 Give the proportion of the share capital held by residents of Fiji. Equity share capital held by companies or individuals on behalf of residents of Fiji should also be included.

NATURE OF WORK

6 In cases where establishments are involved in more than one activity at a single location, please state the major activity involved in.

OPERATING STATUS

7 If you are no longer in business, a **STATUTORY DECLARATION** must be attached to one copy of the questionnaire with the words “**CLOSED BUSINESS**” written across the questionnaire and returned to the Fiji Bureau of Statistics. The Statutory Declaration must be signed by a Magistrate or a Barrister\Solicitor, Justice of Peace or a member of the Notary Public acting on your behalf. The Statutory Declaration must state the name of the business, nature of its activity and the date on which it ceased operation. If your business operated for part of the year 2013 please provide information for the duration your business operated.

QUESTIONNAIRE

Please answer all relevant questions with clear and correct figures. Estimates will be accepted where actual data are not available. Values, **excluding VAT**, are to be expressed in Fiji Dollars.

ORGANISATIONAL STRUCTURE

1	Does this business operate at more than one location?			
	Please tick the appropriate box: No Yes		If yes, please give details below:	
	NAME OF ESTABLISHMENT\BRANCH (1)	PHYSICAL LOCATION OF BUSINESS (2)	MAIN TYPE OF BUSINESS OR ACTIVITY (3)	GROSS TURNOVER (4)
	Note: This return is required for the addressed establishment only. In case this is not possible, a combined return with similar main activities may be submitted. If the information cannot be provided on this basis, please state the reasons:			
	Remark: Please comment here to assist in the interpretation of data supplied:			

ACCOUNTING PERIOD

2	Please state the accounting period: From \ \ 2013 To \ \ 2013
---	---

LEGAL STATUS OF ORGANISATION

		Please tick appropriate box			
3		Sole Trader	1	Partnership	2
	001	Private Limited Company	3	Public Limited Company	4
		Co-operative	5	Government Owned Trading Entity	6
		Statutory Boards	7	Central Government	8
		Local Authority owned	9	Local Government	10
		Joint Venture and Consortia	11	Non-profit organisation	12
		Trusts and Estates	13	Consulates and Foreign Embassies	14
		Branch of a Company Incorporated Overseas	15	Societies and Associations	16
		Other Business Type (specify)			20

FORM OF OWNERSHIP

4		Please tick appropriate box			
	002	Fiji owned	1	Branch of an overseas company	2
		Subsidiary of an overseas company	3	Others (specify)	4

EQUITY PARTICIPATION

5	Please indicate in the appropriate box equity capital held by Fiji Citizens.			
	(a) As at end of 2012	%	(b) As at end of 2013	%

NATURE OF WORK

6	Please give a brief description of the main activity of the establishment/s covered by this return:			
	003 FOR OFFICIAL USE ONLY			

OPERATING STATUS

7	Please state whether the establishment in question (tick appropriate box)			
	Operated during the whole of the accounting period specified	1		
	Operated during part of the accounting period specified (specify months)	2		
	Had not commenced business during the accounting period specified	3		

INCOME FROM SALE OF GOODS AND SERVICES

- 8 This should be the actual selling value net of any discount or rebate allowed to the buyer.
- 9 This shows the composition of question 8.
- Alcoholic drinks refer to spirit, wine and beer etc.
Non-alcoholic drinks refer to mineral water and soft drinks etc.
- 9 c) Income\commission received by provision of accommodation services for organising tours.
- 9 d) Include here, if applicable, income from beauty salons and laundry services etc. provided by the hotel.
.

Exclude VAT charged on goods and services provided.

OTHER INCOME

- 10 This is the resale value of goods bought, the goods being in the same condition as received and having undergone no intervening manufacturing process by your establishment e.g. duty free goods.
- 12 a) Include all claims arising from business insurance. Examples of business insurances are insurance against the risk of buildings, properties and stocks. Exclude life, education or any other personal insurance.
- 12 b) Include all claims arising from casualty insurance. Examples of casualty insurance are insurance against the risk of accidents and illness to employees. Claims for life, education or any other form of personal insurance are to be excluded.

