

ECONOMIC SURVEYS

EDUCATION

2013

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Printer:

Enquiries:

Fiji Bureau of Statistics
Ratu Sukuna House
MacArthur Street
Suva
Fiji

P O Box 2221
Government Buildings
Suva
Fiji

Telephone: [679] 331 5822
Fax No.: [679] 330 3656
E-mail: info@statsfiji.gov.fj
Website: www.statsfiji.gov.fj

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PREFACE

The report provides information on Education Activities in 2013. The information was gathered from establishments engaged in the Education activities. These activities include providing education at any level or for any profession, oral or written as well as by radio and television or other means of communication. It includes education by the different institutions in the regular school system at its different levels as well as adult education, literacy programmes etc. It excludes information on Education activities in the informal sector.

The important numbers presented are the macro-economic aggregates such as Gross Output, Intermediate Consumption, Value Added, Compensation of Employees, Consumption of Fixed Capital and Operating Surplus. These aggregates are combined with similar information on other industries to provide an estimate of GDP, which is a measure of our economy's size. Information made available in this report will allow us to work out the industry's contribution to the economy. Information contained in this report constitutes inputs to a national accounts system which basically provides a quantitative image of the whole economy.

Information on the education Industry would be useful to a good number of users, for instance the;

- 1) Economist who needs to analyze supply and demand in the industry.
- 2) Planner who uses the data to forecast the economy's performance.
- 3) Investor who wishes to have a close look at opportunities available in the education sector.

The cooperation of those establishments who supplied the information presented in this report is hereby acknowledged. The Bureau of Statistics will continue to seek their support as we need to continually provide reliable statistics for evidence based planning. I also would like to thank the staffs who were engaged in the conduct of the survey and the preparation of this report.



Epeli Waqavonovono
Government Statistician

NOTES

1 The interpretation of the symbols used in this report is as follows:

0 Nil or a figure less than half the given value

2 Total values are subject to rounding errors.

3 Key to Abbreviations:

BR	Business Register
CFC	Consumption of Fixed Capital
COE	Compensation of Employees
FBoS	Fiji Bureau of Statistics
FSIC	Fiji Standard Industrial Classification
GDP	Gross Domestic Product
GFCF	Gross Fixed Capital Formation
GO	Gross Output
IC	Intermediate Consumption
OS	Operating Surplus
SAS	Statistical Analysis System
VA	Value Added

4 VA in the report refers to Gross Value Added

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1 INTRODUCTION

1.1 History of Surveys undertaken

A brief description of previous studies done on this sector is given below in chronological order.

1973:

A report on the non-profit making institutions was **produced** in February 1973¹. This survey contained the results of the first survey conducted in Fiji on the non-profit making institutions, and since educational institutions are non-profit making institutions, it is assumed that they were covered in this survey. Since copies of this report could not be found, the exact title of the survey/report and the period covered cannot be given.

1976: The Census of Private Non-Profit Making Institutions in Fiji

This was the second survey to have been conducted and was designed to assess the contribution of the sector to the GDP. The survey covered all private non-government schools and other private non-profit making institutions.

1981: Survey of Private Non-Profit Making Institutions

This survey covered all non-profit making institutions including educational institutions. It was an ad hoc inquiry conducted by the FBoS because of the need by its National Accountants to re-base the constant price GDP to a more recent year.

1995: Census of Social and Related Community Services

This report contains the results of the survey on Social and Related Community Services, including education. Like the earlier surveys, this too was an ad hoc inquiry conducted by the FBoS because of the need by its National Accountants to re-base the constant price GDP to a more recent year.

2002: Census of Education

Education activities were covered under the scope of this survey that was conducted by FBoS because of the need by its National Accounts Business Unit to rebase constant price Gross Domestic Product 2002.

2008: Census of Education

Education activities were covered under the scope of this survey that was conducted by FBoS because of the need by its National Accounts Business Unit to rebase constant price Gross Domestic Product 2008.

2011: Census of Education

Education activities were covered under the scope of this survey that was conducted by FBoS because of the need by its National Accounts Business Unit to rebase constant price Gross Domestic Product 2011.

¹ Source: The preface of the report titled “The Census of Private Non-Profit Making Institutions in Fiji 1976”.

2012: Census of Education

Education activities were covered under the scope of this survey that was conducted by constant price Gross Domestic Product 2012.

This report contains the results for establishments survey carried out for education activities for 2013 (refer 2.2 on coverage and scope). From 2012, it has become an annual inquiry.

1.2 Need for statistics relating to Education

Education is an important economic activity, whether in terms of the sector to the GDP or in terms of its share of total employment and Gross Fixed Capital Formation (GFCF).

Statistics on education are therefore needed for the preparation of national accounts so that a meaningful study of the whole economy can be made. The data can also be used to construct the input-output table that shows the inter-connection of the education industry with other industries. Policy makers too require the data for formulating sound economic and social policies that augment capital formation. In addition, the establishments engaged in the education industry find the data helpful in assessing the future direction of their activity.

2 METHODOLOGY

2.1 Legal Basis

The surveys were conducted under the provisions of the Statistics Act (Cap 71). This Act protects the confidentiality of the information submitted by the establishment and stipulates the completion of the questionnaire as well.

2.2 Coverage and Scope

The 2013 survey covered all establishments operating in the education industry defined by the Fiji Standard Industrial Classification (FSIC) 2010 Section P. It is nevertheless possible that some small units not employing regular paid workers may have been omitted due to difficulties in identifying them, but the nature of such units do not affect the overall results in any significant way.

The establishments in the educational sector are engaged in providing education at any level or for any profession; oral or written as well as by radio and television or other means of communication (refer Appendix II for the Industrial Classification Used).

Educational activities undertaken by the Central Government Ministries and Departments e.g. the Education Department and the schools operated by the Central Government fell outside the scope of this survey since they fall under the scope of the Survey carried out for the General Government. Results of these are contained in the report titled An Economic and Functional Classification of General Government Accounts 2013.

2.3 Statistical Unit

The unit of reporting was the establishment (refer Appendix I on Concepts and Definitions).

2.4 The Frame

The frame utilised to survey the establishments engaged in the Education industry in 2013 was the list of establishments maintained by the FBoS. This list is known as the Business Register (BR), which is kept updated on the basis of information supplied to the FBoS by the Fiji Revenue and Customs Authority, Fiji National Provident Fund, Registrar of Companies and the City and Town Councils.

2.5 Questionnaire Design

A common questionnaire was used for surveying all types of education. It called for information on the particulars of the establishment e.g. type of organisation; income; expenditure; stocks; assets; liabilities and employment.

2.6 Data Collection and Survey Procedures

The questionnaires were posted on 30th June, 2014 and replies were required within a month. Response by the due date was low; therefore a reminder was issued. In extreme cases, personal visits to obtain the questionnaires were made to those establishments that did not respond in spite of a reminder and to those establishments that required assistance in filling out the questionnaires.

Once the questionnaires were received in the office, scrutiny and editing of data contained in them followed. Errors and omissions if found, called for more correspondence, telephone calls or personal visits in an attempt to obtain complete and correctly filled up returns, which were then placed in files sorted by activity and passed on for data entry.

On completion of data entry, tables were run, data edited and analysed and reports written.

2.7 Data Processing

Data was processed by FBoS' Information Technology Business Unit using Statistical Analysis System (SAS) software.

2.8 Reference Period

The establishments contacted were to submit details for the calendar year 2013. Where the accounting year differed from the calendar year, establishments were asked to provide information for the accounting year that covered the major part of the calendar.

2.9 Non-responding Establishments

Establishments that did not respond to the survey and establishments that operated during the whole or part of the survey reference period but became untraceable during the survey enumeration period due to closure or removal, were taken as non-respondents. To account for the operations of the non-responding establishments, data were rated-up.

2.10 Rate-up Factors

Data of non-responding establishments were calculated using rate-up factors. The rate-up factors were derived by first sorting out establishments into types of business and then grouping these establishments into 6 “number of persons engaged” size groups of 1-4; 5-9; 10-19; 20- 49; 50-99 and 100+. Using number of persons engaged in each of this group, simple arithmetic means of Value Added (VA) were obtained. These arithmetic means were then multiplied by number of persons engaged in each of the non-responding group to estimate their data. The estimated figures for the non-responding units were then added to the figures of the responding units to arrive at the estimated data of the education sector.

The GFCF too has been estimated for non-response. Generally capital formations in small establishments, like the ones who have not responded in our inquiry, are low.

Empirically,

$$\hat{G}_{(i)} = \frac{\sum_{i=1}^6 \sum_{j=1}^k g_{ij}}{\sum_{i=1}^6 \sum_{j=1}^k n_{ij}} \left(\sum_{i=1}^6 \sum_{j=1}^k n_{ij} + \sum_{i=1}^6 \sum_{j=k+1}^s n_{ij} \right)$$

Let n_{ij} be the number of employees in group i of the j establishment of those surveyed and let g_{ij} be its corresponding parameter; $i = 1$ to 6 ; $j = 1$ to s , where s is all surveyed. Then estimate,

where k = number responded

l = number not responded (which is $s-k$)

3 RESULTS

All data contained in this report are in Fiji Dollars and in current prices.