INCOME FROM SALE OF GOODS AND SERVICES

8	Please enter in the box the total income from the sale of goods and services [Codes 005+006+013+020+021]	004	\$
9	Please analyse the value given in question 8 according to the following items:		VALUE (\$)
a	INCOME FROM THE PROVISION OF ACCOMMODATION	005	
b1	TOTAL INCOME FROM SALES OF GOODS FOR CONSUMPTION <u>ON THE PREMISES</u> (Codes 007 to 012)	006	
	of which i] Food	007	
	ii] Beverages -tea, coffee and cocoa	008	
	alcoholic drinks	009	
	Non -alcoholic drinks	010	
	Total beverages [Codes 008-010]	011	
	iii] Tobacco and tobacco products	012	
b2	TOTAL INCOME FROM SALES OF GOODS FOR CONSUMPTION <u>OFF THE PREMISES</u> [Codes 014 to 019]	013	
	of which i] Food	014	
	ii] Beverages - tea, coffee and cocoa	015	
	alcoholic drinks	016	
	non-alcoholic drinks	017	
	Total beverages [Codes 015-017]	018	
	iii] Tobacco and tobacco products	019	
c	Receipts from hotel organised activities and tours	020	
d	Receipts from services rendered by hotels e.g.: beauty and massage, laundry etc	021	

OTHER INCOME

			VALUE (\$)
10	Value of goods sold in the same condition as purchased (refer question 30)	022	
11	Rent received for the hire of building, plant and machinery and furniture etc	023	
12	Insurance claims received: a] Business insurance claims received	024	
	b] Casualty insurance claims received	025	
13	Subsidies and grants received from: i] Within Fiji	026	
	ii] Overseas	027	
14	Income from: a] Rent received from land	028	
	b] Interest received	029	
	c] Dividends received	030	
	d] Royalty received	031	
15	Profit or loss received from any other business in which you have an interest	032	
16	Bad and doubtful debts recovered	033	
17	Exchange gain	034	
18	Gain on sale of fixed assets	035	
19	All other income received (specify). _____	036	

	Total other income (Codes 022 to 036)	037	
20	Hotel Turnover Tax (Hotels only)	038	
21	VAT charged on goods and services provided	039	
22	GRAND TOTAL OF ALL INCOME RECEIVED (Codes 004+037 +038+039)	040	

PURCHASES OF MATERIALS DURING THE YEAR

- 23 State in detail the total value of all purchases of materials and supplies for use in the preparation of food; for provision and maintenance of accommodation and for the operation of a hotel, bar, restaurant or catering business etc.

Direct import by establishments should be reported at cost.

The cost of freight and transport should be excluded unless it is accounted for as part of the purchase price. Transport cost paid to outside firms should be included in question 34.

Exclude all purchases of plant and machinery and other capital equipment purchased by you that should be included in question 61.

Alcoholic drinks refer to spirit, wine and beer etc.

Non-alcoholic drinks refer to mineral water and soft drinks etc.

Exclude VAT paid on supplies of goods and services.

FUEL, ELECTRICITY AND WATER

- 24-27 Fuel purchased, other than fuel purchased for resale, including gasoline and other fuel for vehicle etc should be included.

- 28 This should include the cost of electricity purchased for lighting, air conditioning, refrigeration etc.

PURCHASES OF MATERIALS AND OPERATING EXPENDITURE

23	Please state the value of all materials and supplies purchased during the year.						
			VALUE (\$)				
			IMPORTED		LOCALLY PRODUCED		
			PURCHASED		PURCHASED		
	DESCRIPTION OF MATERIALS AND SUPPLIES		FROM ABROAD (1)	LOCALLY (2)	FROM MANFT (3)	FROM OTHERS (4)	TOTAL (5)
A]	TOTAL FOOD	041					
	Please analyse <u>FOOD</u> below:						
	Bread and cereals	046					
	Meat	051					
	Fish	056					
	Dairy products	061					
	Oils and fats	066					
	Fruit	071					
	Vegetables	076					
	Root-crops	081					
	Sugar	086					
	All other food	091					
B]	TOTAL BEVERAGES	096					
	Please analyse <u>BEVERAGES</u> below:						
	Tea, coffee and cocoa etc	101					
	Non-alcoholic beverages	106					
	Alcoholic beverages	111					
C]	TOTAL TOBACCO & TOBACCO PRODUCTS	116					
D]	TOTAL LINEN, FURNISHING ETC	121					
E]	TOTAL KITCHENWARE & TABLEWARE	126					
F]	TOTAL CLEANSING MATERIALS ETC	131					
G]	TOTAL OTHERS:specify_____ _____ _____ _____	136					
	Total	141					

FUEL, ELECTRICITY AND WATER

Please state the expenditure incurred on fuel, electricity and water			VALUE (\$)
24	Petrol/Automotive diesel fuel	146	
25	Industrial diesel fuel/Heavy fuel oil	147	
26	Kerosene	148	
27	Liquid petroleum gas	149	
28	Electricity	150	
29	Water	151	
	Total	152	

OTHER EXPENDITURE

- 31 Refers to laundry and cleaning expenses paid to outside firms.
- 33 Repairs and maintenance costs paid to other firms covers the total costs of current repair and maintenance service provided by such firms on repairs done on vehicles, building etc of the establishment. Current repair and maintenance carried out by an ancillary repair and maintenance unit which has been treated as an independent establishment should be included.
- 34 Cartage and haulage expense includes payment for the transportation of goods and materials within the country. It excludes cost of transport carried out by your own equipment and employees.
- 36 Contract and commission work done by other establishments on your materials covers payments made by the establishment for contract and commission work done on materials controlled by your establishment.
- 44 a] Include payment in respect of leased\ rented land. If it is not possible to separate payments made for land from building, please include expenditure in Question 44.
- b] Interest payments include interest on long-term debts and interest on any other money the establishment has borrowed.

EMPLOYMENT AND COMPENSATION OF EMPLOYEES

- 53 Please note that the information in respect of employment is for the last pay week in June 2013 but the rest of the question requires data for the appropriate accounting year.

Gross wages and salaries includes overtime, sick and holiday pay, bonuses, payments under piece rate schemes, all allowances, severance and redundancy pay, sales commissions paid to own employees and directors fee etc.

Payment in kind is the cost to the employer for providing employees with housing, transport, clothing, food, drinks, fuels, etc free of charge or at a reduced rate.

Expatriates are non-Fiji citizens who stayed in Fiji.

Working proprietors include all individual proprietors and partners who are actively engaged in the work of the establishment. Silent or inactive partners should be excluded unless they participate actively in the work of the establishment.

Unpaid family workers include persons living in the household of any of the proprietors of the owning establishment and working in the establishment without regular pay for at least a third of the normal working hours of the establishment.

OTHER EXPENDITURE

			VALUE (\$)
30	Cost of goods purchased for resale (refer to question 10)	153	
31	Laundry and cleaning services	154	
32	Music and other entertainment expenses	155	
33	Repairs and maintenance paid for on vehicles, buildings etc to outside firms	156	
34	Cartage and haulage expenses paid to other firms	157	
35	Travel expenses (e.g. management, personal etc)	158	
36	Value of contract and commission work done	159	
37	Audit, accounting and legal fee	160	
38	Advertising and promotion etc	161	
39	Bank charges	162	
40	Postage, telephone and telecommunication etc	163	
41	Office stationery and supplies	164	
42	Management and consultation fee	165	
43	Rent paid for furniture, building, plant and machinery etc	166	
44	Expenditure on: a] Rent paid for land	167	
	b] Interest paid	168	
	c] Dividends paid	169	
	d] Royalty paid	170	
45	Bad and doubtful debts written off	171	
46	Business licenses, rates on property paid to central or local government etc	172	
47	Insurance paid: a] Business insurance	173	
	b] Casualty insurance	174	
48	Training and Productivity Authority of Fiji (TPAF) Levy	175	
49	Exchange losses	176	
50	Fixed asset expenses: a] Loss on sale of fixed assets	177	
	b] Depreciation claimed (to agree with question 63 (7))	178	
51	Payment for hotel organised activities and tours	179	
52	All other costs and expenses	180	