Except for tables 1 to 5B and 8 to 10 that contain as per survey data, all other tables have been estimated for non-response.

Results of some sub-classes have been grouped together in order to protect the confidentiality of the information supplied by them.

3.1 The Survey Response

Table 1: The Survey Response

FSIC 2010		SURVEY FRAME	RETURNS RECEIVED	RESPONSE RATE %
SUB-CLASS	ACTIVITY			
85101	Pre - primary education	201	193	96
85102	Primary education	723	553	76
85211	Secondary education	167	148	89
85221	Technical and vocational secondary education	35	27	77
85301	Higher education	27	27	100
85411	Sports & Recreation			
85421	Cultural Education			
85499	Other Education			
85501	Educational support services	74	53	72
	GRAND TOTAL	1,227	1,001	82

3.2 Legal Status of Establishments

Table 2: Legal Status of Establishments

FSIC 2010		INDIVIDUAL OWNERSHIP	PRIVATE LIMITED COMPANY	GOVERNMENT OWNED ENTITIES	NON-PROFIT ORGANISATION	TOTAL
SUB-CLASS	ACTIVITY					
85101	Pre - primary education	0	0	0	193	193
85102	Primary education	0	0	0	553	553
85211	Secondary education	0	0	0	148	148
85221	Technical and vocational secondary education	8	0	0	19	27
85301	Higher education	0	0	19	8	27
85411	Sports & Recreation					
85421	Cultural Education					
85499	Other education					
85501	Educational support services	40	3	0	10	53
	GRAND TOTAL	48	3	19	931	1,001

3.3 Ownership of Establishments

Table 3: Ownership of Establishments

FSIC 2010		FLJI OWNED	BRANCH OF AN OVERSEAS COMPANY	SUBSIDIARY OF AN OVERSEAS COMPANY	OTHERS	TOTAL
SUB-CLASS	ACTIVITY					
85101	Pre - primary education	193	0	0	0	193
85102	Primary education	553	0	0	0	553
85211	Secondary education	148	0	0	0	148
85221	Technical and vocational secondary education	27	0	0	0	27
85301	Higher education	23	1	0	3	27
85411	Sports & Recreation					
85421	Cultural Education					
85499	Other education					
85501	Educational support services	52	0	1	0	53
	GRAND TOTAL	996	1	1	3	1,001

3.4 Size of Establishments

Table 4: Size of Establishments

FSIC 2010		NUMBER OF PERSONS ENGAGED GROUPS						Total
SUB-CLASS	ACTIVITY	1-4	5-9	10-19	20-49	50-99	100+	
85101	Pre - primary education	189	4	0	0	0	0	193
85102	Primary education	531	14	3	5	0	0	553
85211	Secondary education	82	42	18	6	0	0	148
85221	Technical and vocational secondary education	13	4	4	5	1	0	27
85301	Higher education	3	1	3	5	6	9	27
85411	Sports & Recreation							
85421	Cultural Education							
85499	Other education							
85501	Educational support services	38	11	3	1	0	0	53
	GRAND TOTAL	856	76	31	22	7	9	1,001

3.5 Number of Persons Engaged as at 30 June 2012

Table 5A: Number of Persons Engaged

FSIC 2010		WORKING WITH PAY		WORKING WITHOUT PAY		Total
SUB-CLASS	ACTIVITY	Local	Expatriate	Working proprietors	Unpaid family workers	
85101	Pre - primary education	291	0	0	0	291
85102	Primary education	1,230	0	0	0	1,230
85211	Secondary education	1,070	0	0	0	1,070
85221	Technical and vocational secondary education	310	13	6	4	333
85301	Higher education	4,547	317	0	0	4,864
85411	Sports & Recreation					
85421	Cultural Education					
85499	Other education					
85501	Educational support services					
	GRAND TOTAL	7,611	351	46	15	8,023

Table 5B: Number of Persons Engaged by Gender

FSIC 2010		GENDER		
SUB-CLASS	ACTIVITY	Male	Female	Total
85101	Pre - primary education	101	190	291
85102	Primary education	631	599	1,230
85211	Secondary education	556	514	1,070
85221	Technical and vocational secondary education	178	155	333
85301	Higher education	2,550	2,314	4,864
85411	Sports & Recreation			
85421	Cultural Education			
85499	Other education			
85501	Educational support services			
	GRAND TOTAL	4,159	3,864	8,023

3.6 Macroeconomic Aggregates

Table 6: Macroeconomic Aggregates (\$)

FSIC 2010							
SUB CLASS	ACTIVITY	GO	IC	VA	COE	CFC	OS
85101	Pre - primary education	2,533,423	873,414	1,660,009	1,633,782	26,227	0
85102	Primary education	25,390,433	16,797,533	8,592,900	6,816,154	1,776,746	0
85211	Secondary education	31,552,368	18,412,931	13,139,437	9,735,467	3,403,970	0
85221	Technical and vocational secondary education	12,068,697	6,034,043	6,034,654	5,121,131	508,688	404,835
85301	Higher education	272,426,368	122,988,575	149,437,793	126,194,416	23,243,377	0
85411	Sports & Recreation						
85421	Cultural education						
85499	Other education						
85501	Educational support services	7,643,724	4,711,101	2,932,623	2,357,475	534,990	40,158
	GRAND TOTAL	351,615,013	169,817,597	181,797,416	151,858,425	29,493,998	444,993

3.7 Gross Fixed Capital Formation

Table 7: Gross Fixed Capital Formation (\$)

FSIC 2010		LAND DEVELOPMENT AND IMPROVEMENT	NON-RESIDENTIAL BUILDINGS	RESIDENTIAL BUILDINGS	PLANT AND MACHINERY	FURNITURE & FIXTURES	ICT EQUIPMENT	OTHER OFFICE EQUIPMENT	TRANSPORT VEHICLES AND RELATED EQUIPMENT	RESEARCH & DEVELOPMENT	OTHERS	GROSS FIXED CAPITAL FORMATION
SUB- CLASS	ACTIVITY											
85101	Pre - primary education	0	0	0	0	10,402	2,260	616	0	0	3,408	16,686
85102	Primary education	11,165	1,624,839	147,152	72,102	314,505	272,250	348,490	0	0	264,533	3,055,036
85211	Secondary education	59,985	1,470,955	105,394	137,401	398,094	471,025	380,168	0	0	596,866	3,619,888
85221	Technical and vocational secondary education	49,252	0	0	50,746	42,342	21,199	14,769	0	0	11,252	189,560
85301	Higher education	220,000	783,665	9,418,014	2,479,788	635,620	3,565,118	5,921,854	770,229		1,837,545	25,631,833
85411	Sports & Recreation											
85421	Cultural Education											
85499	Other education											
85501	Educational support services	0	0	0	35,000	72,497	14,770	39,848	130,000	0	30,520	322,635
	GRAND TOTAL	340,402	3,879,459	9,670,560	2,775,037	1,473,460	4,346,622	6,705,745	900,229	0	2,744,124	32,835,638

3.8 Average Turnover per Establishment

Table 8: Average Turnover per Establishment

FSIC 2010		NUMBER OF ESTABLISHMENTS	INCOME FROM SERVICES (as per survey)	AVERAGE TURNOVER PER ESTABLISHMENT
SUB-CLASS	ACTIVITY		\$	\$
85101	Pre - primary education	193	1,214,195	6,291
85102	Primary education	553	13,104,500	23,697
85211	Secondary education	148	17,847,197	120,589
85221	Technical and vocational secondary education	27	6,609,415	244,793
85301	Higher education	27	102,396,168	3,792,451
85411	Sports & Recreation			
85421	Cultural Education			
85499	Other education			
85501	Educational support services	53	5,105,774	96,335
	GRAND TOTAL	1,001	146,277,249	146,131

3.9 Average Turnover per Paid Employee

Table 9: Average Turnover per Paid Employee

FSIC 2010		TURNOVER (as per survey)	PAID EMPLOYEE (as per survey)	AVERAGE TURNOVER PER PAID EMPLOYEE
SUB-CLASS	ACTIVITY	\$	NUMBER	\$
85101	Pre - primary education	1,214,195	291	4,172
85102	Primary education	13,104,500	1,230	10,654
85211	Secondary education	17,847,197	1,070	16,680
85221	Technical and vocational secondary education	6,609,415	323	20,463
85301	Higher education	102,396,168	4,864	21,052
85411	Sports & Recreation			
85421	Cultural Education			
85499	Other education			
85501	Educational support services	5,105,774	184	27,749
	GRAND TOTAL	146,277,249	7,962	18,372