	Total other expenditure (Codes 153 to 180 excluding 169)	181	

EMPLOYMENT AND COMPENSATION OF EMPLOYEES

53			NUMBER EMPLOYED	GROSS WAGES AND SALARIES PAID	EMPLOYER'S CONTRIBUTIO N TO FNPFC ETC	PAYMENT IN KIND
			(1)	(2)	(3)	(4)
a]	Fiji citizens	182				
b]	Expatriates	186				
	Total	190				
c]	Working without pay					
	i] Working proprietors	194				
	ii] Unpaid family workers	195				
	Total (Codes 190(1) +194+195	196				
d]	From the total number in employment given in code 196, please state:					
	Total Males	197		Total Females	198	

STOCKS

56 a) All trading stocks (stocks intended for resale) should be included. Stocks of capital goods intended for resale should also be included.

b) This should include stocks of food, liquor supplies and consumables, fuels etc.

NET EARNINGS AND TAXES PAID

57 This is the net profit of your establishment\enterprise from the profit and loss account. The following method would enable you to check if all the information from the trading, profit and loss account has been entered onto the questionnaire:

	Income [Code 040 + 207(3)]	\$
less	Expenditure [Code 200]	\$
equals	Profit (+)\Loss (-) [Code 210]	\$

54	VAT paid on supplies of goods and services	199	
55	GRAND TOTAL OF ALL EXPENDITURE INCURRED [Codes 141 (5) + 152 + 181 + 190 (2, 3, 4) + 199]	200	\$

STOCKS

		VALUE OF STOCKS (\$)		
56	Please give the value of stocks held by your establishment	OPENING (1)	CLOSING (2)	CHANGE (2)-(1)=(3)
a]	Stock of finished goods bought for sale	201		
b]	Materials, fuel, supplies and components	204		
	Total	207		

NET EARNINGS AND TAXES PAID

			Amount (\$)
57	Net profit\loss of your establishment\enterprise. If this does not agree with question 58, please give reasons_____	210	
58	Taxable income of your establishment\enterprise	211	
59	Amount, if any, of previous year losses that was deducted before arriving at the taxable income	212	
60	Amount of Fiji Income Tax paid\payable by your establishment\enterprise.	213	

FIXED CAPITAL ASSETS

61 Please ensure that: The value given for depreciation should agree with the value given in question 50 (b)

Valuables include:

- Entertainment, literacy & artistic originals;
- Precious stones and metals (e.g. diamonds, non monetary gold, Platinum and silver);
- Other valuables (e.g. jewellery and collector items)
- Antiques & other art objects

DATA ON ACCOMMODATION CAPACITY

62 b] Units refer to accommodation on its own e.g. bures, villas, cottages etc.

FIXED CAPITAL ASSETS

61			VALUE (\$)								
			Opening Book Value	Purchase of new and second hand assets at cost		Land Development & Improvement	Own Account Capital Construction	Sales of Capital Assets	Depreciation	Closing Book Value	
				locally	from abroad						
				(1)	(2)						(3)
A]	Land	214									
B]	Non-Residential Building	222									
	Residential Building	230									
C]	Plant and machinery	238									
D]	Furniture, fixtures	246									
	ICT equipments	254									
	Other office equipment	262									
E]	Transport vehicles and related equipment	270									
F]	Research & Development	278									
G]	Valuables (Antiques, Artistic Originals Precious Metals, etc)	286									
H]	Others (specify):	294									
	Total	302									

DATA ON ACCOMODATION CAPACITY

62	Please specify the accommodation capacity of your establishment:		
	a) Number of rooms	310	
	b) Number of units	311	

Signature of person completing the questionnaire: _____ Date _____

Name _____ Position _____

Telephone No _____ Fax No _____ Email _____

If Chartered Account in private practice, please place a tick in the box

THANK YOU FOR COMPLETING THE QUESTIONNAIRE

HOTEL STATISTICS

Hotel Statistics is compiled quarterly by the Tourism and Migration Business Unit of the Social Statistics Division.