3.10 Average Compensation of Employees per Paid Employee

Table 10: Average Compensation of Employees per Paid Employee

FSIC 2010		COMPENSATION OF EMPLOYEES (as per survey)	PAID EMPLOYEE (as per survey)	AVERAGE COMPENSATION PER PAID EMPLOYEE
SUB-CLASS	ACTIVITY	\$	NUMBER	\$
85101	Pre-primary education	900,177	291	3,093
85102	Primary education	5,663,775	1,230	4,605
85211	Secondary education	9,118,405	1,070	8,522
85221	Technical and vocational secondary education	4,734,756	323	14,659
85301	Higher education	126,194,416	4,864	25,945
85411	Sports & Recreation			
85421	Cultural Education			
85499	Other education			
85501	Educational support services			
	GRAND TOTAL	148,785,043	7,962	18,687

3.11 2011 Results Compared with 2012 Results

Table 11: 2012 Results Compared with 2013 Results

AGGREGATES	2012		2013		Percentage change
	\$	aggregates expressed as % of GO	\$	aggregates expressed as % of GO	
GO	330,159,115		351,615,013		6.50
IC	160,064,821	48.48	169,817,597	48.30	6.09
VA	170,094,294	51.52	181,797,416	51.70	6.88
COE	139,183,025	42.16	151,858,425	43.19	9.11
CFC	26,369,709	7.99	29,493,998	8.39	11.85
OS	4,541,560	1.38	444,993	0.13	-90.20
GFCF	30,482,307		32,835,638		7.72
NUMBER OF PERSONS ENGAGED	6,541		8,023		22.66

APPENDIX I

CONCEPTS AND DEFINITIONS

All concepts and definitions used in this report are based upon the recommendations of the United Nations. The major concepts and definitions and their treatment are briefly explained below.

<i>Compensation of Employees</i>	Includes payments, whether in cash or in kind, made by the employer during the inquiry period for the work done to all persons included in the count of employees. It includes all cash payments, commissions, bonuses, cost of living allowances and wages paid during periods of vacation and sick leave, contributions in respect of their social security and pension and payments in kind.
<i>Consumption of Fixed Capital</i>	In theory this is the value of the current replacement cost of fixed assets used up during the accounting period as a result of normal wear and tear. The consumption of fixed capital shown in this report is derived from the information supplied by the firm. This is expected to conform largely to the requirements of Income Tax Act.
<i>Employees</i>	This includes all persons who work in the establishment and receive regular pay and persons working away from the establishment when paid by and under the control of the establishment, including persons on sick leave, holiday or vacation. Also included are salaried managers, and directors of incorporated businesses except when paid solely for their attendance at board of directors meetings. This category excludes working proprietors and unpaid family workers.
<i>Establishment</i>	An establishment can be referred to as an enterprise that engages in one or predominantly one kind of economic activity, at or from one location, for which data are available or can be meaningfully compiled, that allow the calculation of the operating surplus.
<i>Fixed Assets</i>	Fixed assets include the value of all physical assets expected to have a productive life of more than one year and intended for use by the establishment. Included are major additions, alterations and improvements to existing fixed assets that extend their normal economic life or raise their productivity.
<i>Foreign Owned</i>	Subsidiary of an overseas company is always considered foreign owned, whereas a branch of an overseas company is only considered foreign owned if 51 per cent of its equity is held abroad.
<i>Government Owned Entities</i>	These include commercial companies and commercial statutory authorities either wholly owned by Government or in which the Government has a majority shareholding.
<i>Gross Fixed Capital Formation</i>	This is the outlay on new and second-hand durable goods less their sales plus their own account capital construction work done.
<i>Gross Output</i>	This is the gross value of all goods and services produced during the accounting period, the value of own account capital construction and other income.

<i>Intermediate Consumption</i>	Intermediate consumption consists of non-durable goods and services which have a lifetime of use of less than one year. Compensation of employees do not form part of intermediate consumption, but expenditure such as travelling expenses of management personnel are included. Intermediate consumption differs from total purchases of raw materials, fuels etc. by the amount of stock changes of such goods. Valuation of intermediate consumption is at purchasers' value i.e. it is inclusive of all costs incurred by producers in the acquisition of the required goods and services.
<i>Local Owned</i>	All companies with 51 per cent or more of its equity held in Fiji are considered locally owned.
<i>Operating Surplus</i>	This is the excess of value added by producers over compensation of employees, consumption of fixed capital and net indirect taxes.
<i>Payments in kind</i>	This is defined as the net cost to the employer of those goods and services furnished to employees free of charge or at markedly reduced cost that are clearly and primarily of benefit to the employees as consumers. The item includes food, beverages, clothing (except uniforms for civilians as these are not worn off-duty) and lodging etc.
<i>Persons Engaged</i>	This is defined as the total number of persons who worked in or for the establishment during the reference period, including working proprietors, active business partners, unpaid family workers and regular paid workers.
<i>Statistical Unit</i>	Statistical unit is the Unit for which information is collected.
<i>Unpaid Family Workers</i>	Unpaid family workers are persons living in the household of any of the proprietors of the owning establishment and working in the establishment without regular pay for at least one third of the working time normal to the establishment.
<i>Value Added</i>	Value added is the difference between the gross output and the intermediate consumption. It provides a useful way of measuring without duplication the economic importance of an industry or industrial sector.
<i>Working Proprietors</i>	Working proprietors are owners of establishments who are actively engaged in the work of the establishment. Excluded are silent or inactive partners.

APPENDIX II

INDUSTRIAL CLASSIFICATION USED.

SECTION P: EDUCATION from the Fiji Standard Industrial Classification 2010, commonly known as FSIC 2010 has been used. FSIC 2010 is based on International Standard Industrial Classification Rev 4.

EDUCATION includes education at any level or for any profession, oral or written as well as by radio and television or other means of communication. It includes education by the different institutions in the regular school system at its different levels as well as adult education, literacy programmes etc. Also included are military schools and academies, prison schools etc. at their respective levels. The section includes public as well as private education.

For each level of initial education, the classes include special education for physically or mentally handicapped pupils.

DIVISION	GROUP	CLASS	SUB-CLASS	DESCRIPTION
85				EDUCATION
	851	8510		<p>Pre-primary and primary education</p> <p>This class includes the provision of instruction designed primarily to introduce very young children to a school-type environment and instruction that gives students a sound basic education in reading, writing and mathematics along with an elementary understanding of other subjects such as history, geography, natural science, social science, art and music. Such education is generally provided for children, however the provision of literacy programmes within or outside the school system, which are similar in content to programmes in primary education but are intended for those considered too old to enter elementary schools, is also included. Also included is the provision of programmes at a similar level, suited to children with special needs education. Education can be provided in classrooms or through radio, television broadcast, Internet, correspondence or at home.</p>
			85101	<p>Pre-primary education</p> <p>This sub-class includes:</p> <ul style="list-style-type: none"> -pre-primary education e.g. kindergarten -special education for handicapped students at this level -provision of literacy programmes for adults <p>This sub-class excludes:</p> <ul style="list-style-type: none"> -adult education as defined in group 854 -child day-care activities, see 88909

DIVISION	GROUP	CLASS	SUB-CLASS	DESCRIPTION
			85102	<p>Primary education</p> <p>This sub-class includes:</p> <ul style="list-style-type: none"> -primary education -special education for handicapped students at this level -provision of literacy programmes for adults <p>This sub-class excludes:</p> <ul style="list-style-type: none"> -adult education as defined in group 854 -child day-care activities, see 88909
	852			Secondary education
		8521	85211	<p>Secondary education</p> <p>This sub-class includes provision of the type of education that lays the foundation for lifelong learning and human development and is capable of furthering education opportunities. Such units provide programmes that are usually on a more subject-oriented pattern using more specialized teachers, and more often employ several teachers conducting classes in their field of specialization.</p> <p>Subject specialization at this level often begins to have some influence even on the educational experience of those pursuing a general programme. Such programmes are designated to qualify students either for technical and vocational education or for entrance to higher education without any special subject prerequisite. It includes:</p> <ul style="list-style-type: none"> -general school education in the first stage of the secondary level corresponding more or less to the period of compulsory school attendance -general school education in the second stage of the secondary level giving, in principle, access to higher education -special education for handicapped students at this level <p>Education can be provided in classrooms or through radio, television broadcast, Internet, correspondence or at home.</p> <p>This sub-class excludes:</p> <ul style="list-style-type: none"> -adult education as defined in group 854
		8522	85221	<p>Technical and vocational secondary education</p> <p>This sub-class includes education typically emphasizing subject-matter specialization and instruction in both theoretical background and practical skills generally associated with present or prospective employment. The aim of a programme can vary from preparation for a general field of employment to a very specific job. Instruction may be provided in diverse settings, such as the unit's or client's training facilities, educational institutions, the workplace, or the home, and through correspondence, television, Internet, or other means. It</p>