NUMBER OF ROOMS AVAILABLE BY AREA - 2013

AREA	QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
Coral Coast	175,274	177,112	177,321	178,684
Lautoka	66,236	70,445	77,208	69,522
Mamanuca	124,361	125,692	131,863	129,736
Nadi	300,785	311,534	330,229	322,206
Northern Division	62,170	63,228	64,372	64,007
Suva	128,759	134,108	135,319	132,124
Others	34,051	34,092	34,132	34,755
TOTAL	891,636	916,211	950,264	931,034

Source: Year 2013 Provisional Hotels and Tourist Accommodation Press Release No.64, 2014 of the Fiji Bureau of Statistics

The above table shows rooms available by area every quarter. All the rooms available do not get sold as can be seen from the following table.

NUMBER OF ROOMS SOLD BY AREA - 2013

AREA	QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
Coral Coast	71,533	100,487	124,776	103,634
Lautoka	20,870	24,003	29,848	27,080
Mamanuca	44,081	65,753	73,899	60,918
Nadi	142,417	159,057	206,650	178,338
Northern Division	15,526	18,953	21,164	19,471
Suva	60,537	69,545	71,826	68,623
Others	5,626	6,227	6,757	6,604
TOTAL	360,590	444,025	534,920	464,668

Source: Year 2013 Provisional Hotels and Tourist Accommodation Press Release No.64, 2014 of the Fiji Bureau of Statistics

ROOM OCCUPANCY BY AREA (%) - 2013

AREA	QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
Coral Coast	40.8	56.7	70.4	58.0
Lautoka	31.5	34.1	38.7	39.0
Mamanuca	35.4	52.3	56.0	47.0
Nadi	47.3	51.1	62.6	55.3
Northern Division	25.0	30.0	32.9	30.4
Suva	47.0	51.9	53.1	51.9
Others	16.5	18.3	19.8	19.0
TOTAL	40.4	48.5	56.3	49.9

Source: Year 2013 Provisional Hotels and Tourist Accommodation Press Release No. 64, 2014 of the Fiji Bureau of Statistics

APPENDIX VII

VISITOR STATISTICS

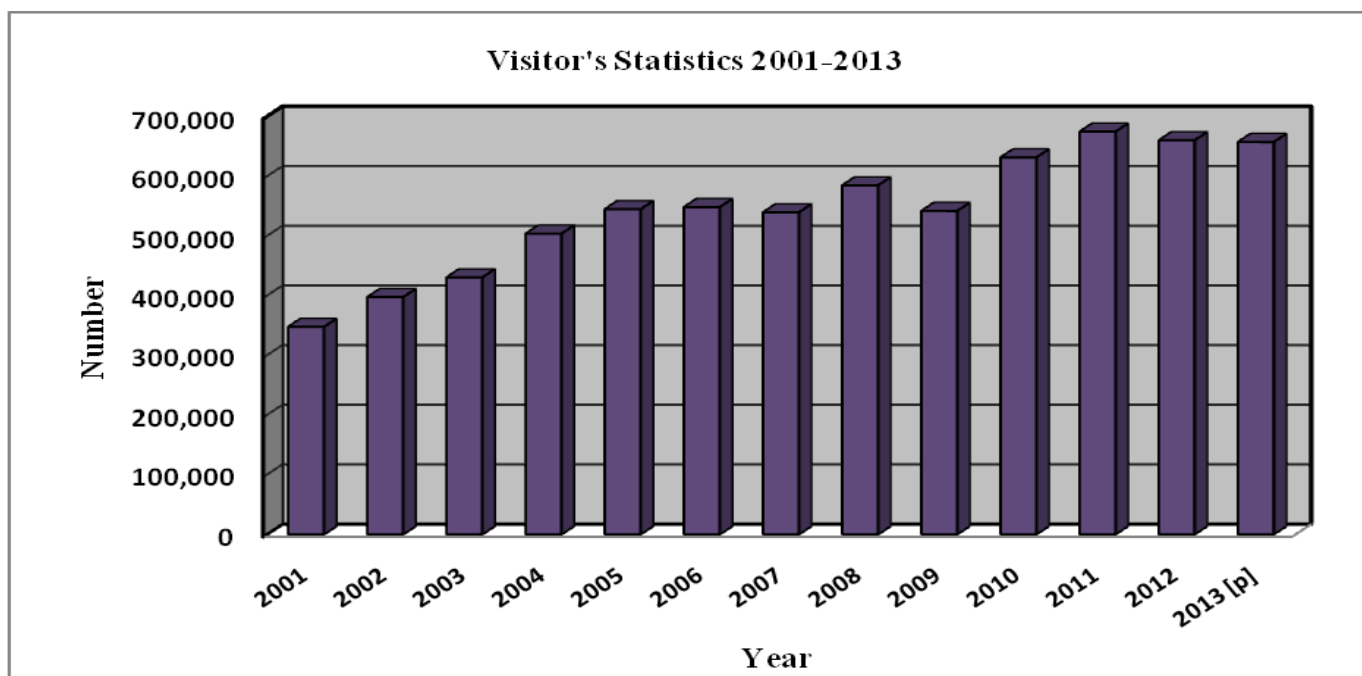
Visitor Statistics is compiled by the Tourism and Migration Business Unit of the Social Statistics Division.