DIVISION	GROUP	CLASS	SUB-CLASS	DESCRIPTION
				<p>includes:</p> <ul style="list-style-type: none"> -technical and vocational education below the level of higher education as defined in 853 <p>This sub-class also includes:</p> <ul style="list-style-type: none"> -instruction for tourist guides -instruction for chefs, hoteliers and restaurateurs -special education for handicapped students at this level -cosmetology and barber schools -computer repair training -driving schools for occupational drivers e.g. of trucks, buses, coaches <p>This sub-class excludes:</p> <ul style="list-style-type: none"> -technical and vocational education at post-secondary and university levels, see 85301 -adult education as defined in group 854 -performing art instruction for recreation, hobby and self-development purposes, see 85421 -automobile driving schools not intended for occupational drivers, see 85499 -job training forming part of social work activities without accommodation, see 88909
	853	8530	85301	<p>Higher education</p> <p>This sub-class includes the provision of post-secondary non-tertiary and tertiary education, including granting of degrees at baccalaureate, graduate or post-graduate level. The requirement for admission is at least a high school diploma or equivalent general academic training. Education can be provided in classrooms or through radio, television broadcast, Internet or correspondence.</p> <p>This sub-class includes:</p> <ul style="list-style-type: none"> -post-secondary non-tertiary education -first stage of tertiary education (not leading to an advanced research qualification) -second stage of tertiary education (leading to an advanced research qualification) -performing arts schools providing higher education <p>This sub-class excludes:</p> <ul style="list-style-type: none"> -adult education as defined in group 854
	854			<p>Other education</p> <p>This group includes general continuing education and continuing vocational education and training for any profession. Instruction may be oral or written and may be provided in classrooms or by radio, television, Internet, correspondence or other means of communication.</p> <p>This group also includes the provision of instruction in athletic activities to groups or individuals, foreign language instruction, instruction in the arts, drama or music or other instruction or specialized training, not comparable to the education in groups 851–853.</p>

DIVISION	GROUP	CLASS	SUB-CLASS	DESCRIPTION
				<p>This group excludes:</p> <ul style="list-style-type: none"> -provision of primary education, secondary education or higher education, see groups 851, 852, 853
		8541	85411	<p>Sports and recreation education</p> <p>This sub-class includes the provision of instruction in athletic activities to groups or individuals, such as by camps and schools. Overnight and day sports instruction camps are also included. This sub-class does not include activities of academic schools, colleges and universities. Instruction may be provided in diverse settings, such as the unit's or client's training facilities, educational institutions or by other means. Instruction provided in this class is formally organized and includes:</p> <ul style="list-style-type: none"> -sports instruction (baseball, basketball, cricket, football, etc) -camps, sports instruction -cheerleading instruction -gymnastics instruction -riding instruction, academies or schools -swimming instruction -professional sports instructors, teachers, coaches -martial arts instruction -card game instruction (such as bridge) -yoga instruction <p>This sub-class excludes:</p> <ul style="list-style-type: none"> -cultural education, see 85421
		8542	85421	<p>Cultural education</p> <p>This sub-class includes provision of instruction in the arts, drama and music. Units giving this type of instructions might be named "schools", "studios", "classes" etc. They provide formally organized instruction, mainly for hobby, recreational or self-development purposes, but such instruction does not lead to a professional diploma, baccalaureate or graduate degree. Included here are:</p> <ul style="list-style-type: none"> -piano teachers and other music instruction -art instruction -dance instruction and dance studios -drama schools (except academic) -fine arts schools (except academic) -performing arts schools (except academic) -photography schools (except commercial)
		8549	85499	<p>Other education n.e.c.</p> <p>This sub-class includes the provision of instruction and specialized training, generally for adults, not comparable to the general education in groups 851–853. This class does not include activities of academic schools, colleges, and universities. Instruction may be provided in diverse settings, such as the unit's or client's training facilities,</p>

DIVISION	GROUP	CLASS	SUB-CLASS	DESCRIPTION
				<p>educational institutions, the workplace, or the home, and through correspondence, radio, television, Internet, in classrooms or by other means. Such instruction does not lead to a high school diploma, baccalaureate or graduate degree. Included here are:</p> <ul style="list-style-type: none"> -education that is not definable by level -academic tutoring services -college board preparation -learning centres offering remedial courses -professional examination review courses -language instruction and conversational skills instruction -speed reading instruction -religious instruction -automobile driving schools -flying schools -lifeguard training -survival training -public speaking training -computer training <p>This sub-class excludes:</p> <ul style="list-style-type: none"> -adult literacy programmes see 85101 -general secondary education, see 85211 -driving schools for occupational drivers, see 85221 -higher education, see 85301 -cultural education, see 85421
	855	8550	85501	<p>Educational support activities</p> <p>This sub-class includes provision of non-instructional services that support educational processes or systems:</p> <ul style="list-style-type: none"> -educational consulting -educational guidance counseling services -educational testing evaluation services - educational testing services -organization of student exchange programs <p>This sub-class excludes:</p> <ul style="list-style-type: none"> -research and experimental development on social sciences and humanities, see 72201

APPENDIX III

COMPOSITION OF MACROECONOMIC AGGREGATES

1] GROUP 8510: PRIMARY EDUCATION
 8521: SECONDARY EDUCATION
 8522: TECHNICAL AND VOCATIONAL SCHOOL EDUCATION
 8530: HIGHER EDUCATION
 8549: ALL OTHER EDUCATION

CLASS	8510		Total	8521
	85101	85102		85211
Sub-Class				
Primary Activity	2,525,645	23,969,789	26,495,434	30,009,009
Revenue from Sales and Services	1,400,195	15,882,140	17,282,335	18,795,024
Government Aid	1,101,200	6,684,248	7,785,448	10,587,358
Overseas aid	197	391,835	392,032	116,080
Local aid	24,053	1,011,566	1,035,619	510,547
Secondary Activity	7,778	1,420,644	1,428,422	1,543,359
Gross Margin	0	7,299	7,299	0
Income from sales of goods without transformation	0	8,737	8,737	0
less Expenditure on goods purchased for resale	0	1,438	1,438	0
add Closing Stock of finished goods bought for sale	0	0	0	0
less Opening Stock of finished goods bought for sale	0	0	0	0
Subsidies	0	0	0	0
Rent received for the hiring of building	6,153	738,177	744,330	828,033
Receipts from industrial services rendered to others	0	1,220	1,220	13,716
Other Income	1,625	673,948	675,573	701,610
Gross Output	2,533,423	25,390,433	27,923,856	31,552,368
Miscellaneous Income	873	327,548	328,421	435,052
Business insurance claims received	0	10,059	10,059	10,068
Profit or Loss received from any other business	0	230,428	230,428	270,399
Property income received	873	85,346	86,219	147,184
Rent received from land	0	4,913	4,913	0
Interest received	582	80,015	80,597	145,711
Dividends received	291	418	709	1,473
Royalty received	0	0	0	0
Bad & doubtful debts recovered	0	300	300	5,347
Exchange gain	0	0	0	0
Gain on sales of fixed assets	0	1,415	1,415	2,054
VAT charged on goods and services provided	0	0	0	0
TOTAL INCOME	2,534,296	25,717,981	28,252,277	31,987,420
EXPENDITURE				
Expenditure on materials for use in the business	85,029	1,213,198	1,298,227	2,323,174

CLASS	8510		Total	8521
	85101	85102		85211
Stock of material etc	0	0	0	0
Opening Stock	0	0	0	0
less Closing stock	0	0	0	0
Expenditure incurred on fuel, electricity and water	63,154	1,067,628	1,130,782	1,385,519
Petrol/Automotive diesel fuel	1,030	149,723	150,753	145,130
Industrial diesel fuel/Heavy fuel oil	891	73	964	221
Kerosene	0	0	0	61
Liquid petroleum gas	0	324	324	7,013
Electricity	41,831	636,291	678,122	1,062,139
Water	19,402	281,217	300,619	170,955
Repairs & maintenance paid for on vehicles, buildings	203,525	4,571,668	4,775,193	4,155,164
Cartage and haulage expenses paid to other firms	4,566	68,913	73,479	61,333
Travel expenses (eg. management, personal etc)	23,575	573,078	596,653	511,639
Value of contract and commission work done	1,606	2,917	4,523	178
Audit, accounting and legal fee	9,748	191,511	201,259	316,695
Advertising and promotions etc	647	16,545	17,192	37,027
Bank charges	8,475	89,953	98,428	77,148
Postage, telephone and telecommunication etc	64,162	424,513	488,675	466,540
Office stationery and supplies	46,700	2,908,761	2,955,461	2,637,134
Management and consultation fee	527	102,394	102,921	144,118
Rent paid for furniture, building, plant and machinery	5,720	105,639	111,359	281,290
Business insurance	5,639	280,846	286,485	350,642
Other expenditure (eg. security services)	350,341	5,179,969	5,530,310	5,665,330
Intermediate Input	873,414	16,797,533	17,670,947	18,412,931
Miscellaneous Expenditure	2,549	443,546	446,095	368,173
Casualty insurance	100	3,042	3,142	0
Property income paid	2,357	232,298	234,655	192,186
Rent paid for land	2,357	176,092	178,449	110,527
Interest paid	0	56,206	56,206	81,659
Dividends paid	0	0	0	0
Royalty paid	0	0	0	0
Bad and doubtful debts written off	0	39,499	39,499	69,262
Business licenses, rates on property paid to central or local government	92	85,292	85,384	66,649
TPAF levy	0	6,234	6,234	5,365
Exchange losses	0	0	0	0
Loss on sale of fixed assets	0	77,181	77,181	33,792
VAT paid on supplies of goods and services	0	0	0	919
Compensation of employees	1,633,782	6,816,154	8,449,936	9,735,467
Wages and Salaries	1,515,207	6,449,481	7,964,688	9,208,146
Fiji National Provident Fund	110,135	366,673	476,808	527,321
Payment in Kind	8,440	0	8,440	0
Consumption of fixed capital	26,227	1,776,746	1,802,973	3,403,970
TOTAL EXPENDITURE	2,535,972	25,833,979	28,369,951	31,920,541