NUMBER OF VISITOR ARRIVALS BY MONTH AND YEAR

MONTH	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	TOTAL
2001	24,498	20,180	25,306	25,063	24,280	33,656	35,731	33,898	33,464	31,251	28,810	31,877	348,014
2002	30,624	26,470	31,241	28,665	30,794	35,556	39,960	38,207	36,677	36,564	32,288	30,813	397,859
2003	30,665	26,350	29,301	30,050	31,411	39,618	43,925	43,416	42,354	39,879	35,808	38,023	430,800
2004	35,486	32,072	37,497	36,460	39,058	45,168	51,272	49,047	48,188	44,376	41,225	44,226	504,075
2005	41,647	34,407	42,769	39,820	40,818	50,134	58,238	53,013	48,893	46,923	42,039	46,444	545,145
2006	40,959	34,406	39,621	43,207	41,677	52,110	59,052	53,865	54,076	50,519	39,493	39,604	548,589
2007	36,998	31,743	39,992	42,140	38,365	49,497	55,924	50,557	53,059	48,326	43,246	50,034	539,881
2008	45,212	39,164	46,386	42,435	44,316	53,333	59,246	58,013	53,135	50,118	43,397	50,276	585,031
2009	32,985	31,286	36,060	39,385	37,666	47,332	59,728	55,990	55,241	53,243	43,257	50,013	542,186
2010	44,755	34,392	46,713	46,218	47,062	58,614	67,263	61,850	61,665	59,290	49,165	54,881	631,868
2011	48,455	37,659	45,163	55,158	54,380	61,919	72,067	66,040	62,902	59,899	52,151	59,257	675,050
2012	50,107	37,399	48,915	41,704	51,735	60,920	69,108	64,827	66,379	62,686	52,501	54,309	660,590
2013[p]	46,145	35,484	47,962	51,292	55,478	60,426	67,836	66,346	61,322	59,605	51,400	54,410	657,706

Source: Year 2013 Fiji Visitor Arrivals Press Release No. 10, 2015 of the Fiji Bureau of Statistics

The above table shows that visitor arrival is subject to seasonal variation. Fiji benefits from Australian and New Zealand visitors who take advantage of our warm weather to escape their winter.