CLASS	8522	8530	8541,8542,8549,8550,8550	GRAND TOTAL
SUB-CLASS	85221	85301	85411,85421,85499,85501	
Primary Activity	11,764,619	227,018,255	7,422,084	302,709,401
Revenue from Sales and Services	7,510,206	102,396,168	5,679,059	151,662,792
Government Aid	1,835,563	63,419,385	379,590	84,007,344
Overseas aid	1,734,953	61,036,702	343,079	63,622,846
Local aid	683,897	166,000	1,020,356	3,416,419
Secondary Activity	304,078	45,408,113	221,640	48,905,612
Gross Margin	0	4,758,745	0	4,766,044
Income from sales of goods without transformation	0	23,179,909	0	23,188,646
less Expenditure on goods purchased for resale	0	16,683,011	0	16,684,449
add Closing Stock of finished goods bought for sale	0	4,141,102	0	4,141,102
less Opening Stock of finished goods bought for sale	0	5,879,255	0	5,879,255
Subsidies	0	0	0	0
Rent received for the hiring of building	16,195	1,182,431	113,854	2,885,264
Receipts from industrial services rendered to others	0	0	110	15,046
Other Income	287,883	39,466,937	107,676	41,239,679
Gross Output	12,068,697	272,426,368	7,643,724	351,615,013
Miscellaneous Income	96,925	1,074,582	82,522	2,017,502
Business insurance claims received	0	31,480	0	51,607
Profit or Loss received from any other business	45,736	-27,517	0	519,046
Property income received	1,340	1,042,048	41,902	234,743
Rent received from land	0	0	4,300	9,213
Interest received	1,340	794,979	37,602	1,060,229
Dividends received	0	247,069	0	249,251
Royalty received	0	0	0	0
Bad & doubtful debts recovered	0	0	3,000	8,647
Exchange gain	0	0	11,025	11,025
Gain on sales of fixed assets	0	28,571	26,595	57,220
VAT charged on goods and services provided	49,849	0	0	49,849
TOTAL INCOME	12,165,622	273,500,950	7,726,246	353,632,936
EXPENDITURE				
Expenditure on materials for use in the business	1,093,674	19,133,242	277,640	24,125,957
Stock of material etc	-2,298	192,792	2,533	193,027
Opening Stock	160	227,937	20,938	249,035
less Closing stock	2,458	35,145	18,405	56,008
Expenditure incurred on fuel, electricity and water	364,141	9,832,328	884,688	13,597,458
Petrol/Automotive diesel fuel	51,886	467,754	743,143	1,558,666
Industrial diesel fuel/Heavy fuel oil	0	0	1,178	2,363
Kerosene	289	0	157	507
Liquid petroleum gas	142	0	20,831	28,310
Electricity	288,569	8,562,580	110,510	10,701,920
Water	23,255	801,994	8,869	1,305,692

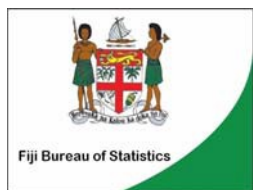
CLASS	8522	8530	8541,8542,8549,8550	GRAND TOTAL
SUB-CLASS	85221	85301	85411,85421,85499,85501	
Repairs & maintenance paid for on vehicles, buildings	363,175	8,009,562	769,633	18,072,727
Cartage and haulage expenses paid to other firms	3,382	306,996	65,947	511,137
Travel expenses (eg. management, personal etc)	281,044	16,869,340	209,275	18,467,951
Value of contract and commission work done	263	0	12,863	17,827
Audit, accounting and legal fee	405,410	744,576	85,916	1,753,856
Advertising and promotions etc	116,117	2,613,423	11,664	2,795,423
Bank charges	15,858	100,737	24,386	316,557
Postage, telephone and telecommunication etc	170,700	6,185,452	109,927	7,421,294
Office stationery and supplies	192,524	4,450,675	122,623	10,358,417
Management and consultation fee	121,726	5,810,856	61,492	6,241,113
Rent paid for furniture, building, plant and machinery	1,696,310	3,638,255	265,941	5,993,155
Business insurance	64,009	3,296,078	91,093	4,088,307
Other expenditure (eg. security services)	1,148,008	41,804,263	1,715,480	55,863,391
Intermediate Input	6,034,043	122,988,575	4,711,101	169,817,597
Miscellaneous Expenditure	232,519	2,402,801	199,821	3,280,462
Casualty insurance	127	0	0	3,269
Property income paid	51,774	429,590	26,528	934,733
Rent paid for land	0	3681	25,234	317,891
Interest paid	51,774	425,909	1,294	616,842
Dividends paid	0	0	0	0
Royalty paid	0	0	0	0
Bad and doubtful debts written off	7,000	1,481,953	480	1,598,194
Business licenses, rates on property paid to central or local government	17,633	99,600	10,890	280,156
TPAF levy	24,560	22,711	996	59,866
Exchange losses	88,193	368,947	125,987	583,127
Loss on sale of fixed assets	20,439	0	4,401	135,813
VAT paid on supplies of goods and services	22,793	0	30,539	54,251
Compensation of employees	5,121,131	126,194,416	2,357,475	151,858,425
Wages and Salaries	4,772,287	116,538,711	2,249,990	140,733,822
Fiji National Provident Fund	348,844	9,655,705	94,485	11,103,163
Payment in Kind	0	0	13,000	21,440
Consumption of fixed capital	508,688	23,243,377	534,990	29,493,998
TOTAL EXPENDITURE	11,896,381	274,829,169	7,803,387	354,819,429

SUMMARY TABLE

INCOME	
Primary Activity	302,709,401
Revenue from Sales and Services	151,662,792
Government Aid	84,007,344
Overseas aid	63,622,846
Local aid	3,416,419
Secondary Activity	48,905,612
Gross Margin	4,766,044
Income from sales of goods without transformation	23,188,646
less Expenditure on goods purchased for resale	16,684,449
add Closing Stock of finished goods bought for sale	4,141,102
less Opening Stock of finished goods bought for sale	5,879,255
Subsidies	0
Rent received for the hiring of building	2,885,264
Receipts from industrial services rendered to others	15,046
Other Income	41,239,679
GROSS OUTPUT	351,615,013
Miscellaneous Income	2,017,502
Business insurance claims received	51,607
Profit or Loss received from any other business	519,046
Property income received	1,318,693
Rent received from land	9,213
Interest received	1,060,229
Dividends received	249,251
Royalty received	0
Bad & doubtful debts recovered	8,647
Exchange gain	11,025
Gain on sales of fixed assets	58,635
VAT charged on goods and services provided	49,849
TOTAL INCOME	353,632,936
EXPENDITURE	
Expenditure on materials for use in the business	24,125,957
Stock of material etc	193,027
Opening Stock	249,035
less Closing stock	56,008
Expenditure incurred on fuel, electricity and water	13,597,458
Petrol/Automotive diesel fuel	1,558,666
Industrial diesel fuel/Heavy fuel oil	2,363
Kerosene	507
Liquid petroleum gas	28,310

Electricity	10,701,920
Water	1,305,692
Repairs & maintenance paid for on vehicles, buildings	18,072,727
Cartage and haulage expenses paid to other firms	511,137
Travel expenses (eg. management, personal etc)	18,467,951
Value of contract and commission work done	17,827
Audit, accounting and legal fee	1,753,856
Advertising and promotions etc	2,795,423
Bank charges	316,557
Postage, telephone and telecommunication etc	7,421,294
Office stationery and supplies	10,358,417
Management and consultation fee	6,241,113
Rent paid for furniture, building, plant and machinery	5,993,155
Business insurance	4,088,307
Other expenditure (eg. security services)	55,863,391
INTERMEDIATE INPUT	169,817,597
Miscellaneous Expenditure	3,280,462
Casualty insurance	3,269
Property income paid	934,733
Rent paid for land	317,891
Interest paid	616,842
Dividends paid	0
Royalty paid	0
Bad and doubtful debts written off	1,598,194
Business licenses, rates on property paid to central or local government	280,156
TPAF levy	59,866
Exchange losses	583,127
Loss on sale of fixed assets	135,813
VAT paid on supplies of goods and services	54,251
COMPENSATION OF EMPLOYEES	151,858,425
Wages and salaries	140,733,822
FNPF	11,103,163
Payment in Kind	21,440
CONSUMPTION OF FIXED CAPITAL	29,493,998
TOTAL EXPENDITURE	354,819,429

APPENDIX IV SAMPLE QUESTIONNAIRE



Ratu Sukuna House, Mac Arthur Street, Victoria Parade, Suva

*P O Box 2221
Government Buildings
Suva
FIJI*

*Telephone: [679] 331 5822
Fax No: [679] 330 3656
E-mail: info@statsfiji.gov.fj
Website: www.statsfiji.gov.fj*

CONFIDENTIAL

DESPATCHED: 30/06/14

2013 CENSUS OF EDUCATION

Tax Identification Number:

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Please correct any errors appearing in this label.

Dear Sir\Madam,

Enclosed are two copies of the 2013 Census of Education questionnaire.

COVERAGE AND SCOPE: It covers all establishments engaged in the Education Industry classified under the Fiji Standard Industrial Classification 2010's Tabulation Category P (refer note on page 2). If an establishment's Education services activities are combined with other types of business, you should report on the Education services side of the operations only.

PURPOSE: The census provides an important means of assessing the contribution this sector makes to the economy of Fiji, and indicates the changing composition and structure of the industry. The results of the Census will be used by the Fiji Bureau of Statistics in the estimation of the National Income of Fiji and in the provision of other key indicators.

REFERENCE PERIOD: Reference period is the calendar year 2013. If your accounting year is different provide information approximating closest to the calendar year 2013. Limited liability companies are requested to submit a copy of their financial statements with the questionnaire.

COMPULSORY REQUIREMENT: The Census is conducted under the provisions of the Statistics Act (Cap 71). In accordance with Section 8 subsection 2 of this Act you are required to fill in one copy of the questionnaire and return it to the undersigned on or before **30/07/14**. Failure to meet this deadline could result in legal action without further notice.

CONFIDENTIALITY OF INFORMATION: Information supplied will be used by the Department for the preparation of statistics. Any release of information will be in accordance with the Statistics Act and only authorised person will have access to individual information.

CONTACT PERSON FOR HELP AND ADVICE: Mrs. Nazila Khan on extension 114 or email nkhan@statsfiji.gov.fj

Epeli Waqavonovono
Government Statistician

NOTE: Under the Fiji Standard Industrial Classification 2010, Education includes education at any level or for any profession, oral or written as well as by radio and television or other means of communication. It includes education by the different institutions in the regular school system at its different levels as well as adult education, literacy programmes and also military schools and academics, prisons schools as well as private educations.

ORGANISATIONAL STRUCTURE

- 1 A business can have more than one establishment involved in similar or different activities at different locations. State the location, the type of activity engaged in and the Gross Turnover of each establishment during the year.

FORM OF OWNERSHIP

- 4 (1) Fiji owned:
This is an establishment operating in Fiji in which 51% or more equity is held locally.
- (2) Branch of an overseas company:
This is an establishment operating in Fiji which is controlled by or supervised by an overseas head office and which is an integral part of the foreign parent organisation. Branch has no equity share capital.
- (3) Subsidiary of an overseas company:
A company is a subsidiary of another if that other company owns this subsidiary wholly or holds more than half the nominal value of the equity share capital of this subsidiary company.

EQUITY PARTICIPATION

- 5 Give the proportion of the share capital held by residents of Fiji. Equity share capital held by companies or individuals on behalf of residents of Fiji should also be included.

NATURE OF WORK

- 6 In cases where establishments are involved in more than one activity at a single location, please state the major activity involved in.

OPERATING STATUS

- 7 If you are no longer in business, a **STATUTORY DECLARATION** must be attached to one copy of the questionnaire with the words **“CLOSED BUSINESS”** written across the questionnaire and returned to the Fiji Bureau of Statistics. The Statutory Declaration must be signed by a Magistrate or a Barrister\Solicitor, Justice of Peace or a member of the Notary Public acting on your behalf. The Statutory Declaration must state the name of the business, nature of its activity and the date on which it ceased operation. If your business operated for part of the year 2013 please provide information for the duration your business operated.

QUESTIONNAIRE

Please answer all relevant questions with clear and correct figures. Estimates will be accepted where actual data are not available. Values, **excluding VAT**, are to be expressed in Fiji Dollars.

ORGANISATIONAL STRUCTURE

1	Does this business operate at more than one location?			
	Please tick the appropriate box: No Yes If yes, please give details below:			
	NAME OF ESTABLISHMENT\BRANCH (1)	PHYSICAL LOCATION OF BUSINESS (2)	MAIN TYPE OF BUSINESS OR ACTIVITY (3)	GROSS TURNOVER (4)
	Note: This return is required for the addressed establishment only. In case this is not possible, a combined return with similar main activities may be submitted. If the information cannot be provided on this basis, please state the reasons:			
	Remark: Please comment here to assist in the interpretation of data supplied:			

ACCOUNTING PERIOD

2	Please state the accounting period: From \ 2013 To \ 2013
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LEGAL STATUS OF ORGANISATION

		Please tick appropriate box				
3		Individual Ownership	1		Partnership	2
	001	Private Limited Company	3		Public Limited Company	4
		Co-operative	5		Government Owned Trading Entity	6
		Statutory Boards	7		Central Government	8
		Local Authority owned entity	9		Local Government	10
		Joint Venture and Consortia	11		Non-profit organisation	12
		Trusts and Estates	13		Consulates and Foreign Embassies	14
		Branch of a Company Incorporated Overseas	15		Societies and Associations	16
		Other Business Type (specify)				20

FORM OF OWNERSHIP

4		Please tick appropriate box				
	002	Fiji owned	1		Branch of an overseas company	2
		Subsidiary of an overseas company	3		Others (specify)	4

EQUITY PARTICIPATION

5	Please indicate in the appropriate box equity capital held by Fiji Citizens.				
	(a) As at end of 2012	%	(b) As at end of 2013	%	

NATURE OF WORK

6	Please give a brief description of the main activity of the establishment/s covered by this return:				
	003 FOR OFFICIAL USE ONLY				

OPERATING STATUS

7	Please state whether the establishment in question (tick appropriate box)			
	Operated during the whole of the accounting period specified	1		
	Operated during part of the accounting period specified (specify months)	2		
	Had not commenced business during the accounting period specified	3		

8. TURNOVER

A] REVENUE FROM SALES AND SERVICES

SALES: This should be the actual selling value net of any discount or rebates allowed the buyer.
Also include:

- (i) Value of goods traded in or bartered as part of the sale,
- (ii) Delivery charges and installation costs if borne by the seller, and
- (iii) Inter-branch transfers recorded at cost.

FEE: This will include payments received in respect of services provided to the households.

Exclude VAT charged on goods and services provided.

B] GOVERNMENT AID

CURRENT GRANTS: Current grants refer to transfers from Government to cover current costs of providing services to households.

CAPITAL GRANTS: Capital grants are transfers from the Government to cover costs incurred for development projects.

8. TURNOVER

[A] REVENUE FROM SALES AND SERVICES (\$)							
TYPES OF INSTITUTIONS		SALES	FEE	SUBSCRIPTION	FUND RAISING	OTHERS	TOTAL
		1	2	3	4	5	6
PRE –PRIMARY and PRIMARY EDUCATION	004						
Pre-Primary	010						
Primary Education	016						
SECONDARY EDUCATION	022						
Secondary Education	028						
Technical and Vocational Secondary education	034						
HIGHER EDUCATION	040						
Universities	046						
OTHER EDUCATION	052						
Sports and Recreation Education	058						
Cultural Education	064						
Other Education n.e.c	070						
EDUCATIONAL SUPPORT SERVICES	076						
Others (specify)	082						
TOTAL SALES AND SERVICES					088		
[Column 6: codes 009 + 027 + 045 + 057 + 081]							

[B] GOVERNMENT AID		CURRENT GRANTS (\$)			TOTAL CAPITAL GRANTS
TYPES OF INSTITUTIONS		FOR WAGES AND SALARIES	FOR OTHER PURPOSES	TOTAL	
		1	2	3	4
PRE –PRIMARY and PRIMARY EDUCATION	089				
Pre-Primary	093				
Primary Education	097				
SECONDARY EDUCATION	101				
Secondary Education	105				
Technical and Vocational Secondary education	109				
HIGHER EDUCATION	113				
Universities	117				
OTHER EDUCATION	121				
Sports and Recreation Education	125				
Cultural Education	129				
Other Education n.e.c	133				
EDUCATIONAL SUPPORT SERVICES	137				
Others (specify)	141				
TOTAL GOVERNMENT AID				145	146
[Column 3: codes 091+103+115+123+139]					

C] **OVERSEAS AID**

CURRENT GRANTS: Included here are current transfers from rest of the world either in cash or in kind.

CAPITAL GRANTS: Included here are various grants and gifts, either in cash or in kind, for development purposes.

D] **LOCAL AID**

CURRENT GRANTS: Included here are current transfers from within Fiji (except Government) either in cash or in kind.

CAPITAL GRANTS: Included here are various grants and gifts, either in cash or in kind, for development purposes.