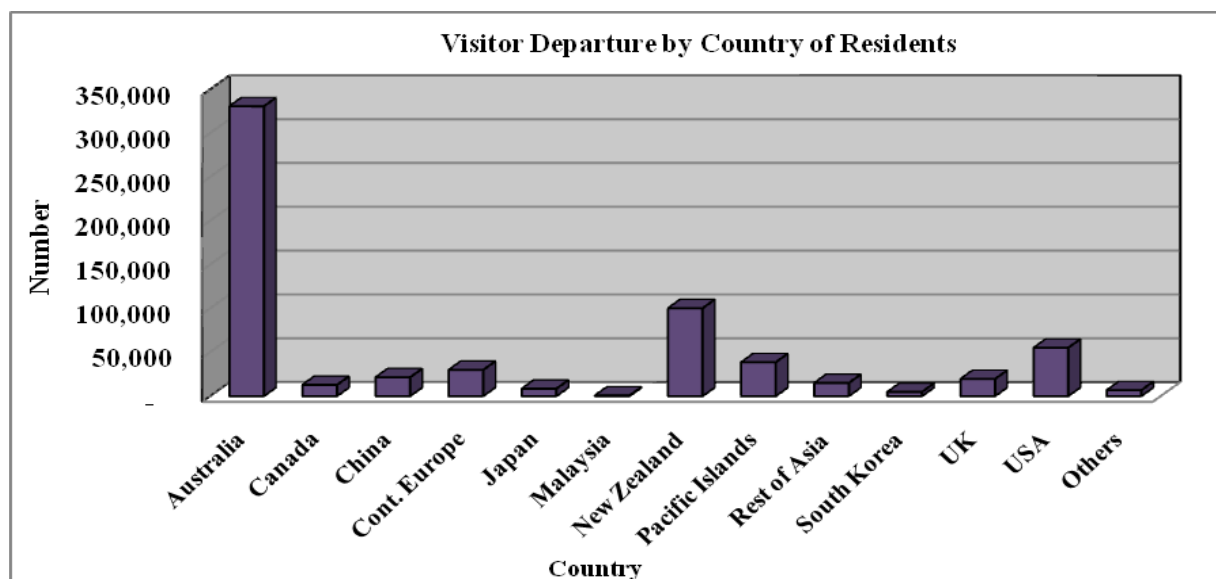


The graph shows that in the past 11 years visitors to Fiji is gradually increasing and declining over the series. 2011 recorded an all time record number of Visitor Arrivals. Whilst 2013 recorded 0.44 per cent decreased when compared to 2012.