C] OVERSEAS AID		CURRENT GRANTS					TOTAL CAPITAL GRANTS
TYPES OF INSTITUTIONS		CASH	GOODS	VALUE OF WORK DONE WITHOUT PAY BY OVERSEAS PEOPLE	OTHER	TOTAL	
		1	2	3	4	5	
PRE –PRIMARY and PRIMARY							
Pre-Primary	153						
Primary Education	159						
SECONDARY EDUCATION		165					
Secondary Education	171						
Technical and Vocational Secondary education							
HIGHER EDUCATION		183					
Universities	189						
OTHER EDUCATION		195					
Sports and Recreation Education	201						
Cultural Education	207						
Other Education n.e.c	213						
EDUCATIONAL SUPPORT SERVICES							
Others (specify)	225						
TOTAL OVERSEAS AID [Column 5: codes 051+169+187+199+223]					231		

D] LOCAL AID		CURRENT GRANTS					TOTAL CAPITAL GRANTS
TYPES OF INSTITUTIONS		CASH	GOODS	VALUE OF WORK DONE WITHOUT PAY BY LOCAL PEOPLE	OTHER	TOTAL	
		1	2	3	4	5	
PRE –PRIMARY and PRIMARY EDUCATION		233					
Pre-Primary	239						
Primary Education	245						
SECONDARY EDUCATION		251					
Secondary Education	257						
Technical and Vocational Secondary education	263						
HIGHER EDUCATION		269					
Universities	275						
OTHER EDUCATION		281					
Sports and Recreation Education							
Cultural Education	293						
Other Education n.e.c	299						
EDUCATIONAL SUPPORT SERVICES		305					
Others (specify)	311						
TOTAL LOCAL AID [Column 5: codes 237+255+273+285+309]					317		
9	TOTAL TURNOVER OF YOUR ESTABLISHMENT [CODES 088+145+231+317]				319		

OTHER INCOME

- 11 a] Include all claims arising from business insurance. Examples of business insurances are insurance against the risk of buildings, properties and stocks. Exclude life, education or any other personal insurance.
- b] Include all claims arising from casualty insurance. Examples of casualty insurance are insurance against the risk of accidents and illness to employees. Claims for life, Education or any other forms of personal insurance are to be excluded.

OTHER INCOME

			VALUE (\$)
9	Income from sales of goods without transformation (refer question 23)	320	
10	Subsidies and grants received	321	
11	Insurance claims received: a) Business insurance claims received	322	
	b) Casualty insurance claims received	323	
12	Profit or loss received from any other business in which you have an interest	324	
13	Rent received for the hire of building	325	
14	Income from: a) Rent received from land	326	
	b) Interest received	327	
	c) Dividends received	328	
	d) Royalty received	329	
15	Bad and doubtful debts recovered	330	
16	Exchange gain	331	
17	Gain on sale of fixed assets	332	
18	Receipts from industrial services rendered to others e.g. repairs & maintenance	333	
19	Others (specify).	334	
	Total other income	335	
20	VAT charged on goods and services provided	336	
21	GRAND TOTAL OF ALL INCOME RECEIVED (Codes 319+ 335+336)	337	

PURCHASES OF MATERIALS DURING THE YEAR

- 22 State in detail the total value of all purchases of materials and supplies for use in the operation of the business
- 23 State in detail expenditure of all materials and related articles purchased for resale during the year

Exclude VAT paid on supplies of goods and services.

FUEL, ELECTRICITY AND WATER

- 24-27 Fuel purchased, other than fuel purchased for resale, including gasoline and other fuel for vehicle etc should be included.
- 28 This should include the cost of electricity purchased for lighting, air conditioning, refrigeration etc.

OTHER EXPENDITURE

- 30 Repairs and maintenance costs paid to other firms covers the total costs of current repair and maintenance service provided by such firms on repairs done on vehicles, building etc of the establishment. Current repair and maintenance carried out by an ancillary repair and maintenance unit which has been treated as an independent establishment should be included.
- 31 Cartage and haulage expense includes payment for the transportation of goods and materials within the country. It excludes cost of transport carried out by your own equipment and employees.
- 33 Contract and commission work done by other establishments on your materials covers payments made by the establishment for contract and commission work done on materials controlled by your establishment.
- 42 Include payment in respect of leased\rented land. If it is not possible to separate payments made for land from building, please include expenditure in Question 40.

PURCHASES OF MATERIALS DURING THE YEAR			VALUE (\$)
22	Expenditure of materials and related articles for use in the business	338	
23	Expenditure of all materials and related articles purchased for resale during the year (refer question 9)	339	
	Total [Code 338-339]	340	

FUEL, ELECTRICITY AND WATER			VALUE (\$)
Please state the expenditure incurred on fuel, electricity and water			
24	Petrol/Automotive diesel fuel	341	
25	Industrial diesel fuel/Heavy fuel oil	342	
26	Kerosene	343	
27	Liquid petroleum gas	344	
28	Electricity	345	
29	Water	346	
	Total [Code 341+346]	347	

OTHER EXPENDITURE			VALUE (\$)
30	Repairs and maintenance paid for on vehicles, buildings etc to outside firms	348	
31	Cartage and haulage expenses paid to other firms	349	
32	Travel expenses (e.g. management, personal etc.)	350	
33	Value of contract and commission work done	351	
34	Audit, accounting and legal fee	352	
35	Advertising and promotion etc	353	
36	Bank charges	354	
37	Postage, telephone and telecommunication etc	355	
38	Office stationery and supplies	356	
39	Management and consultation fee	357	
40	Rent paid for furniture, building, plant and machinery etc	358	
41	Insurance paid: a) Business insurance	359	
	b) Casualty insurance	360	
42	Expenditure on: a) Rent paid for land	361	
	b) Interest paid	362	
	c) Dividends paid	363	
	d) Royalty paid	364	
43	Bad and doubtful debts written off	365	
44	Business licenses, rates on property paid to central or local government etc	366	
45	Fiji National University Levy	367	
46	Exchange losses	368	
47	Fixed asset expenses: a) Loss on sale of fixed assets	369	
	b) Depreciation claimed (to agree with question 57 (7))	370	
48	All other costs and expenses	371	
	Total other expenditure [Codes 348 to 371 excluding 363]	372	

EMPLOYMENT AND COMPENSATION OF EMPLOYEES

- 49 Please note that the information in respect of employment is for the last pay week in June 2013 but the rest of the question requires data for the appropriate accounting year.

Gross wages and salaries includes overtime, sick and holiday pay, bonuses, payments under piece rate schemes, all allowances, severance and redundancy pay, sales commissions paid to own employees and directors fee etc.

Payment in kind is the cost to the employer for providing employees with housing, transport, clothing, food, drinks, fuels, etc free of charge or at a reduced rate.

Operatives includes all employees directly engaged in the activity of the establishment, e.g. those in fabrication, processing, assembling, shop messengers, warehouse men, packers and repair men etc. Casual workers should also be included here.

Others include administrators, technical and clerical personnel, e.g. salaried managers, clerks and typists etc.

Expatriates are non-Fiji citizens who stayed in Fiji to work.

Working proprietors include all individual proprietors and partners who are actively engaged in the work of the establishment. Silent or inactive partners should be excluded unless they participate actively in the work of the establishment.

Unpaid family workers include persons living in the household of any of the proprietors of the owning establishment and working in the establishment without regular pay for at least a third of the normal working hours of the establishment.

STOCKS

- 52 a) All trading stocks (stocks intended for resale) should be included. Stocks of capital goods intended for resale should also be included.
- b) This should include stocks of materials used by the business in its operations.

NET EARNINGS AND TAXES PAID

- 53 This is the net profit of your establishment\enterprise from the profit and loss account. The following method would enable you to check if all the information from the trading, profit and loss account has been entered onto the questionnaire:

	Income	[Code 337 + 408]	
less	Expenditure	[Code 399]	
equals	Profit (+)\Loss (-)	[Code 409]	

EMPLOYMENT AND COMPENSATION OF EMPLOYEES

49		NUMBER EMPLOYED	GROSS WAGES AND SALARIES PAID	EMPLOYER'S CONTRIBUTE TO FPNF	PAYMENT IN KIND
		(1)	(2)	(3)	(4)
a]	Fiji citizens				
	i] Operatives	373			
	ii] Others	377			
b]	Expatriates				
	i] Stayed one year or more	381			
	ii] Stayed less than a year	385			
	Total [Code 373+377+381+385]	389			
c]	Working without pay				
	i] Working proprietors	393			
	ii] Unpaid family workers	394			
	Total 389+ 393+394]	395			
d]	From the total number in employment given in code 461, please state:				
	Total Males	396	Total Females	397	

50	VAT paid on supplies of goods and services	398	
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51	GRAND TOTAL OF ALL EXPENDITURE INCURRED [Codes 340+347+372+390+391+392+398]	399	
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STOCKS

52	Please give the value of stocks held by your establishment	VALUE OF STOCKS (\$)		
		OPENING (1)	CLOSING (2)	CHANGE (2)-(1)=(3)
a]	Stock of finished goods bought for sale	400		
b]	Materials, fuel, supplies and components	403		
	Total	406		

NET EARNINGS AND TAXES PAID

			Amount (\$)
53	Net profit\loss of your establishment\enterprise. If this does not agree with question 53, please give reasons	409	
54	Taxable income of your establishment\enterprise	410	
55	Amount, if any, of previous year losses that was deducted before arriving at the taxable income	411	
56	Amount of Fiji Income Tax paid\payable by your establishment\enterprise.	412	

FIXED CAPITAL ASSETS

57 (7) Please ensure that:

The value given for depreciation should agree with the value given in question 47[b].

57 (5) Own Account Construction: This is the cost of new fixed assets and additions to the existing fixed assets made by establishments own labour for its own use. Cost should be equivalent to labour costs plus value of materials at cost.

57 (n) Valuables include:

- (a) Precious stones and metals (e.g. diamonds, non monetary gold, Platinum and silver);
- (b) Antiques and other art objects (e.g. painting and sculptures); and
- (c) Other valuables (e.g. jewellery and collector items)

FIXED CAPITAL ASSETS

57			VALUE (\$)							
			Opening Book Value (1)	Purchase of new and second hand assets at cost		Land Development & Improvement (4)	Own Account Capital Construction (5)	Sales of Capital Assets (6)	Depreciation (7)	Closing Book Value (8)
				locally (2)	from abroad (3)					
A]	Land	413								
B]	Non-Residential Buildings	421								
	Residential Buildings	429								
C]	Plant and machinery	437								
D]	Furniture and fixtures	445								
	ICT equipment	453								
	Other office equipment	461								
E]	Transport vehicles and related equipment	469								
F]	Research & Development	477								
G]	Valuables (Antiques, Artistic Originals Precious Metals, etc)	485								
H]	Others (specify):	493								
	Total	501								

Signature of person completing the questionnaire: _____ Date _____

Name _____ Position _____

Telephone No _____ Fax No _____ Email _____

If Chartered Accountant in private practice, please place a tick in the box

THANK YOU FOR COMPLETING THE QUESTIONNAIRE

APPENDIX V

NUMBER OF SCHOOLS AND NUMBER OF TEACHERS***

Year	Primary		Secondary		Technical/Vocational		Teacher Training		Special Education		Total	
	No. of schools	No. of teachers	No. of schools	No. of teachers	No. of schools	No. of teachers *	No. of schools	No. of teachers	No. of schools	No. of teachers	** No. of schools	No. of teachers
1987	677	4,425	140	2,572	40	206	3	31	n/a	55	860	7,289
1988	678	4,595	141	2,582	41	220	3	33	n/a	55	863	7,485
1992	693	4,644	142	3,045	33	n/a	4	69	n/a	87	872	7,845
1993	695	4,867	144	3,187	30	679	4	78	n/a	87	873	8,898
1994	697	4,921	147	3,430	31	626	4	81	n/a	70	879	9,128
1995	698	4,992	148	3,394	34	n/a	4	80	16	74	884	8,540
1996	698	5,021	151	3,333	37	n/a	4	87	16	71	890	8,512
1997	698	5,011	152	3,519	38	n/a	4	95	16	76	892	8,701
1998	699	5,054	153	3,619	38	n/a	4	82	16	79	894	8,834
1999	700	5,061	153	3,799	40	810	4	87	16	137	897	9,894
2000	700	5,082	153	3,696	40	889	4	97	17	135	897	9,899
2001	700	5,112	154	3,894	45	883	4	116	17	138	903	10,143
2002	712	5,107	157	4,142	47	915	4	108	17	143	920	10,415
2003	712	5,127	157	3,935	47	987	4	102	17	117	936	10,268
2004	714	5,229	160	4,431	54	1,048	4	111	17	127	940	10,946
2005	719	5,006	162	4,141	63	n/a	4	87	17	103	948	9,337
2006	719	5,011	162	4,141	64	1,138	4	100	17	160	966	10,550
2007	720	5,131	169	4,327	66	1,139	4	94	17	167	976	10,858
2008	724	5,107	173	4,253	66	158	4	86	17	113	984	9,717
2009	721	5,173	172	4,273	69	391	4	88	17	111	983	10,036
2010	721	4,858	173	4,202	70	500	3	n/a	17	115	984	9,675
2011	721	5,026	172	4,489	61	546	3	n/a	17	89	974	10,061
2012	721	5,038	175	4,591	37	275	3	n/a	17	92	953	9,996
2013	725	5,378	178	4,650	35	323	3	n/a	17	120	958	10,471

Note: * Number of teachers in Technical/Vocational are also counted as secondary teachers so will not tie with what is given in table 3.5A

** Will not tie in with table 1 since table 1 includes Driving schools etc.

***As at 30th June each year

Source: Ministry of Education

APPENDIX VI

SCHOOL ENROLMENT BY ETHNICITY AND SEX*

Period	Fijian		Indians		Others		Total		No. of Teachers	Pupil/Teacher Ratio
	Males	Females	Males	Females	Males	Females	Males	Females		
Secondary School										
1996	15,532	16,260	16,520	17,704	1,949	1,957	34,000	35,921	3,333	20.98
1997	16,280	16,776	16,432	17,047	1,811	1,797	34,523	35,620	3,519	19.93
1998	16,479	17,071	15,589	16,916	1,616	1,613	33,684	35,600	3,619	19.14
1999	15,710	17,307	15,355	16,604	1,427	1,826	32,492	35,737	3,799	17.96
2000	15,487	17,002	15,182	15,897	1,562	1,775	32,231	34,674	3,696	18.10
2001	15,540	16,989	14,678	15,571	1,561	1,596	31,779	34,156	3,894	16.93
2002	16,306	17,718	14,382	15,322	1,685	1,799	32,373	34,839	4,142	16.23
2003	17,124	18,188	14,364	15,046	1,796	1,615	33,284	34,849	3,935	17.31
2004	17,881	19,121	13,831	14,637	1,603	1,701	33,315	35,459	4,431	15.52
2005	18,619	19,447	12,471	13,184	1,300	1,369	32,390	34,000	4,141	16.03
2006	18,649	19,941	13,441	14,098	1,641	1,765	33,731	35,804	4,141	16.79
2007	18,713	20,761	12,489	13,253	1,732	1,956	32,934	35,970	4,327	15.92
2008	18,726	20,422	12,471	12,920	1,357	1,850	32,554	35,192	4,253	15.93
2009	18,529	20,788	11,771	12,473	1,729	1,782	32,029	35,043	4,273	15.70
2010	18,573	20,581	11,399	11,718	1,454	1,645	31,426	33,944	4,202	15.57
2011	20,172	20,172	11,644	12,216	1,910	2,030	33,726	36,525	4,489	15.65
2012	20,659	22,271	10,944	11,358	1,522	1,671	33,125	35,300	4,591	14.90
2013	21,615	23,223	9,444	10,013	1,598	1,738	32,657	34,974	4,650	14.54
Primary School										
1996	40,125	37,115	30,057	28,704	3,197	2,918	70,182	65,819	5,021	27.09
1997	40,604	37,539	29,779	28,398	3,382	3,079	70,383	65,937	5,011	27.20
1998	41,872	39,000	29,000	27,754	3,177	3,060	70,872	66,754	5,054	27.23
1999	42,474	39,764	28,405	27,102	n/a	n/a	70,879	66,866	5,061	27.22
2000	42,946	39,716	27,809	26,197	3,182	3,064	73,937	68,975	5,082	28.12
2001	43,921	40,588	26,843	25,439	3,195	2,927	73,959	68,954	5,112	27.96
2002	42,546	39,741	24,531	22,991	3,416	3,511	70,493	66,243	5,107	26.77
2003	44,571	41,665	25,353	24,156	3,375	3,133	73,132	69,016	5,127	27.73
2004	46,570	42,967	24,665	23,381	3,318	2,957	74,553	69,305	5,229	27.51
2005	45,831	43,414	23,334	22,512	3,242	2,756	72,407	68,682	5,006	28.18
2006	46,883	43,345	22,439	21,386	3,183	2,893	72,505	67,624	5,011	27.96
2007	45,940	41,930	20,507	19,611	3,132	2,715	69,579	64,256	5,131	26.08
2008	45,595	42,557	18,890	38,654	3,149	2,767	67,634	83,978	5,107	29.69
2009	45,660	42,111	18,411	17,451	3,133	2,678	67,204	62,240	5,173	25.02
2010	46,407	42,850	17,559	16,939	2,866	2,464	67,832	62,253	4,858	26.57
2011	47,159	43,588	17,184	16,521	2,897	2,676	67,237	62,785	5,026	25.87
2012	47,681	44,443	17,262	16,584	2,900	2,752	67,843	63,779	5,038	26.13
2013	49,193	45,835	17,691	17,116	2,927	2,764	69,811	65,715	5,378	25.20

Note: * Enrolment statistics are as at 30 June each year.

Source: Ministry of Education