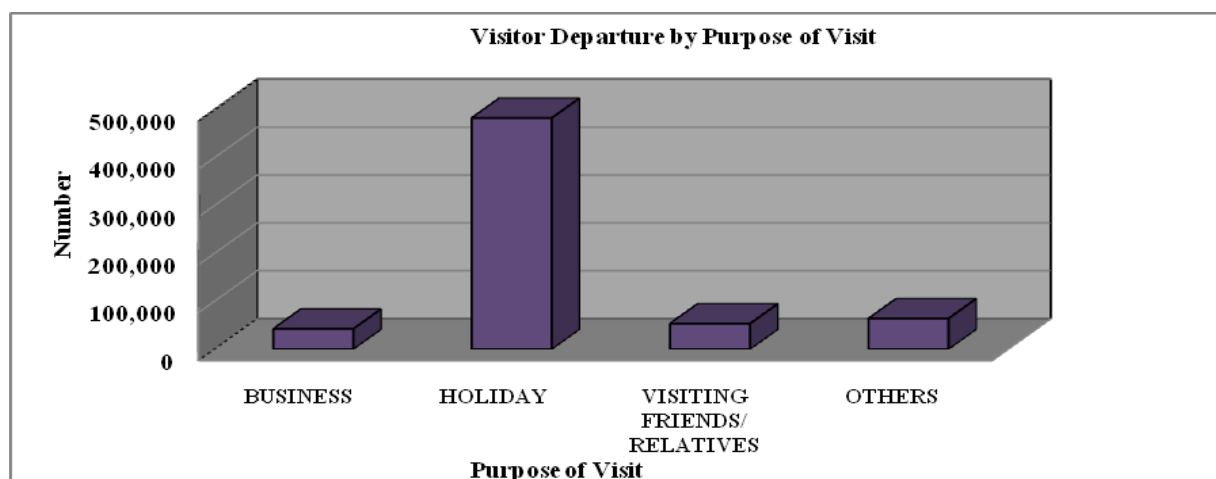
2013 VISITOR DEPARTURE BY COUNTRY OF RESIDENCE AND PURPOSE OF VISIT

COUNTRY	PURPOSE OF VISIT				NUMBER TOTAL
	BUSINESS	HOLIDAY	VISITING FRIENDS/ RELATIVES	OTHERS	
Australia	11,080	285,757	24,507	9,421	330,765
Canada	282	7,636	3,568	1,338	12,823
China	3,412	9,285	607	8,158	21,462
Continent of Europe	960	25,535	749	2,679	29,923
Japan	2,034	5,350	279	770	8,433
Malaysia	185	328	51	77	641
New Zealand	6,742	77,166	12,006	4,406	100,320
Pacific Islands	8,899	5,038	4,239	20,430	38,606
Rest of Asia	3,090	4,637	646	6,636	15,009
South Korea	394	3,462	313	578	4,748
United Kingdom	541	17,470	848	691	19,550
United States Of America	2,486	38,939	5,755	7,958	55,138
Others Countries	2,544	2,832	160	1,198	6,734
TOTAL	42,649	483,435	53,728	64,340	644,152

Source: Fiji Bureau of Statistics



In 2013, 51.3 per cent of visitors were from Australia, 15.6 per cent from New Zealand, 8.6 per cent from the United States of America and 4.7 per cent from Continental Europe.



Holiday was the main purpose of visit for 75.0 per cent of visitors.

APPENDIX VIII

TOURISM STATISTICS

Tourism statistics is compiled by the Balance of Payments Unit of the Economic Statistics Division.

	2010	2011	2012	2013[p]
Average Length of Stay [Days]	9.6	9.4	9.4	9.5
Business	8.2	8.4	9.3	8.8
Personal				
Visiting Friends & Relatives	19.7	20.1	21.5	20.5
Others	8.4	13.7	15.4	15.0
Cruise Ship Passengers	1.0	1.0	1.0	1.0
Total Visitor Days	6,002,338	6,292,985	6,266,998	6,142,939
Business	337,536	353,811	288,594	319,180
Personal	5,664,803	5,939,174	5,978,404	5,823,759
Visiting Friends & Relatives	1,210,795	1,209,920	1,199,270	1,119,382
Others	4,454,009	4,729,254	4,779,134	4,704,377
Cruise Ship Passengers	43,226	44,042	60,002	111,931
Per-Diem Expenditure [FJD]				
Business	188.21	223.67	227.54	233.39
Personal				
Visiting Friends & Relatives	59.44	64.21	65.41	66.82
Others	188.21	170.69	172.35	175.80
Cruise Ship Passengers	56.39	61.30	63.05	64.33
Tourism Earnings [FJD M]¹	976.7	1,286.5	1,300.0	1,318.2
Business	63.6	77.8	65.0	73.6
Personal	913.1	1,208.7	1,235.0	1,244.6
Visiting Friends & Relatives	71.9	77.8	78.4	74.8
Others	838.8	1,128.1	1,152.8	1,162.6
Cruise Ship Passengers	2.4	2.8	3.8	7.2

Source: Year 2013 Fiji's Earnings from Tourism Press Release No. 7, 2015 of the Fiji Bureau of Statistics

APPENDIX

¹ Tourism earnings data is obtained at the departure lounge of the Nadi and Nausori Airports through personal interview and states what the tourists spent in Fiji.

Tourism Earnings data differ from the Hotel Turnover data (refer Table 6) data, which is obtained from the Hotels who report on the income they receive in the form of accommodation, food and bar sales etc (refer Appendix VI) as result of:

- A large percentage of tourists travel on pre-paid packages bought in the home country. In their interview they report the amount they paid for the package but what the hotel eventually receives is net off discounts hence the two data will differ by a small percentage.
- Tourists also report on expenditures outside of hotels e.g. shopping (will go in wholesale and retail); cruise, domestic air, car rentals, road tours and public transport (will go in transport, storage and communication) etc.
- Tourists may report on accommodation that may not be registered hence not covered in the Hotel Survey e.g. home-stay in villages.